



FACULTY SENATE MEETING

November 5, 2015, 3:00 – 5:00 pm

Foothill Suite, University Union

AGENDA

Updated: November 5, 2015

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

- **Kenny Nguyen, Student**
Department of Mechanical Engineering (ECS)

- **Cristobal Corona, Student**
Department of World Languages and Literatures (A&L)

OPEN FORUM

Consistent with FS 08-43/EX (October 2008) the open forum is a time when any member of the campus community can address the Senate on any issue not included in the Senate agenda for that meeting. Persons wishing to utilize the open forum are encouraged to notify the senate chair of such intent at least 24 hours prior to the Senate meeting, indicating the topic to be addressed. Presentations at the open forum shall be limited to no more than 3 minutes. Issues raised during the open forum may be placed on the agenda as first reading items at the time the agenda is approved.

INFORMATION

From the Chair: November and December Senate Meetings

- November 5 and 12
- December 3 and 10

APPROVAL OF THE AGENDA

CONSENT ACTION

POLICIES

[FS 15/16-66/GE/GRPC/EX](#) General Education Program Policy, Minimum Grade Requirements for Area A and Subareas B-4, Revision Of

The Faculty Senate recommends revision of the General Education Program Policy to require a minimum grade of C or better within Area A (subareas A-1 Oral Communication, A-2 Written Communication, and A-3 Critical Thinking) and subarea B-4 (Quantitative Reasoning) effective Fall 2016.

- **Transmittal Document** - Attachment: [FS 15/16-66a](#)

PROGRAM REVIEW

[FS 15/16-63/APRC/EX](#) Program Review – College of Natural Sciences and Mathematics Department of Geography

The Faculty Senate recommends that all of the Department's degree programs be approved for six years or until the next scheduled program review.

PROGRAM PROPOSAL

[FS 15/16-65/CS/EX](#) Program Proposal – College of Social Sciences and Interdisciplinary Studies BA in Economics

The Faculty Senate recommends approval of the BA in Economics program proposal.

[FS 15/16-71/EX](#) Program Proposal – College of Social Sciences and Interdisciplinary Studies Minor in Environmental Studies

The Faculty Senate recommends approval of the Minor in Environmental Studies program proposal.

FACULTY SENATE COMMITTEE APPOINTMENT

FS 15/16-67/EX Faculty Senate Committee Writing and Reading Subcommittee

The Faculty Senate approves the appointment of the following faculty members to the Writing and Reading Subcommittee.

- Sharon Furtak-Nguyen, Psychology (SSIS) – Term: November 2015 through May 2018
- Katherine Kelly, Nursing (HHS) –Term: November 2015 through May 2018

**FS 15/16-68/EX Faculty Senate Committee
 Curriculum Subcommittee**

The Faculty Senate approves the appointment of the following faculty member to the Curriculum Subcommittee – Term: November 2015 through May 2018.

- Nassrine Mohammad Nouredine, Nursing (HHS)

**FS 15/16-72/EX Faculty Senate Committee
 Exceptional Assigned Time Subcommittee**

The Faculty Senate approves the appointment of the following faculty members to the Exceptional Assigned Time Subcommittee – Term: Fall 2015 through Spring 2017

- Lan Liu, Finance (CBA)
- Sue Holl, Mechanical Engineering (ECS)
- Lisa Romero, Doctorate in Educational Leadership (EDU)
- James Sobredo, Ethnic Studies (SSIS)

UNIVERSITY COMMITTEE APPOINTMENT

**FS 15/16-69/EX University Committee
 Instructionally Related Activities Committee**

The Faculty Senate recommends the appointment of the following faculty member to the Instructionally Related Activities Committee – Term: January 2016 through May 2017.

- Nicole Buffard, World Languages and Literatures (A&L)

MINUTES

[FS 15/16-62/EX](#) Minutes – October 15, 2015

FIRST READING

POLICIES

[FS 15/16-64/EX](#) Academic Internships and Service Learning Policy, Establishment Of

The Faculty Senate recommends approval of the Academic Internships and Service Learning Policy effective spring 2017.

- **Transmittal Document:** Attachment: [FS 15/16-64a](#)

[FS 15/16-60/APC/FPC/EX](#) **Faculty Responsibilities to Students in the Instructional Environment Policy, Amendment Of**

The Faculty Senate recommends amendment of the Faculty Responsibilities to Students in the Instructional Environment Policy ([FS 11/12-132/FPC/APC/EX, Attachment P](#)), effective Fall 2015.

1. Connects the policy to the University policy on Last Week of Instruction.
 2. Connects the policy to the University policy on Faculty Office Hours.
 3. Makes minor editorial edits and clarifications of language.
- **Transmittal Document** - Attachment: [FS 15/16-60a](#)
 - **May 14, 2015 Faculty Senate Referral:** A motion was made, seconded, and carried to refer FS 14/15-131 to the Faculty Policies Committee. The Executive Committee felt that the policy needs review and substantive updates. The item will return to the Faculty Senate in Fall 2015.

[FS 15/16-61/APC/FPC/EX](#) **Faculty Office Hours Policy, Amendment of**

The Faculty Senate recommends amendment of Faculty Office Hours, effective Fall 2015.

1. Updates the policy to allow departments to offer more explicit expectations about office hours for faculty who teach online or hybrid courses.
 2. Clarifies the policy to be applied based on appointment and not be determined by number of units being taught.
- **Transmittal Document** – Attachment: [FS 15/16-61a](#)
 - **May 14, 2015 Faculty Senate Referral:** A motion was made, seconded, and carried to refer FS 14/15-130/APC/EX to the Faculty Policies Committee for review. The item will return to the Faculty Senate in Fall 2015 with possible policy recommendations from FPC.

PROGRAM PROPOSALS

Program proposals for the deletion of a program are placed as First Reading items.

**[FS 15/16-70/CS/EX](#) **Program Proposal - College of Arts and Letters
BA in Communication Studies, Concentration in Digital Video****

The Faculty Senate recommends approval of the BA in Communication Studies, Concentration in Digital Video program proposal.

ADJOURNMENT