



2015-2016 Faculty Senate

FACULTY SENATE MEETING

November 12, 2015, 3:00 – 5:00 pm

Library 11

AGENDA

(Updated: 11/12/15)

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

OPEN FORUM

Consistent with FS 08-43/EX (October 2008) the open forum is a time when any member of the campus community can address the Senate on any issue not included in the Senate agenda for that meeting. Persons wishing to utilize the open forum are encouraged to notify the senate chair of such intent at least 24 hours prior to the Senate meeting, indicating the topic to be addressed. Presentations at the open forum shall be limited to no more than 3 minutes. Issues raised during the open forum may be placed on the agenda as first reading items at the time the agenda is approved.

INFORMATION

ENS Update:

Mark Iwasa, Chief of Police

Time Certain: 3:15 pm

WASC Update:

Jackie Donath, Chair, WSCUC Steering Committee Reaccreditation

Time Certain: 3:30 pm

APPROVAL OF THE AGENDA

CONSENT ACTION

FACULTY SENATE COMMITTEE APPOINTMENTS

**FS 15/16-73/EX Faculty Senate Committee
Writing and Reading Subcommittee**

The Faculty Senate approves the appointment of the following faculty member to the Writing and Reading Subcommittee – Term: November 2015 through May 2017.

- Sue Holl, Mechanical Engineering (ECS)

**FS 15/16-75/EX Faculty Senate Committee
Student Retention and Graduation Subcommittee**

The Faculty Senate approves the appointment of the following faculty member to the Student Retention and Graduation Subcommittee – Term: November 2015 through May 2017.

- Vivian Llamas, Division of Student Affairs

**FS 15/16-77/EX Faculty Senate Committee
Exceptional Assigned Time Subcommittee**

The Faculty Senate approves the appointment of the following faculty member to the Exceptional Assigned Time Subcommittee – Term: November 2015 through May 2017.

- Dan Weijers, Philosophy (A&L)

**FS 15/16-78/EX Faculty Senate Committee
Curriculum Policies Committee**

The Faculty Senate approves the appointment of the following faculty member to the Curriculum Policies Committee – Term: November 2015 through May 2016.

- Denise Wall Parilo, Nursing (HHS)

UNIVERSITY COMMITTEE APPOINTMENTS

**FS 15/16-74/EX University Committee Appointment
Institutional Scholarship Committee**

The Faculty Senate recommends appointment of the following faculty member to the Institutional Scholarship Committee – Term: November 2015 through May 2017

- Bernice Bass de Martinez, Graduate and Professional Studies in Education (EDU)

MINUTES

[FS 15/16-76/EX](#) Minutes – November 5, 2015

SECOND READING

POLICIES

[FS 15/16-64/EX](#) **Academic Internships and Service Learning Policy, Establishment Of**

The Faculty Senate recommends approval of the Academic Internships and Service Learning Policy effective immediately with full compliance by AY 2016-2017.

- **Transmittal Document:** Attachment: [FS 15/16-64a](#)

[FS 15/16-60/APC/FPC/EX](#) **Faculty Responsibilities to Students in the Instructional Environment Policy, Amendment Of**

The Faculty Senate recommends amendment of the Faculty Responsibilities to Students in the Instructional Environment Policy ([FS 11/12-132/FPC/APC/EX, Attachment P](#)), effective Fall 2015.

1. Connects the policy to the University policy on Last Week of Instruction.
 2. Connects the policy to the University policy on Faculty Office Hours.
 3. Makes minor editorial edits and clarifications of language.
- **Transmittal Document -** Attachment: [FS 15/16-60a](#)
 - **May 14, 2015 Faculty Senate Referral:** A motion was made, seconded, and carried to refer FS 14/15-131 to the Faculty Policies Committee. The Executive Committee felt that the policy needs review and substantive updates. The item will return to the Faculty Senate in Fall 2015.

[FS 15/16-61/APC/FPC/EX](#) **Faculty Office Hours Policy, Amendment of**

The Faculty Senate recommends amendment of Faculty Office Hours, effective Fall 2015.

1. Updates the policy to allow departments to offer more explicit expectations about office hours for faculty who teach online or hybrid courses.
 2. Clarifies the policy to be applied based on appointment and not be determined by number of units being taught.
- **Transmittal Document –** Attachment: [FS 15/16-61a](#)
 - **May 14, 2015 Faculty Senate Referral:** A motion was made, seconded, and carried to refer FS 14/15-130/APC/EX to the Faculty Policies Committee for review. The item will return to the Faculty Senate in Fall 2015 with possible policy recommendations from FPC.

PROGRAM PROPOSALS

Program proposals for the deletion of a program are placed as First Reading items.

[FS 15/16-70/CS/EX](#) **Program Proposal - College of Arts and Letters BA in Communication Studies, Concentration in Digital Video**

The Faculty Senate recommends approval of the BA in Communication Studies, Concentration in Digital Video program proposal.

ADJOURNMENT