

The Faculty Senate recommends the amendments to the Timely Declaration of Major Policy:

Summary of proposed changes:

- 1) *Modify the policy to reflect the recently defined terms: Pre-Major and Expressed Interest;*
- 2) *Draw a distinction between the two categories during the implementation of the policy*

- I. Undeclared lower division students, including those with an Expressed Interest and lower division transfer students, are required to submit a declaration of major form by the time they have completed 60 units; failure to do so will result in a hold on subsequent registration.
- II. Undeclared upper division transfer and returning students, including those with an Expressed Interest, are required to submit a declaration of major form prior to registration for their second semester; failure to do so will result in a registration hold.
- I. Implementation of the policy:
 - A. The 60 units of coursework identified above shall include only those courses that carry unit credit toward the degree. (This excludes, therefore, remedial courses and courses taken at non-accredited institutions.)
 - B. The Academic Advising Center shall have responsibility for placing and removing the registration holds specified above.
 - C. It is recognized that this requirement is for an initial declaration of major only; students still have the option of changing their major after completion of 60 units.
 - D. Declaration of an Expressed Interest does not constitute declaration of a major. If, under the time and unit requirements listed in this policy, an Expressed Interest student has not been accepted into the identified Expressed Interest major program, the student may retain the Expressed Interest status with the recommendation of the Impacted Program or the Academic Advising Center each semester. If the Expressed Interest student does not receive the recommendation to retain the Expressed Interest status, then the student must visit the Academic Advising Center to formulate an alternative major plan.
 - E. If, under the time and unit requirements listed in this policy, a Pre-Major student has not yet met the requirements for entering the major, the Pre-Major may retain the Pre-Major status with the recommendation of the Major Department each semester.
 - F. It is generally beneficial to seek academic advising early in your career, especially with respect to disciplines that have pre-majors or other pre-requisites.
 - G. Earlier declaration of a major or a pre-major is encouraged. Declaring a pre-major does not guarantee acceptance into the major program.

Carried.