

Approved by the Faculty Senate, March 13, 2014.

**FS 13/14-59/GE/GRPC/EX General Education Assessment Policy, Amendment
Of FS 04-28**

The Faculty Senate recommends the following General Education Assessment Policy to amend and replace FS 04-28 (<http://www.csus.edu/acaf/ge/asmntpolicy.html>) effective Spring 2014, for implementation in AY 2014/2015 and to be reviewed in AY 2019/2020 or before as necessary.

General Education Assessment Policy

Introduction: Programmatic Assessment of General Education will take place through a three-tiered process that will assist internal and external stakeholders in reviewing, reflecting upon, and making appropriate changes to provide a high quality program for Sacramento State students.

- I. **Area Assessment Coordinator Council:** An Area Assessment Coordinator Council, a subcommittee of GE/GRPC, will oversee programmatic assessment activities of the GE program-including WASC core competencies as they relate to General Education, and the Sacramento State Baccalaureate Learning Goals. Beginning in Spring 2014, an Area Assessment Coordinator Council will be constituted as follows:

a. Membership:

Voting members shall include:

- i. Five (A-E) GE Area Assessment Coordinators as elected by the area assessment groups.

Ex-officio Non-Voting Member:

- i. Associate Dean for Undergraduate Studies
- ii. One representative from the Office of Academic Program Assessment
- iii. Liaison from GE/GRPC, appointed by GE/GRPC committee

The five GE Area Assessment coordinators, elected by the membership of each GE Assessment Group (see II below) and shall serve a one year term. There is no limit on the number of terms a member may serve. Liaisons are appointed for each academic year.

b. Committee Charge:

- i. Initial Development and continuing oversight of GE Program Assessment within the framework of the WASC Core competencies and the Baccalaureate Learning Goals to be approved by the GE/GRPC to be reviewed at 5 year intervals, or sooner, and modified as necessary
- ii. Distribution of the Annual Call to the GE Area Assessment Groups (in II below) articulating the selected competencies and/or goals to be reviewed that year.
- iii. Reviewing the annual Area Assessment reports
- iv. Calling for additional assessment across Areas as needed
- v. Presenting annual report to GE/GRPC
- vi. Participating in GE/GR Program Review (academic program review)
- vii. Benchmarking assessment reports with the Associate of American Colleges & Universities VALUE rubrics
- viii. Developing tools for programmatic assessment

II. **GE Area Assessment Groups:** Each GE Area shall have an associated GE Assessment Group, a subcommittee of GE/GRPC. The Area Assessment Group will develop and implement an Assessment Plan for GE Area Learning Outcomes; beginning in Spring, 2014, GE/GRPC will identify members from the Faculty Senate Preference Poll and constitute the (A-E) GE Area Assessment Groups from that poll.

a. **Membership:**

Each GE Area Assessment Group shall be comprised of at least 5 faculty members, each of whom has taught at least one course in that Area within the last two years. Committee Members shall serve a three year, staggered term. The term of service will be determined after the first meeting. There is no limit on the number of terms a member may serve.

i. Each Area Assessment Group will elect an Area Assessment Coordinator from among its membership to a 1 year term to serve on the Council in I.a. above.

ii. The Assessment Coordinator must be a member of the Area Assessment Group.

b. **Committee Charge:**

i. Establishing an Assessment Plan for GE Area Learning Outcomes for consideration and approval by the GE/GRPC on behalf of the Faculty Senate

ii. Establishing an Assessment Plan for Graduation Requirement Learning Outcomes for consideration and approval by the GE/GRPC on behalf of the Faculty Senate

iii. Determining appropriate direct and indirect, qualitative and quantitative assessment tools and strategies for the GE Area

iv. Conducting assessment using a representative sample of student work from across a variety of courses in a given GE Area

v. Contributing data collection and analysis to an annual report on selected core competencies and/or baccalaureate learning goals

vi. Considering recommendations regarding curricula based on assessment

vii. Creating templates of actions for each of the five years of assessment that the GE Area Groups would undertake

III. The GE Course Review Subcommittee (See membership and charge
<http://www.csus.edu/acse/Subcommittees/General-Education1.html>)

a. Conducts periodic review of Course Syllabi and Area Learning Outcomes Compliance as part of fulfilling its charge.

b. Calls for syllabi review by area

i. Departments submit course syllabi to the Associate Dean for Undergraduate Studies to be forwarded to the GECRS for review

ii. Syllabi must include the specific GE Area learning outcomes and activities explicitly corresponding to those outcomes

iii. Syllabi include a cover sheet describing strategies used to assess each learning outcome or group of outcomes for the Area

IV. Role of Associate Dean of Undergraduate Studies:

a. Plan and implement General Education Assessment in collaboration with the Senate GE/GRPC, the General Education Course Review Subcommittee, the Area Assessment Coordinator Council and the Office of Academic Program Assessment

b. Assist with summarizing outcome assessment and making recommendations for program and policy changes based on assessment to the Senate through the GE/GRPC.

c. Collaborate with a representative from the Office of Academic Program Assessment to provide assistance to the GE Area Assessment Groups in selecting and using appropriate assessment strategies and developing acceptable Assessment Plans.

V. Role of GE/GRPC

- a. Provides oversight of the programmatic assessment policy procedures and activities (I b. I).
- b. Appoints a member to serve as liaison to the Assessment Council (I a. iii).
- c. Selects area review members from faculty preference poll (II).
- d. Reports on GE Assessment to the Senate.