

**STUDENT GRADE APPEAL PROCESS - SUMMER GRADE APPEAL, AMENDMENT OF**

The Faculty Senate recommends the following changes to the Grade Appeal Process, Section VII.C.1:

- 1. by adding the following subsection “a” and re lettering sequentially the other subsections
- 2. To amend Section VII.C by adding a new subsection “g” as follows:
- 3. To amend Section VII.C.4 by adding a new subsection “e” as follows:
  - a. Normally, students wishing to initiate a formal grade appeal shall do so during the Fall and Spring semesters in the manner specified elsewhere herein. Students may, however, pursue a grade appeal (of a Spring semester grade) during the Summer recess when they can demonstrate to the satisfaction of the Provost’s designee that significant hardship would result from a delay in this process beyond the Summer recess (i.e., if the grade appeal did not occur until the Fall semester).

The Provost’s designee shall grant the student’s application provided that (1) the application is made within two weeks of the date on which the student knew or could have known of the posted disputed course grade but no later, (2) the student has made a good faith effort to settle the grade dispute informally as provided elsewhere herein, (3) the student has demonstrated to the satisfaction of the Provost’s designee that significant hardship would result from a delay in this process beyond the Summer recess, (4) the instructor is willing and able either in person or by a designated representative to exercise the instructor’s right or to decline to exercise the instructor’s right to defend the disputed grade if called upon to do so by a panel during the summer recess and (5) a panel of qualified members can be assembled from among faculty and students willing to serve voluntarily or for a stipend to be agreed before service begins.

The Provost’s designee shall grant the student’s application provided that (1) the application is made within two weeks of the date on which the student knew or could have known of the posted disputed course grade but no later, (2) the student has made a good faith effort to settle the grade dispute informally as provided elsewhere herein, (3) the student has stated a case for a summer grade appeal as described above in items (1) – (2) of this subsection, (4) the instructor has received notice of the eligible request for a possible summer grade appeal, (5) the instructor, although neither required nor expected to do so, has agreed to participate in the summer appeal or to allow it to proceed without his/her direct participation or by way of a designated representative during the summer recess, and (6) a panel of qualified members can be assembled from among faculty and students willing to serve voluntarily or for a stipend to be agreed before service begins.

~~b. c.~~ . . .  
~~e. d.~~ . . .

- 1. To amend Section VII.C by adding a new subsection “g” as follows:

g. Concerning Summer Grade Appeal Panels

The Provost's designee may convene an existing panel to consider and decide a summer grade appeal or form a panel under this Process from among the faculty members and students who have served on a panel during the previous academic year or who have been recommended previously by the Faculty Senate in case of the faculty members and the A.S.I. in the case of student members. Before rejecting an application for a summer grade appeal and as a last resort, the Provost's designee shall apply to the Executive Committee of the Faculty Senate and the A.S.I. for the names of faculty members and students to recommend to Academic Affairs for appointment to a summer panel.

3. To amend Section VII.C.4 by adding a new subsection "e" as follows:

e

The written decision of the panel shall conform to the requirements set forth in Section VII.C.6.e (1)-(3) of this document.

Procedural appeals against a panel's decision of a summer grade appeal shall be subject to summary review as provided in Section VIII.B.15 of this document.

*Carried.*