

**UNIVERSITY APPOINTMENT, RETENTION, TENURE
AND PROMOTION COMMITTEE**

MINUTES OF THE MEETING OF APRIL 3, 2017

Approved: April 17, 2017

Call to Order: Meeting Convener, Leilani Hall called the meeting to order at 3:05 pm.

Roll Call: Roll was taken.

Voting Members: Altmann, Boosalis, O'Hara, Dube, Endriga, Hall, Jones, Roberts (absent), Thakur, Zuckerman (absent), ECS Representative (vacant), Counseling Representative (vacant).

Non-Voting/Ex-Officio Members: Garcia, Hurley, ASI Representative (vacant)

Approval of the Agenda: Approved

Minutes – March 6, 2017: Approved

WASC Review Team Meeting: The Committee will meet with the Review Team on April 12 at 2:15 pm.

UARTP Policy 9.06 v CBA 15.35: Hall stated that the policy does not comply with the CBA. The role of the Dean is defined in the UARTP Policy 9.06: "Each Academic Dean, as the appropriate administrator, is delegated the responsibility for monitoring the periodic evaluation of tenured faculty in his/her college and for ensuring that the evaluations conducted by the faculty committees and department chairs are in compliance with the procedures contained in this policy." The Committee discussed if the Dean is an "appropriate administrator" or if someone else may be designated by the Dean to serve that role.

Garcia stated that in July 2016 the Committee drafted a rewrite of Section 9.06. Deans and Department Chairs were asked to provide feedback on the proposed amendments. The Committee will review the feedback at the next meeting.

Subcommittee Updates:

College of Education: The document will be returned to the Unit with the request for a response by April 21.

Computer Science – Expedited Review: Dube will follow-up with the Unit and request a response by April 14.

Environmental Sciences – Expedited Review: The Unit's document will be forward to the Provost.

History: The document will be returned to the Unit with the request for a response by April 21.

Mathematics: Dube will contact the Chair and request a status report by April 21.

Mechanical Engineering: The Committee approved the Unit's document at the March 6 meeting contingent upon a faculty vote in the Unit. Hall reported that the unit approved the document at March 29, 2017. The Unit's revised policy will be forwarded to the Provost.

Nursing: Assigned to Subcommittee II

HR Update: Hurley reported that his unit has a staff vacancy

Lisa Bohon, SSIS Secondary Committee Chair, contacted VP Hurley, instead of the UARTP Committee, requesting directions and comments for a policy they are developing to evaluate lectures in their first year in the college. The Committee will consider how to inform faculty that UARTP is the appropriate contact for such inquiries.

Subcommittee review procedures: The discussion was moved to the April 17 meeting to allow for the full committee to be present for the discussion.

The meeting was adjourned at 4:59 pm.