



SACRAMENTO STATE

Faculty Senate

UNIVERSITY APPOINTMENT, RETENTION, TENURE AND PROMOTION COMMITTEE

MINUTES OF THE MEETING OF NOVEMBER 21, 2016

Approved: February 6, 2017

Call to Order: The meeting was convened by Professor Matt Schmidlein, Faculty Senate Vice Chair at 3:05 pm.

Roll Call: Roll was taken.

Voting Members: Altmann, Dube, Endriga, Hall (absent), Jones, Roberts (absent), Thakur, Zuckerman, EDU Representative (vacant), ECS Representative (vacant), Counseling Representative (vacant).

Non-Voting/Ex-Officio Members: Garcia, Hurley (absent), ASI Representative (vacant)

Guest: Matt Schmidlein, Vice Chair, Faculty Senate; Jill Peterson, University Counsel

Approval of the Agenda: The agenda was approved as published.

Minutes: The meeting minutes of November 7, 2016 were approved as published.

Election of Committee Chair: Due to the inability to elect a Chair or Vice Chair, the Committee has decided to operate for the remainder of the 2016/17 AY as follows: The Faculty Senate Chair will handle communication issues and the UARTP Committee members will serve as rotating convener. Professor Jones will convene the December 5 meeting.

Committee Membership: Professor Tanya Altmann, School of Nursing, will serve as the College of Health and Human Services representative. The Colleges of Education and of Engineering and Computer Science are working on identifying their representative.

Department/Division Chair Policy Referral: The Committee reviewed the draft response provided by Professor Jones. The members felt that the strike out language, lines 28 and 29, creates a situation that would allow non-tenure track faculty to serve as Department Chairs.

University Counsel, Jill Peterson, was consulted regarding whether an individual who is not in a tenure track position is still able to serve as department chair. She was asked to look at issues how assistant or associate professors appointed as Chairs were able to full fill their duties with regards to the review of files.

UARTP Tracking Report / Subcommittee Reports: No updates were provided.

Ethnic Studies Expedited Review: The Unit's expedited review request regarding Section 6.06 and the Committee's approval letter to the Provost was approved and will be forwarded to the Provost for review and action.

SSIS Policy Question: “Can the Secondary Committee make reference to the additional materials in their final letter even though it will not be part of the WPAF?” The Committee discussed the question and determined that Secondary Committees can make referenced to documents already in the WPAF. Reference documents not already in the file must confirm to the required sections of the policy. Professor Jones will draft a response for the Committee to review.

Adjournment: The meeting was adjourned at 5:10 pm.