



**FACULTY SENATE MEETING**  
**Minutes of the Meeting of December 3, 2015**

Foothill Suite, University Union

*Approved: December 10, 2015*

**Call to Order**

*The Senate was called to order at 3:05 pm.*

**Roll Call**

*The Senate Analyst called roll:*

**Arts & Letters:** Bayne, L; Buffard, N, Dym, J; Forrest, J; Heather, J; Kennedy, D (absent);  
Lee, H; Ludwig, M; McCormick, M; Miller, C; Stark, H; Turrill, C

**Business Administration:** Lin, E (absent); Michael, B (absent); Wheeler, S; Wilson, M (absent);

**Education:** Chaplin, M; Gonzalez, A; Holland, M; Lilly, F (absent); Porter, J; Sessoms, D

**Engineering and Computer Science:** Anderson, M (absent); Jin, Y (absent); Khan, G (absent);  
Vaziri, M; Zhou, D

**Health and Human Services:** Antonyappan, J; Brady, D (absent); Escobar, S; Hagge, D; Loving, R;  
Pinch, K; Sharpp, T; Smith, M; Stockert, B (absent);

**Natural Sciences and Mathematics:** Diaz, R; Ingram, J; McCarthy-Hintz, M; Rechs, A; Schmidlein, M;  
Skinner, S; Taylor, C

**Social Sciences and Interdisciplinary Studies:** Akutsu, P; Green, R; Hana, L; Hertzoff, A; Lascher, T;  
Moni, S; Popejoy, G (absent); Strasser, B; Varano, C (absent); Wang, T

**University Library:** Paganelis, G

**Intercollegiate Athletics:** Solario, R (absent)

**Temporary Faculty:** Boulgarides, L (absent); Cyrenne, D; Radican, L

**Student Services:** Franco, A (absent); Richards, J

**Faculty Senate Chair:** Bowie, S

**Associated Students, Inc.:** Caruso, T

**California State University, Sacramento Retiree Association:** Buckley, B (absent)

**CSUS Academic Senators:** Holl, S (absent); Krabacher, T

**APPROVAL OF THE AGENDA**

*The agenda was amended to move FS 15/16-86 from Consent Action to be placed as a First Reading item following the minutes. The agenda as amended was approved.*

## ACTION ITEMS

### POLICIES

#### [FS 15/16-64/EX](#)      **Academic Internships and Service Learning Policy, Establishment Of**

The Faculty Senate recommends approval of the Academic Internships and Service Learning Policy effective immediately with full compliance by AY 2016-2017.

- **Transmittal Document:** Attachment: [FS 15/16-64a](#)  
*Carried.*

#### [FS 15/16-61/APC/FPC/EX](#)      **Faculty Office Hours Policy, Amendment of** *At the time of adjournment of the November 12 meeting, FS 15/16-61 was being debated.*

The Faculty Senate recommends amendment of Faculty Office Hours, effective Fall 2015.

1. Updates the policy to allow departments to offer more explicit expectations about office hours for faculty who teach online or hybrid courses.
  2. Clarifies the policy to be applied based on appointment and not be determined by number of units being taught.
- **Transmittal Document** – Attachment: [FS 15/16-61a](#)
  - **May 14, 2015 Faculty Senate Referral:** A motion was made, seconded, and carried to refer FS 14/15-130/APC/EX to the Faculty Policies Committee for review. The item will return to the Faculty Senate in Fall 2015 with possible policy recommendations from FPC.  
*Carried.*

### PROGRAM PROPOSAL

#### [FS 15/16-70/CS/EX](#)      **Program Proposal - College of Arts and Letters** **BA in Communication Studies, Concentration in Digital Video**

The Faculty Senate recommends approval of the BA in Communication Studies, Concentration in Digital Video program proposal.

*Carried.*

### OTHER ITEMS

#### [FS 15/16-86/GE/GRPC/EX](#)      **Writing and Reading Standing Rules, amendment of FS05-30.**

The Faculty Senate approves the amendment of the Writing and Reading Standing Rules.  
*Carried.*

#### [FS 15/16-79/APC/EX](#)      **Academic Policies Committee Standing Rules, Amendment of** **FS 11/12-101/SEL**

The Faculty Senate approves the amendments to the Academic Policies Committee Standing Rules.

- **Transmittal Document** – Attachment: [FS 15/16-79a](#)  
*Carried.*

## FACULTY SENATE COMMITTEE APPOINTMENTS

**FS 15/16-81/EX            Faculty Senate Committee  
Academic Standards Subcommittee**

The Faculty Senate approves the appointment of the following faculty member to the Academic Standards Subcommittee – Term: December 2015 through May 2016.

- Juliana Raskauskas, Undergraduate Studies (EDU)

*Carried.*

**FS 15/16-83/EX            Faculty Senate Committee  
Exceptional Assigned Time Subcommittee**

The Faculty Senate approves the appointment of the following faculty member to the Exceptional Assigned Time Subcommittee – Term: Fall 2015 through Spring 2017

- Andrew Reams, Biological Sciences (NSM)

*Carried.*

## UNIVERSITY COMMITTEE APPOINTMENT

**FS 15/16-82/EX            University Committee  
Institutional Scholarship Committee**

The Faculty Senate recommends approval of the following faculty member to the Institutional Scholarship Committee – Term: Fall 2015 through Spring 2017.

- Phillip Akutsu, Psychology (SSIS)

*Carried.*

## MINUTES

**FS 15/16-80/EX            Minutes – November 12, 2015**  
*The Faculty Senate approves the meeting minutes of November 12, 2015.*

*The following items received a First Reading and will be placed at Second Reading at a future meeting of the Faculty Senate.*

**FS 15/16-84/APC/EX    Repeat Policy, Amendment of FS 10-57**

**FS 15/16-85/CPC/EX    Resolution in Support of California State University, Sacramento  
Participation in the Open Educational Resources Adoption Incentive  
Program of the College Textbook Affordability Act of 2015**

## ADJOURNMENT

*The meeting was adjourned at 4:50 pm.*