

California State University, Sacramento

2013-2014 FACULTY SENATE

Meeting Minutes

Wednesday, August 28, 2013
8:00 am – 12:30 pm, Library 11

Approved: September 5, 2013

Attendees

Banus (ASI); Bayne (Theater and Dance); Biagetti (Teacher Education / CPC Chair); Blumberg (Music); Blanton (Speech Pathology & Audiology); Bowie (Social Work); Buchanan (English); Buffard (Foreign Language), Chavez (Education), Cook (Family and Consumer Sciences); Cyrenne (Temporary Faculty), Deegan (Temporary Faculty); Dillon (Government); Dym (History); Estioko (Design); Gabriel (ASI), Gherman (Chemistry); Gunston-Parks (Teacher Education), Hamilton (Mathematics and Statistics / GSPC Chair); Hecsh (Teacher Education / Faculty Senate Chair); Huang (Criminal Justice); Ingram (Mathematics & Statistics / Exec Cmte. At-Large Member); Jez (Public Policy & Administration); Johnston (Civil Engineering); Krabacher (Geography, / Parliamentarian / ASCSU Representative); Lambating (Education); Lee (English); Liu, O. (Business Administration); Ludwig (Communication Studies); Marbach (Mechanical Engineering); Michael (Management); Migliaccio (Sociology / APC Chair); Miller (Communication Studies and ASCSU Representative); Nystrom (Humanities and Religious Studies); Peigahi (Library / Vice Chair); Quirarte (Student Services); Rechs (Biological Sciences); Schmidlein (Geography); Sessoms (Education); Sheppard (Recreation, Parks & Tourism Administration / At-large Member); Stevens (Environmental Studies); Taylor (Social Work); Vaziri (Electrical and Electronic Engineering); Wang (Economics)

Absent

Akutsu (Psychology); Anderson (Construction Management); Dang (Nursing); Diaz (Kinesiology & Health Science); Green (Ethnic Studies); Hammersley (Geology); Harvey (Art); McCormick (Philosophy); Moni (Women's Studies); Moore (CBA Finance); Porter (Temporary Faculty); Sampson (Nursing); Scott-Femenella (Temporary Faculty); Sergan (Physics & Astronomy); Strasser (Anthropology / Exec Cmte. At-Large Member); Stockert (Physical Therapy) Vacant: Athletics, California State University, Sacramento Retiree Association

Moment of Silence

Guillermo Contreras

Student
Department of Government and
Department of Ethnic Studies

Leonard Kennedy

Emeritus Faculty
Department of Mathematic and Statistics

Sidney Inglis

Emeritus Faculty
Department of Education Leadership
and Policy Studies

Melissa London

Student
Department of Criminal Justice

Information

From the Chair

- Introductions: ASI Student Senators
- Provost Search Update
- CSU Academic Senator (Statewide Senator) Vacancy Election

Chancellor's Office Student Success Initiative Proposals: *Sheree Meyer, Associate Dean for Undergraduate Studies*

Enrollment Update: *Ed Mills, Associate Vice President for Enrollment Management*

University's 2013-14 Operating Budget Update: *Mike Lee, Vice President and CFO*

- 2013/14 General Operating Fund Budget: Gonzalez - July 23, 2013
http://www.csus.edu/aba/Budget/Documents/UBAC/President_Gonzalez_2013_2014_Budget_Decision.pdf
- UBAC's Recommendations for the 2013-2014 University Budget Allocation – May 6, 2013: http://www.csus.edu/aba/budget/Documents/UBAC/2012-13/UBAC_Memo_to_President_2013_14_Budget_Recommendations_May_2013.pdf

FS 13/14-12/CPC/EX College of Arts and Letters – BA in Arts and Letters Program Proposal

Chris Bellon, Chair, Department of Philosophy

- [FAQ – Arts and Letters Degree Completion Program – FS 13/14-12a](#)
- [Power Point Presentation – FS 13/14-12b](#)
- [Revised Program Catalog Copy \(April, 2013\) – FS 13/14-12c](#)

FS 13/14-13/EX Faculty Senate Standing Rules: *Tom Krabacher, Parliamentarian*

Approval of the Agenda

The agenda was approved as published.

Carried.

Action Items

FS 13/14-01/EX Minutes: May 23, 2013

The Faculty Senate approves the meeting minutes of May 23, 2013.

Carried.

FS 13/14-02/EX Program Proposal – Master of Social Work (HHS)

The Faculty Senate recommends approval of the Master of Social Work Program Proposal (HHS)

Carried.

FS 13/14-03/EX Electronic Voting Procedures 2013-2014 AY, Endorsement Of

The Faculty Senate endorses the electronic voting procedures for 2013-2014 for campus-wide elections (such as temporary faculty representatives to the Senate, statewide academic senators, initiative and referendums held during the 2013-2014 academic year), to be re-visited in fall 2014.

Carried.

FS 13/14-04/EX

Program Proposal – BA in Art: Art History Concentration

The Faculty Senate recommends approval of the BA in Art: Art History Concentration Program Proposal (A&L).

Carried.

FS 13/14-05/EX

**Committee Appointment – Senate
Curriculum Policies Committee**

The Faculty Senate appoints John Ingram, Mathematics and Statistics, to the Curriculum Policies Committee for Fall 2013.

Carried.

FS 13/14-06/EX

Committee Appointments - University

The Faculty Senate recommends the following committee appointments.

- **Alcohol Advisory Council** – Term 2013-2015
 - Mitch Numark, History
 - Sue Escobar, Criminal Justice
- **Multi-Cultural Center (MCC) Advisory Council** – Term 2013-2015
Michael Vann, History
- **Sacramento State Alumni Association – Board of Directors** - Term 2013-2014
Tracy Hamilton, Mathematics/Statistics
- **UEI Bookstore Advisory Council** – Term 2013-2015
Jennifer Ware, Library

Carried.

FS 13/14-07/EX

**2012-13 Instructional Program Priorities (IPP) Workgroup Recommendations,
Receipt Of, August 28, 2013**

The Faculty Senate receives the 2012-13 Instructional Program Priorities Workgroup Recommendations memo and proposed amendments to the IPP Policy (*July 2, 2013*).

Carried.

**FS 13/14-08/EX 2012-13 Instructional Program Priorities (IPP) Workgroup
Commendation and Thanks**

The Faculty Senate commends and thanks the Co-Chairs and members of the Senate Instructional Program Priorities Workgroup for this dedication and service in crafting the IPP Workgroup Recommendations Report.

Ben Amata, Library
Geni Cowan, Educational Leadership (EDUC)
Carolyn Gibbs, Design (A&L)
Charles Gossett, Academic Affairs
Sue Holl, Mechanical Engineering (ECS)
Jai Joon Lee, Business (CBA)
Tim Marbach, Mechanical Engineering (ECS)
Sheree Meyer, Academic Affairs
Adam Rechs, Biological Sciences (NSM)
Greg Shaw, Recreation, Parks and Tourism Administration (HHS)
Val Smith, Communication Studies (A&L)
Raghuraman Trichur, Anthropology (SSIS)
Pia Wong, Education (EDUC)
Additional Consultation: Lakshmi Malrouu, Academic Affairs and Jing Wang, Office of Institutional Research.

Carried.

FS 13/14-09/EX 2012-13 Impaction Taskforce Recommendations, Receipt Of, August 28, 2013

The Faculty Senate receives the 2012-13 Impaction Taskforce Recommendations memo and proposed revised policy (*Aug 9, 2013*).

Carried.

FS 13/14-10/EX 2012-13 Impaction Taskforce Commendation and Thanks

The Faculty Senate commends and thanks the Chair and members of the 2012-13 Senate Impaction Taskforce for their dedication and service in reviewing and the development of a proposed revision to the Policy on Program Impaction.

Mateo Avila - Admissions (Student Affairs Representative)
Marya Endriga - Psychology (SSIS)
John Ingram - Mathematics and Statistics (NSM)
Katherine Kelly - Nursing (HHS)
Lakshmi Malrouu (Academic Affairs Representative)
Boniface Michael - Management (CBA) (CPC Representative) Reza Peigahi - Library
Tony Sheppard - Recreation, Parks, and Tourism Administration (HHS)

Carried.

FS 13/14-11/FLR Parliamentarian

Thomas Krabacher, Professor of Geography, shall serve as Parliamentarian for the 2013-2014 Faculty Senate.

Carried.

Program Impaction (First Reading scheduled for Sept 5)

John Ingram, Chair and Tony Sheppard, Member, Impaction Taskforce

- Policy on Program Impaction:
<http://www.csus.edu/acaf/academic%20resources/policies%20and%20procedures/Program%20Impaction.pdf>
- [2012-13 Impaction Task Force Recommendations Memo \(Aug 9, 2013\)](#)
- [Program Impaction Proposed Policy Amendment](#)

Notes from the Chair: The Faculty Senate has taken up the matter of program impaction for the past several years and in 2012-13 it tasked itself with constituting a task force to review the CSU policy and procedures, the Sacramento State policy and procedures and to make recommendations on amending the current policy. The task force completed its work at the end of the academic year and produced a set of recommendations and a proposed policy amendment for the Senate's consideration. The first reading is scheduled for September 5 and Senators are requested to review the materials with their departments in preparation for that discussion.

Instructional Program Priority (IPP) (First Reading scheduled for Oct 17)

Tim Marbach, Co-Chair, IPP Workgroup

- Policy on Instructional Program Priority (IPP):
<http://www.csus.edu/acaf/academic%20resources/policies%20and%20procedures/Policy%20on%20IPP%20revised>
- [IPP Workgroup Recommendations Memo \(July 2, 2013\)](#)
- [IPP Proposed Policy Amendment](#)

Notes from the Chair: The first implementation of the policy on Instructional Priorities (IPP) took place in 2011-2012. The Faculty Senate reviewed the report/recommendations report provided by the SCIPP at its 2012-13 retreat and a workgroup was formed to determine what, if any, changes to the policy or implementation processes ought to be considered by the Senate. The workgroup produced a memo and a set of recommendations for the Senate's consideration, first at the 2013-14 retreat, and subsequently as a First Reading item on September 19. The Executive Committee requests that Senators review the materials, the proposed policy amendments, get some feedback from departments etc. in preparation for First Reading on September 19. Additional information about IPP is available at the Faculty Senate homepage under General Information – Instructional Program Priorities (IPP) at <http://www.csus.edu/acse/IPP.html>.

Academic Program Review (First Reading scheduled for Sept 19)

Stephanie Biagetti, Chair, Curriculum Policies Committee

- [Academic Program Review Transmittal Information](#)
- [Academic Program Review Policy \(UPM: FSA00010.htm\)](#)
- [Program Review Process and Self-Study Pilot Program](#)
- [Academic Program Review Revision of Policy](#)
- [Academic Program Review Manual](#)

Notes from the Chair: In 2007-8 the Faculty Senate approved a three year pilot (extended for two additional years) for Academic Program Review. At this point, almost all programs have experienced the pilot---providing a choice of review pathways with some common elements (external review, evidence based, recommendations to the Senate, etc.). In 2012-13, the Program Review Oversight Committee (PROC) recommended that the pilot be institutionalized and developed a policy and procedural manual which was approved by the Curriculum Policy Committee, forwarded to the Executive Committee and brought forward to the Senate in May 2013. At that time the Senate requested adequate time to review the policy and the manual and to revisit the proposal in the Senate during the 2013-14 academic year. A first reading has been scheduled for October 17 and the Executive Committee requests members to review the pertinent materials with their departments prior to the Senate's first reading. The materials include the transmittal document with the context and rationale for the proposed changes, the APR policy and the pilot policy (the latter currently in place for this academic year), the proposed policy (very similar to the pilot) and the manual for implementation. Additional information about Academic Program Review is available at <http://www.csus.edu/acaf/ProgReview/>.

Adjourned: 12:20 pm