

AITC

Minutes of the Meeting February 1, 2019

Approved(2/15/19)

MEMBERS PRESENT: DALQUIST, KEEGAN, MILLER, COMMINS, KOROPP, POKHREL, BOWIE

GUEST: HENDRICKS (IRT)

NON-VOTING/EX-OFFICIO MEMBERS

Coleman, Ron,	Biological Sciences	NSM
Clarke, Rachel,	Art	A&L
Dahlquist, Dennis	Elec & Elec Engineer	ECS
Kaplan, Jonathan	Economics	SSIS
Keegan, Rich	Nursing	HSS [Chair]
Bonilla, Diego	CTL	CTL
Moore, David	Finance	CBA
Norris, Aaminah	Teaching Credentials	EDU
Stark, Rachel	Library	LIB [Vice Chair]
Antonia Peigahi	Faculty Senate	
Miller, Christine	IRT	
Comins, Dan	ATC	
Koropp, Lynne	Director ECS	
Kevin Cote	ASI	
Carol Houston	SSWD	
Binod Pokhrel [EDU]	College ITC	
Hammersly, Lisa	Associate Dean	
Bowie, Sylvester	Executive Committee	

AGENDA

1. Call to Order @ 1305

Roll was taken: Voting Members Present: Keegan, Dahlquist, Bowie

Non-Voting/Ex-Officio Members: Koropp, Pokhrel, Comins

2. Open Forum

3. Web: Jen we are trying for system-wide, but, many issues with this endeavor. We are now embarking on our own web for the university.

4. Canvas: Dan updated us on the campus wide rollout for the spring semester. We are officially transferred to Canvas. No access to Blackboard (Students) Faculty will have access until mid March. Course archival – intentionally for a bit longer but not forever as there is a cost to keeping the dinosaur alive. Items (prior to F



SACRAMENTO STATE

Faculty Senate

2015) will be available for about 1 year. IRT is working on a process for access for surveyors such as WASC etc that may require access to these files. CTL partnered to offer workshops to explain/teach Canvas to new users and was well attended. Thoughts to make the publish date for the course materials one week prior to the start of the semester, currently it is set to open on the first day of instruction, thought to be problematic for some courses and students wanting to get a handle on the course.

Binod: recommended that the Blackboard access be removed from My SacState portal to avoid confusion. Next steps: increase effective use of Canvas by faculty (classes by IRT/super users) Accessibility Tool Kit for faculty- Jason is the contact person.

5. Play Posit, Camtasia, two sites where you can put comments Media site: quizzing functionality and close captioning as we seek to make our courses more accessible to all students with varying abilities for learning.
6. Jen: An investigation is ongoing by the Office of Civil Rights re: accessibility and instructional materials. Project to be launched late spring to evaluate the accessibility of course materials. CSU-Learn not available yet it is replacing Skill port the old platform that housed our compliance training...

3. Approval of the Agenda (No Quorum)

4. Mark Hendricks (IRT) presented the following updates: Phish me, small amount of respondents clicked on the link. There was a hit on the financial aid center potential disaster for the university. Deans were hit for gift card scam from the president, another phish me. Planning on training videos for security and FERPA sometime in October.

Duo Authentication: 300 have level 1; 200 faculty – CIS access; 1200 employees remain working for an opt in for students.

5. Jen Protecting records (E-records initiative) also Data search & Records Retention. Spoke regarding this @ cabinet level. Faculty Representation will be needed @ Records Management group <> Data Owner Groups along with a CSIRT Team (will have to f/u with Jen for clarification on this)

8. Next meeting is February 15, 2019 – Riverside Hall 2014

Adjournment: Meeting was adjourned at 1:35