

Minutes of the CODE meeting held 3/17/2014

Members present: Lynn Hanna, Marlyn Jones, Nassrine Noureddine, Jude Antonyappan, Elvia Ramirez, Fang Gu, William Bishop

1. Select note taker: Elvia served as the note taker for the meeting
2. Minutes approval from previous meetings - Minutes unanimously approved
3. Report on Membership - Lynn reported that she sent an email to Kathy Garcia requesting replacements for a Staff representative and ASI student representative
4. Report on Executive Committee meetings Feb. 18 (Hanna) and 25th (Akutsu) - Lynn reported on Senate discussion regarding naming of courses and GE Area D revisions. Reviewed Akutsu's report (sent to CODE members via email).
5. Continuing Business / Other:
 - a. Campus climate survey discussion and finalization – Hanna and Akutsu made suggested changes to OIR survey; each CODE member will come up with 5 questions from CODE survey as possible additions to addendum in OIR survey
 - b. Letter to request vote in the Executive Committee – discussed that CODE's lack of voting rights on Executive Committee is inconsistent with the charge, mission, and duties of CODE; committee will meet & discuss the draft
 - c. Affirmative Action officer and the hiring process – Bishop discussed HR's video on "unconscious bias" (video introduced by CFA)
 - d. Open forum
 - i. Discussion concerning CODE's representation on campus equity and diversity initiatives. Email sent to President Gonzalez inquiring about CODE's representation on the Campus Climate committee.
 - ii. Discussion regarding Campus Strategic Plan & the need to incorporate issues of social incorporation for international students (who are also typically counted as "minority" students). Concern that campus is recruiting, but not supporting, international students. Discussed that there is currently no CODE representation on Campus Strategic Plan.
 - iii. Read & discussed email from Manuel Barajas regarding need for action on issues related to lack of faculty diversity.

APPROVED 5/5/14