ACADEMIC INFORMATION TECHNOLOGY COMMITTEE (AITC)

Friday, November 1, 2013
12:00-1:30 p.m.
Sacramento Hall Room 275
Approved: November 15, 2013
MINUTES

Attendees: Jean-Pierre Bayard, Ronald Coleman, Dennis Dahlquist, Timothy Ford, Larry
Gilbert, Doug Jackson, Kristin Kiesel, Mary Reddick, Melissa Repa, Mike Wimple

1. Volunteer to take minutes/notes
   a. Repa

2. Approval of Minutes: October 18, 2013
   a. Minutes were approved

3. Forum
   a. EDUCAUSE happened two weeks ago. Bayard, Reddick and Gilbert discussed updates from
      the conference. Trends discussed included data analytics, gamification, retention and
      graduation, mobile, and flipping the classroom.
   b. Coleman mentioned the recent Little Hoover Commission higher education report and
      recommended that the committee members review it.
   c. Adobe Suite license (attachment). Jackson and Gilbert discussed the use of Adobe license.
      Issue came up in Senate - license was perceived as campuswide, but license didn't cover
      that. The license is renewed and there is a deal for users at $35/year per user (subscription).
      Does not include Adobe Acrobat Pro. See letter for details. FAQ is forthcoming in 2 weeks.
      An Adobe Task Group will assist with review: Coleman, Reddick, Dahlquist.

4. Review of appointments to various subcommittees:
   a. IRT Steering (Coleman to continue to serve)
   b. Administrative Computing Advisory (Coleman to continue to serve)
   c. Academic Computing Advisory (Liles to continue to serve)
   d. Learning Space Advisory Workgroup (LSAW) (need 2 Faculty Senate appointments; will
      address winter renovations; Coleman to follow up with Hecsh. Coleman and Hecsh to be
      initial faculty appointments to LSAW). Jackson noted Liles will be IRT-appointed faculty rep.
      Academic Affairs also has faculty appointment.
   e. Reddick suggested an update from these committees for each AITC meeting.

5. Computer Lab Use Policy
   a. Coleman suggested we defer the lab use policy to next time since Brady and Clark weren't
      there to discuss.

6. Topic suggestions for next meeting/future meetings
   a. Computer Lab Use policy
   b. Social media policy if time
   c. Reddick noted the Emeritus faculty issue.
   d. Scheduling software - Coleman will ask Liles for clarification on demo of tool requested;
   e. Reddick moved to have VPs Lee/Gilbert to present on strategic classroom utilization study

7. Next Meeting: Friday, November 15, 12:00-1:30p.m., Sacramento Hall Room 275