



## FACULTY SENATE MEETING

April 2, 2015, 3:30 pm

**\*\* Note meeting time**

Foothill Suite, University Union

Updated 4/2/15

### Call to Order

### Roll Call

### Moment of Silence

### Open Forum

*Consistent with FS 08-43/EX (October 2008) the open forum is a time when any member of the campus community can address the Senate on any issue not included in the Senate agenda for that meeting. Persons wishing to utilize the open forum are encouraged to notify the senate chair of such intent at least 24 hours prior to the Senate meeting, indicating the topic to be addressed. Presentations at the open forum shall be limited to no more than 3 minutes. Issues raised during the open forum may be placed on the agenda as first reading items at the time the agenda is approved.*

### Information

#### FYIs:

- **President's Action Memo – Senate Actions of:**  
March 12, 2015 Attachment: [FS 14/15-149](#)
- **ASCSU March 2015 Plenary Report** Attachment: [FS 14/15-150](#)
- **Impacted Programs, 2016-17; Code: AA-2014-19 Memorandum** – March 16, 2015  
Attachment: [FS 14/15-151](#)

#### From the Chair:

- [Open Forum Update: Computer Refresh](#)

#### Presentation:

- **Hornet Bookstore Update:** *Jim Ontiveros, Manager, The Hornet Bookstore*

### Approval of the Agenda

### Consent Action

## Approval of the Minutes

### [FS 14/15-151/FL](#) Minutes – March 19, 2015

The Faculty Senate approves the meeting minutes of March 19, 2015.

## Second Reading

### [FS 14/15-111/APC/EX](#) Student Excused Absences Policy, Establishment Of

The Faculty Senate recommends establishment of a policy on Student Excused Absences, effective ~~Fall 2015~~ upon approval of the amended Grade Appeals Policy.

*This item was unanimously endorsed by the Executive Committee.*

**Transmittal Document:** [FS 14/15-111a](#)

### [FS 14/15-112/EX](#) Last Week of Instruction Policy, Amendment Of

The Faculty Senate recommends amendment of the Last Week of Instruction policy [PM 88-05](#), FS 99-39/APC, effective upon approval of the President.

**Transmittal Document:** [FS 14/15-112a](#)

## First Reading

### [FS 14/15-130/APC/EX](#) Faculty Office Hours Policy, Amendment Of:

The Faculty Senate recommends amendment of the Faculty Office Hours Policy ([UMF04360.htm](#)), effective Fall 2015.

1. Updates the policy to include virtual office hours. It allows departments to offer more explicit expectations about office hours for faculty who teach online courses.
2. Clarifies the policy to be applied based on appointment and not be determined by number of units being taught.

**Transmittal Document:** Attachment: [FS 14/15-130a](#)

### [FS 14/15-131/APC/EX](#) Faculty Responsibilities to Students in the Instructional Environment Policy, Amendment Of

The Faculty Senate recommends amendment of the Faculty Responsibilities to Students in the Instructional Environment Policy ([FS 11/12-132/FPC/APC/EX, Attachment P](#)), effective Fall 2015.

1. Connects the policy to the University policy on Faculty Office Hours.

**Transmittal Document:** Attachment: [FS 14/15-131a](#)

**[FS 14/15-132/CPC/EX](#)**

**Modification in, Suspension of, and Deletion of Existing Programs Policy, Amendment Of**

The Faculty Senate recommends the revision of definitions for minors, concentrations, and tracks/options/special emphases in the current policy [FSM00010.htm](#) effective for Fall 2015.

**Transmittal Document:** [FS 14/15-132a](#)

**[FS 14/15-133/CPC/EX](#)**

**Undergraduate and Graduate Degree Programs Policy, Amendment Of**

The Faculty Senate recommends including the definitions for minors, concentrations, and tracks/options/special emphases in the current policy [FSU00010.htm](#), effective Fall 2015.

**Transmittal Document:** [FS 14/15-133a](#)

**[FS 14/15-134/FPC/EX](#)**

**Emeritus Status Policy, Amendment Of**

The Faculty Senate recommends amendments to the Emeritus Status Policy ([UME04050.htm](#)) to:

1. Allow emeritus faculty to retain their @csus.edu email address;
2. To retain listing in the University Directory as “retired”;
3. To change the referenced to Retiree’s Association, and;
4. To include the following in the preamble: No administrative unit will implement or modify emeritus rights through policy or procedure, excluding those covered by collective bargaining, without consulting the Faculty Senate.

Effective Fall 2015.

*This item was unanimously endorsed by the Executive Committee.*

**Transmittal Document:** [FS 14/15-134a](#)

**[FS 14/15-135/FPC/EX](#)**

**Email Account Policy, Amendment Of**

The Faculty Senate recommends amendment of the Email Account Policy ([IRT-0102](#)) to include email accounts for retirees and emeritus faculty. Effective Fall 2015.

*This item was unanimously endorsed by the Executive Committee.*

**Transmittal Document:** [FS 14/15-135a](#)

**Adjournment**