

**UNIVERSITY APPOINTMENT, RETENTION, TENURE
AND PROMOTION COMMITTEE
MINUTES OF THE MEETING OF OCTOBER 3, 2016
*APPROVED: OCTOBER 17, 2016***

Call to Order: The meeting was convened by Professor Matt Schmidlein, Faculty Senate Vice Chair at 3:30 pm.

Roll Call: Roll was taken.

Voting Members: Dube, Endriga, Fell (absent), Hall, Jones, Noel (absent), Roberts (absent), Thakur, A&L Representative (vacant), EDU Representative (vacant), Counseling Representative (vacant). HHS Representative (vacant)

Non-Voting/Ex-Officio Members: Garcia, Hurley (absent), ASI Representative (vacant)

Approval of the Agenda: The agenda was amended as listed below. The agenda as then approved as amended.

- Announcements were added to follow Approval of the Agenda
- Expedited Reviews were added to follow the Minutes
- The Nursing Proposal, Committee Processes, Agenda Priorities for 2016/17 AY, and UARTP Policy Section 6.06 B4e was moved to Other Business.

Announcements:

- **Referral—Role and Responsibilities of the Department/Division Chair Policy:** The committee was reminded that November 1 is the deadline for responding to the referral.
- **UARTP Committee Handbook and Processes:** Garcia advised the Committee that minor edits need to be made to the documents.

Minutes: August 2 and September 19: The meeting minutes were approved as published.

Expedited Reviews:

- **Environmental Studies:** HR review needs to be completed. Garcia will contact VP Hurley.
- **Ethnic Studies:** The Unit's amendments do not comply with the Expedited Review Guidelines. The Unit will be advised on the amendments needed.

Election of Committee Chair: The Committee was not able to elect a Chair and referred the matter to the Faculty Senate Chair.

Nursing Proposal: Professor Dube, Subcommittee II, will draft a response to Professor Altmann for the Committee's review.

Geology: The Committee reviewed and approved the RTP policy for Tenure-track Faculty. Garcia will draft the memo to the Provost for the Committee's review. VP Hurley will be contacted regarding the status of the HR review of the Part-time Faculty RTP policy.

Ethnic Studies – Expedited Review: The document submitted did not comply with the Expedited Review Guidelines. The Unit will be advised on the amendments needed.

Adjournment: The meeting was adjourned at 4:45 pm.