

**COMMITTEE ON DIVERSITY AND EQUITY (CODE)
2014-2015**

**Monday, October 6, 2014
1:30-3:00pm
Camellia Room, University Union**

MINUTES

1. Call to Order

The meeting was called to order at 1:30pm

Attendance

Voting Members: Elvia Ramirez (Ethnic Studies), Phillip Akutsu (Psychology), Jude Antonyappan (Social Worker) Michelle Foss –Snowden (Communication Studies), Marlyn Jones (Criminal Justice), Amber Gonzalez (Undergraduate Studies), Joy Salvetti (Center for College and Career Readiness), Rachael Gonzales (Teaching Credentials)

Non-Voting Member: William Bishop (HR)

2. Assign note taker for meeting minutes

Assignment made

3. Approval of Agenda

Motion carried unanimously

Tabled

Approval of minutes from 9/15/14

4. Campus Climate Survey for Faculty – update

- *Survey to be administer by 10/8/14 by Office of Institutional Research*
- *Announce at Faculty Senate*
- *Amber will create flyer to inform faculty of survey*
- *Post on Sac State bulletin*
- *Important to encourage faculty in each department to complete survey*

5. Reports from Senate Executive Committee meetings

- a. 9/16/14 – Ramirez – appointments to committee was addressed
- b. 9/23/14 – Gonzales – meeting cancelled
- c. 9/30/14- Salvetti – President attended meeting.

6. Unfinished business

- a) CODE will review charge/mission in context of University strategic plan
- b) CODE voting rights in Senate Executive Committee
 - o Attend meetings is not required but encouraged to attend. CODE will continue to attend meetings
 - o Question – how do we get voting rights?
 - Senate states CODE function overlaps with other committees
 - Look at other committees (Faculty Policy Committee, Graduate Policy Committee)– What is different? What is policy?

7. Next Steps

- a) 606 D Training – more specific training needed
- b) Encourage faculty to respond to Climate Survey
- c) Review University Strategic Plan
- d) Review Faculty Policy and Graduate Policy mission/charge
- e) Review department policy - Affirmative Action Committee

8. Adjourn

Meeting was adjourned at 2:50pm

2014-2015 CODE Meeting Schedule

<u>Fall 2014</u>	<u>Spring 2015</u>
September 15	February 2, 16
October 6, 20	March 2, 16
November 3, 17	April 6, 20
December 1, 15	May 4, 18