

2012-2013 FACULTY SENATE
California State University, Sacramento

Thursday, March 7, 2013

Foothill Suite, Union

3:00 – 5:00 pm

MINUTES

Approved: April 4, 2013

ATTENDEES

Akutsu (Psychology); Barrena (Biological Sciences); Bayne (Theater and Dance); Biagetti (Teacher Education and CPC Chair); Bogazianos (Criminal Justice); Boulgarides (Temporary Faculty); Bowie (Social Work); Buckley (Computer Science and ASCSU Representative); Buffard (Foreign Language); Carroll (Student Services); Chanda (Nursing); Dillon (Government); Dym (History); Echandia (Bilingual/Multicultural Education and Executive Committee At-large Member); Gherman (Chemistry); Gibbs (Design); Green (Ethnic Studies); Hamilton (Mathematics and Statistics, and GSPC Chair); Hammersley (Geology); Harvey (Art); Hecsh (Teacher Education and Faculty Senate Chair); Horobin (Child Development); Ingram (Mathematics & Statistics); Judge (ASI Vice President); Kang (Family & Consumer Sciences); Kornweibel (California State University, Sacramento Retiree Association); Krabacher (Geography, Parliamentarian, and ASCSU Representative); Lee (English); Lewis (Physical Therapy), Liu, C. (Business Administration); Marbach (Mechanical Engineering and Executive Committee Vice Chair); Metz (Music); Michael (Management); Migliaccio (Sociology and APC Chair); Miller (Communication Studies and ASCSU Representative); Moni (Women's Studies); Nystrom (Humanities and Religious Studies); Peigahi (Library, GE/GSPC Chair); Quirarte (Student Services); Rechs (FPC Chair); Schmidlein (Geography); Sessoms (Teacher Education); Sheppard (Recreation, Parks & Tourism Administration and Executive Committee At-large Member); Smith (Communication Studies); Vicars (Special Education, Rehabilitation, School Psychology & Deaf Studies); Vacant (Athletics)

ABSENT

Anderson (Construction Management); Chalmers (Economics); Cortez (ASI President); Dang (Nursing); Diaz (Kinesiology & Health Science); Dickson (Counselor Education); Escobar (Criminal Justice); Fanetti (English); Fell (Civil Engineering); Gunston-Parks (Teacher Education), Liu, O. (Business Administration); Matthews (Electrical & Electronic Engineering); McCormick (Philosophy); Moore (Finance); Pieretti (Speech Pathology & Audiology); Reveles (Educational Leadership and Policy Studies); Scott-Femenella (Temporary Faculty); Sergan (Physics & Astronomy); Stevens (Environmental Studies); Strasser (Anthropology); Taylor (Social Work); Wassmer (Public Policy & Administration)

The agenda was amended to include a resolution of appreciation for Faculty Senate staff member, Ms. Bonnie Smith.

Carried.

MOMENT OF SILENCE

WAYNE MAEDA
Emeritus
Department of Ethnic Studies

STACEE SUMIE TSURUOKA
Student
Department of Design

INFORMATION

- **Emergency Notification System (ENS):** presented by Mark Iwasa, Chief and Director, Public Safety/University Police Department - [CSUS Emergency Notification System Modification](#) and [CSU ENS Survey – February 2013](#)
- **[President Gonzalez’s response to Senate action of February 7, 2013 Degree Program Minimum Unit Requirement \(FS 12/13-36/CPC/EX\)](#)**

ACTION ITEMS

FS 12/13-165/EX PROGRAM PROPOSAL

(Note FS number correct, was previously listed as FS-92)

The Faculty Senate recommends approval of the following program proposal.

College of Business Administration
BSBA/Marketing Concentration

[Attachment FS 12/13-92](#)

Carried.

FS 12/13-95/EX COMMITTEE APPOINTMENT – UNIVERSITY INSTITUTIONAL SCHOLARSHIP COMMITTEE

The Faculty Senate recommends the following faculty members for appointment to the Institutional Scholarship Committee. Term 2013-2015

1. Liam Murphy (Anthropology)
2. Coskun Cetin (Mathematics/Statistics)

Carried.

FS 12/13-91/FL MINUTES – FEBRUARY 21, 2013

The minutes of the meeting of February 21, 2013 were approved.

FS 11/12-94/FL RESOLUTION OF APPRECIATION FOR BONNIE SMITH

WHEREAS: Bonnie Smith has tirelessly provided much needed staff support to the California State University, Sacramento Faculty Senate since 2008; and

WHEREAS: Bonnie Smith has done so with unfailing cheeriness, so much so that it led a senator on one occasion to remark, “*She’s so cheerful I don’t know what to do!*”; and

WHEREAS: Bonnie Smith has most diligently carried out all her senate responsibilities, such as official meeting timekeeper, even if it meant reining in such individuals as that notorious senator from Communication Studies, Val Smith; and

WHEREAS: the Faculty Senate will long remember the business meeting where Bonnie Smith displayed her stamina as a long-distance runner by energetically carrying the microphone around the room from speaker to speaker; and

WHEREAS: for Bonnie Smith work relationships have always and ultimately been relationships among friends; and

WHEREAS: For all the above reasons the Faculty Senate will miss her terribly; be it therefore

RESOLVED: that, as Bonnie Smith heads off to assume a new staff position in Academic Affairs, that the Faculty Senate firmly asserts that our loss will most definitely be Academic Affairs' gain; and be it further

RESOLVED: that the Faculty Senate instructs Bonnie Smith "not to be a stranger" and wishes her good luck in all her future endeavors.

Carried.

FS 12/13-83/CPC/EX ENGLISH/WRITING PLACEMENT POLICY, AMENDMENT OF UME 04150 TO INCLUDE DIRECTED SELF-PLACEMENT

The Faculty Senate recommends amending the English/Writing Requirements policy, UME 04150, related to the English Placement test and placement in first year composition courses by establishing a policy on Directed Self-Placement (DSP), effective Fall 2014. (English/Writing Requirements Policy: <http://www.csus.edu/umannual/acad/ume04150.htm>) The Faculty Senate also recommends the policy be revisited in three years with consideration given to validity and student success.

ENGLISH PLACEMENT

All entering freshman and lower-division students who enroll with fewer than 56 transferable semester units must complete Directed Self-Placement and choose the appropriate first-year composition course with the exception of students who have completed an equivalent college course or received college credit through an appropriate Advanced Placement exam.

While Sacramento State does not use the CSU English Placement Test (EPT) to place students in first-year composition courses, in compliance with EO 665 all entering freshman and lower division students who enroll with fewer than 56 transferable semester units must also complete the CSU English Placement Test (EPT) with the exception of students who meet one of the criteria 1-6 below.

1. Satisfactory scores on the CSU English Equivalency Examination.
2. Score of 3, 4, or 5 on the English Composition Examination of the College Board Advanced Placement Program.
3. A score of 600 or above on the College Board Achievement Test in English Composition with essay.
4. A score of 510 or above on the Verbal section of the College Board Scholastic Aptitude Test (SAT-Verbal).
5. A score of 23 or above on the ACT English Usage Test.
6. Completion of an acceptable college course in English composition of four-quarter or three-semester units with a grade of C or better.

Carried.

FS 12/13-66/APC/EX STUDENT RETENTION AND GRADUATION SUBCOMMITTEE CHARGE (SRGS), AMENDMENT OF FS 11/12-102/SEL

The Faculty Senate recommends the amendment of the charge, membership, and operations of the Student Retention and Graduation Subcommittee (SRGS) as follows:

STUDENT RETENTION AND GRADUATION SUBCOMMITTEE

Charge: The Student Retention and Graduation Subcommittee is a subcommittee of the Academic Policies Committee. The Subcommittee serves as a research, program evaluation, and policy analysis workgroup and consultative/advisory body on matters relating student progress toward degree, student support programs, and instructional programs/initiatives designed to improve retention and graduation rates, with significant emphasis on research and evaluation of data. Accordingly, the Subcommittee's responsibilities include, but are not limited to: on-going review of student progress data in collaboration with the Office of Institutional Research, assessment of the impact of policies relating to and affecting student progress to degree, conducting evaluations of academic support programs, academic advising and student support services, and conducting assessments of instructional programs/initiatives designed to improve retention and graduation rates. Although not a "policy committee," *per se*, the Subcommittee works closely with the Academic Policies Committee and the Office of Institutional Research in policy development, review and evaluation. Similarly, although the Subcommittee is not directly involved in the delivery of academic advising, academic support programs, student support services or instructional programs/initiatives designed to improve retention and graduation, it is responsible for consulting with and making recommendations to the units involved in these matters.

Membership: *Voting members shall include:* Seven college-based faculty members appointed by the Faculty Senate to three year terms and four student services professionals appointed by Vice-President for Student Affairs, also appointed to three year terms. More than one faculty member may be from a single college but no two members may be from the same department/unit. Every effort shall be made to have at least three faculty on the committee from any discipline who possess quantitative data analysis skills and experience (e.g. teach quantitative research methods/statistics course(s), use quantitative data analysis for reports/research). We encourage membership of faculty with comparable qualitative data analysis skills. Every effort shall be made to encourage membership from each college. In addition, every effort should be made to appoint student services professionals with direct and substantial student contact in different units in Student Affairs.

Non-voting members shall include:

- one member of the Academic Policies Committee serving in the capacity as liaison between the Subcommittee and the Academic Policies Committee;
- one member of the Graduation Initiative Steering Committee serving in the capacity as liaison between the Subcommittee and the Graduation Initiative Steering Committee; unless another member of the committee already serves on the Graduation Initiative Steering Committee, as long as that committee exists.
- one undergraduate student appointed by ASI to a one year term;

- ex-officio members of the administration as determined by the Executive Committee and the President, and which shall normally include incumbents or designees of the following offices or their equivalents: Associate Vice President for Student Affairs, Enrollment and Student Support; Associate Vice President, Student Retention and Academic Success; Associate Dean of Undergraduate Students; Director of the Office of Institutional Research; and may include others as deemed necessary to the work of the Subcommittee;
- Chair of the Academic Policies Committee.

Officers: The Subcommittee shall elect a Chair and Vice-Chair by and from the voting membership of the Subcommittee.

Operations:

- A. The subcommittee is charged to develop its agenda in conjunction with the Academic Policies Committee relating to the scope of its responsibilities. All academic policy related items must be referred through Academic Policies Committee prior to the subcommittee's engagement of the item.
- B. The Subcommittee may suggest that items be referred by the Academic Policies Committee to other Senate or University Committees or administrative units in Academic Affairs or Student Affairs.
- C. The Subcommittee shall meet at least once a month at a designated time and place.
- D. A quorum of the Subcommittee shall require the presence of at least six voting members. The Committee shall not act in the absence of a quorum.
- E. Subcommittee meetings shall be open to the university community.
- F. The meeting agenda and supporting documentation shall be distributed to Subcommittee members, including all non-voting members, and to the Faculty Senate Secretary at least 72 hours prior to the meeting.
- G. Subcommittee Minutes of meetings shall be distributed to Subcommittee members, including all non-voting members, and to the Faculty Senate Secretary in a timely manner.

Carried.

**FS 12/13-67/
APC/EX**

**STUDENT GRADE APPEAL PROCESS - SUMMER GRADE APPEAL,
AMENDMENT OF**

The meeting adjourned in the midst of ongoing discussion. The resolution will continue to be debated at the next Regular meeting of the Faculty Senate, at Second Reading.

The following items had not been addressed prior to adjournment, and will be placed on the agenda of a future Regular meeting of the Faculty Senate, as indicated below.

SECOND READING

FS 12/13-69/EX

**BYLAWS AMENDMENT - EXECUTIVE COMMITTEE
ACTION ON BEHALF OF THE FACULTY SENATE**

FIRST READING

FS 12/13-78/GSPC/EX

**COURSE REPEAT POLICY, POST-BACCALAUREATE
STUDENTS, ESTABLISHMENT OF**

FS 12/13-86/GSPC/EX

**GRADUATE POLICY FOR GRADUATION WITH
DISTINCTION, ESTABLISHMENT OF**

FS 12/13-88/EX

**STANDING RULES: STANDING POLICY COMMITTEES
WITH EX-OFFICIO MEMBERSHIP ON THE FACULTY
SENATE, EXECUTIVE COMMITTEE AND THE
FACULTY SENATE**

FS 12/13-87/AITC/EX

**SAFECONNECT IMPLEMENTATION, FACULTY
ACCESS TO THE CAMPUS WIRELESS NETWORK,
REQUEST FOR DELAY**

At the time of adjournment, a motion was made, seconded and carried to extend for 10 minutes.

Adjourned: 5:10 pm