

MINUTES

September 21, 2017, 3 pm, Foothill Suite, Union

Approved: October 5, 2017

CALL TO ORDER

The meeting was called to order at 3:00 pm.

ROLL CALL

Arts and Letters: Buffard, N; DiSilvestro, R; Felten, M; Frankenbach, C; Hayes, H; Lee, H; Malvini Redden, S (alternate for Ludwig, M); Gibbs, C (alternate for Ortbal, R); Schneider, K; Stark, H (absent)

Business Administration: Catlin, J; Gardner, S (absent); Vygodina, A

Education: Allender, D (absent); Chaplin, M; Fowler, D (absent); Gonzalez, A; Hembree, S (absent); Holland, M

Engineering and Computer Science: Figgess, G (absent); Khan, G; Shobaki, G; Vaziri, M; Vogt, R

Health and Human Services: Bowie, S; D'Angelo, E; Kelly, K; MacLeod, T; Morgan, L; Nobel, J; Perez, S; Sheppard, T

Natural Sciences and Mathematics: Diaz, R; Hamilton, T; Kellen-Yuen, C; Mulligan, K; Rechs, A; Vankeuren, A (alternate for Skinner, S); Taylor, C; Wanket, J (alternate for Schmidlein)

Social Sciences and Interdisciplinary Studies: Akutsu, P; Berg, E; Biskowski, M; Fulton, J; Hanna, L; Hertzoff, A; Jez, S; Josephson; Sobredo, J; Wang, T

University Library: Dosu, T; Peigahi, R

Intercollegiate Athletics: Vacant

Temporary Faculty: Biegler, R (absent); Cyrenne, D

Senate Chair: Heather, J

Student Services: Ryan, S; Wallace, J

Associated Students, Inc.: Mora, N

California State University, Sacramento Retiree Association: Buckley, B (absent)

CSUS Academic Senators: Holl, S (absent); Krabacher, T; Miller, C

MOMENT OF SILENCE

- **William Murtagh**, Student, Department of Music (A&L)

INFORMATION ITEMS

President Nelsen:

- **President's Update**
- **Introductions**
 - Al Frisone, Vice President for University Advancement
 - Mark Orr, Director of Athletics

From the Chair

- **Childcare Survey Workgroup Update**
 - Childcare Survey Workgroup Report, August 15, 2017 Attachment: [FS 17/18-14](#)
 - Child Care Center Referral, September 6, 2017 Attachment: [FS 17/18-14a](#)
- **Laboratory Safety Task Force Update**
 - Laboratory Safety Task Force Update Memo, June 21, 2017 Attachment: [FS 17/18-15](#)
 - [Lab Safety Task Force Report – May 31, 2017](#)
- **Open Forum Items**
 - **Travel reimbursement:** The campus recognizes there is an issue with timely reimbursement of travel expenses, which typically take at least 3 weeks to process. Travel advances are available to all faculty and are processed via travel requisition by the department's admin support. Faculty can sign up for electronic funds transfer, which requires an in-person visit to Procurement & Contract Services to complete the sign-up. The campus has recently introduced an alternative payment option where departments can request a campus US Bank card which can be used to purchase airline tickets and car rental in advance. The campus is also considering issuing personal travel cards in the future and will introduce a new travel system called Concur as early as next year.
 - **Job ads** – At the retreat, a question was raised about a summer email from Academic Affairs requesting language for new faculty job search listings. Research indicated that no email had been sent.
 - [ASCSU Resolution on EO 1100](#)
 - **Chancellor's General Education Advisory Committee letter, September 18, 2017**
Attachment: [FS 17/18-28](#)

Presentations

- [Sale of Alcohol at Intercollegiate Events Policy \(STU-0126\)](#)
Presented by: VP Mills, Division of Student Affairs and Mark Orr, Director of Athletics
- [Student Progress to Degree](#)
Presented by: Jim Dragna, Executive Director of University Initiatives and Student Success

APPROVAL OF THE AGENDA

The agenda was amended:

- [FS 17/18-22/EX](#): The item was moved from First Reading and placed at Consent Action.
- [FS 17/18-20/EX](#): The item was moved from Consent Action and placed at First Reading as the first item.

The agenda as amended was approved.

ACTION ITEMS

Faculty Senate Committee Appointment

**FS 17/18-30/EX Faculty Senate Committee
General Education/Graduation Requirements Policy Committee**

The Faculty Senate approves the appointment of the following faculty member to serve on the General Education/Graduation Requirements Policy Committee.

- Alexandra Morrison, Psychology (SSIS) – Term: Fall 2017 through Spring 2019

Carried.

FS 17/18-23/EX Task Force on Institutional Effectiveness

The Faculty Senate approves the appointment of the following faculty members and administrator to serve on the Task Force on Instructional Effectiveness

2017-18 Faculty Senate Chair: Julian Heather, English (A&L)

Faculty Representatives:

- Lee Simpson, History (A&L)
- Carolyn Gibbs, Design (A&L)
- Amber Gonzalez, Undergraduate Studies (EDU)
- Zachary Pietrantonio, Graduate and Professional Studies (EDU)
- Dale Ainsworth, Kinesiology and Health Science (HHS)
- Ben Amata, Library

President's Designee: Jim Dragna, Executive Director of University Initiatives and Student Success

Carried.

University Committee Appointments

**FS 17/18-16/EX Associate Vice President for Academic Excellence Selection Committee –
Faculty Representatives**

The Faculty Senate recommends the appointment of the following faculty members to serve as faculty representatives on the Associate Vice President for Academic Excellence Selection Committee.

- Carolyn Gibbs, Design (A&L)
- Chari Mattheus, Kinesiology and Health Science (HHS)
- Kitty Kelly, Nursing (HHS)

Carried.

**FS 17/18-17/EX Associate Vice President for Faculty Advancement Selection
Committee – Faculty Representatives**

The Faculty Senate recommends the appointment of the following faculty members to serve as faculty representatives on the Associate Vice President for Faculty Advancement Selection Committee.

- Marlyn Jones, Criminal Justice (HHS)
- George Paganelis, Library
- Hellen Lee, English (A&L)

Carried.

**FS 17/18-18/EX Dean of Undergraduate Studies Selection Committee – Faculty
Representatives**

The Faculty Senate recommends the appointment of the following faculty members to serve as faculty representatives on the Dean of Undergraduate Studies Selection Committee.

- Angela Clark-Oates, English (A&L)
- Beomjoon Peter Choi, Marketing (CBA)
- Bridget Parsh, Nursing (HHS)

Carried.

**FS 17/18-19/EX University Committee Appointment
Grade Appeal Panel**

The Faculty Senate recommends the appointment of the following faculty member to serve on the Grade Appeal Panel.

- Mark Ludwig, Communication Studies (A&L) – Term: Fall 2017 through Spring 2019

Carried.

**FS 17/18-31/EX University Committee Appointment
Diversity Council**

The Faculty Senate approves the appointment of the following faculty member to serve as the Committee on Diversity and Equity faculty representative on the Diversity Council.

- Tabzeera Dosu, Library – Term: Fall 2017 through Spring 2018

Carried.

**FS 17/18-29/EX University Committee Appointment
Intercollegiate Athletic Advisory Committee**

The Faculty Senate recommends the appointment of the following faculty members to serve on the Intercollegiate Athletic Advisory Committee.

- James Miranda, Chemistry (NSM) – Term: Fall 2017 through Spring 2019
- Tim Marbach, Mechanical Engineering (ECS) – Term: Fall 2017 through Spring 2019

Carried.

Program Proposals

[FS 17/18-20/EX](#)

**Program Proposal – College of Health and Human Services
Kinesiology (Physical Education Teacher Education): Kinesiology
(Sport Studies)**

The Faculty Senate recommends approval of the Kinesiology (Physical Education Teacher Education): Kinesiology (Sport Studies) Program Proposal contingent upon the addition of “.... or instructor permission “ to the prerequisite requirements for KINS 133.

Carried.

[FS 17/18-21/EX](#)

**Program Proposal – College of Health and Human Services
RN to BSN Programs and ADN to BSN Collaborative Program**

The Faculty Senate recommends approval of the RN to BSN Programs and ADN to BSN Collaborative Programs Program Proposal.

Carried.

[FS 17/18-22/EX](#)

**Program Proposal – College of Arts and Letters
Russian Program**

The Faculty Senate recommends approval of the Russian Program Proposal.

Carried.

Program Review

[FS 17/18-27/EX](#)

**Program Review
Department of Biological Sciences (NSM)**

The Faculty Senate recommends that all of the Department’s degree programs be approved until the next scheduled program review, not to exceed four years, with specific date to be negotiated by the Department and the Office of Academic Affairs.

Carried.

Minutes

[FS 17/18-13/FL](#)

Minutes – August 23, 2017

The Faculty Senate approves the meeting minutes of August 23, 2017.

Carried.

Resolution

[FS 17/18-24/EX](#)

EO 1100 Resolution

The Faculty Senate expresses concern about [Executive Order 1100](#) (CSU General Education Breadth Requirement) and requests a delay in implementation until Fall 2019.

Carried.

The following item received a First Reading and will be placed on a future agenda of the Faculty Senate at Second Reading.

[FS 17/18-25/APC/EX](#) Timely Declaration of Major Policy

At the time of adjournment, the following item had not been heard and will be placed on a future agenda of the Faculty Senate at First Reading.

[FS 17/18-26/APC/EX](#) Pre-Major and Expressed Interest Definition Policy, Deletion of

ADJOURNMENT

The meeting was adjourned at 5:00 pm.