

**UNIVERSITY APPOINTMENT, RETENTION, TENURE
AND PROMOTION COMMITTEE
MINUTES OF THE MEETING OF SEPTEMBER 19, 2016
*APPROVED: OCTOBER 17, 2016***

Call to Order: The meeting was convened by Professor Julian Heather, Faculty Senate Chair at 3:05 pm.

Approval of the Agenda: The agenda was approved as published.

Roll Call: Roll was taken.

Voting Members: Dube, Endriga, Fell, Hall, Jones, Noel (absent), Roberts (absent), Thakur, Zucker, EDU Representative (vacant), Counseling Representative (vacant). HHS Representative (vacant)

Non-Voting/Ex-Officio Members: Garcia, Hurley (absent), ASI Representative (vacant)

Election of Committee Chair: The Committee was not able to elect a Chair and referred the matter to the Chair of the Faculty Senate.

Subcommittee Assignments: Professor Fell, Thakur, and Zucker were assigned to Subcommittees:

Subcommittee 1: No changes

Subcommittee 2: Thakur

Subcommittee 3: Fell and Zucker

The Committee decided to keep the existing Subcommittee structure for Unit RTP reviews in process. New reviews will be assigned base on a subcommittee's workload.

Committee Workload: The Committee decided that until the Chair issue is resolved, the Committee would only be able to review Unit RTP policy documents.

Adjournment: The meeting was adjourned at 4:45 pm.