

**University Appointment, Retention, Tenure  
and Promotion Committee**  
**Minutes of October 15, 2018**  
Approved: November 5, 2018

**Call to Order:** 3:05 pm

**Roll Call:** Roll was taken

**Voting Members:** Boatamo Mosupyoe, Chris Boosalis, David Zeigler, David Zuckerman, Ernie Hills, John Johnston, Lisa Roberts, Marlyn Jones, Rebecca Cameron, Sudhir Thakur, Tanya Altmann

**Non-Voting/Ex-Officio Members:** Antonia Peigahi (absent) and Brian Oppy

**Open Forum:** No items.

**Agenda:** Approved as published.

**Minutes – October 1, 2018:** Approved as published.

**UARTP Committee Status Report:** Garcia provided an update on the reviews.

**UARTP Committee Representative: Steering Committee for the Carnegie Community Engagement Reclassification:** Members are reviewing their calendars and will advise if they are available. The Committee asked if a UARTP alumni might serve. The Chair will reach out to Randy Mays.

**Call for Amendment of ARTP Policies and Procedures to Govern Academic Year 2019-2020:** The voting language on the transmittal document was discussed to address various outcomes such as: abstentions, low voter turnout, passage of amendments, and certification of the vote according to the Unit's policy. Professor Johnston will update the voting section on the transmittal document.

A sentence was added to the call requesting Units notify the Senate Analyst if the Unit is currently amending, or is planning to amend its ARTP policy this academic year, but will not be able to submit the document by the December 19<sup>th</sup> deadline.

**Referral: Custodianship of Student Evaluations of Teaching:** Questions were raised about the process in the Colleges. The Chair will email the Deans requesting information on how each unit in the college handles this process.

**Amendment of UARTP Policy 6.08:** The amended language and placement in the UARTP Policy was discussed. The Committee will continue the discussion at the November 5 meeting.

**Adjourned:** 5:10 pm