

2012-2013 FACULTY SENATE
California State University, Sacramento

Thursday, April 4, 2013

Foothill Suite, Union

3:00 – 5:00 pm

MINUTES

Approved: April 18, 2013

ATTENDEES

Akutsu (Psychology); Anderson (Construction Management); Barrena (Biological Sciences); Bayne (Theater and Dance); Biagetti (Teacher Education and CPC Chair); Blumberg (Music); Bogazianos (Criminal Justice); Boulgarides (Temporary Faculty); Bowie (Social Work); Buckley (Computer Science and ASCSU Representative); Carroll (Student Services); Chalmers (Economics); Chanda (Nursing); Dang (Nursing); Diaz (Kinesiology & Health Science); Dillon (Government); Dym (History); Echandia (Bilingual/Multicultural Education and Executive Committee At-large Member); Egbert (Special Education, Rehabilitation, School Psychology & Deaf Studies); Fanetti (English); Fell (Civil Engineering); Garcia-Nevarez (Child Development); Geiger (English); Gherman (Chemistry); Gibbs (Design); Gelus (Foreign Language); Gunston-Parks (Teacher Education), Hamilton (Mathematics and Statistics, and GSPC Chair); Hammersley (Geology); Harvey (Art); Hecsh (Teacher Education and Faculty Senate Chair); Ingram (Mathematics & Statistics); Judge (ASI Vice President); Kang (Family & Consumer Sciences); Kornweibel (California State University, Sacramento Retiree Association); Krabacher (Geography, Parliamentarian, and ASCSU Representative); Lewis (Physical Therapy), Liu, C. (Business Administration); Liu, O. (Business Administration); Marbach (Mechanical Engineering and Executive Committee Vice Chair); McCormick (Philosophy); Michael (Management); Migliaccio (Sociology and APC Chair); Miller (Communication Studies and ASCSU Representative); Moni (Women's Studies); Nystrom (Humanities and Religious Studies); Peigahi (Library, GE/GSPC Chair); Pieretti (Speech Pathology & Audiology); Quirarte (Student Services); Rechs (FPC Chair); Schmidlein (Geography); Sheppard (Recreation, Parks & Tourism Administration and Executive Committee At-large Member); Singer (Criminal Justice); Smith (Communication Studies); Strasser (Anthropology); Vacant (Athletics)

ABSENT

Cortez (ASI President); Dickson (Counselor Education); Green (Ethnic Studies); Matthews (Electrical & Electronic Engineering); Moore (Finance); Reveles (Educational Leadership and Policy Studies); Scott-Femenella (Temporary Faculty); Sergan (Physics & Astronomy); Sessoms (Teacher Education); Stevens (Environmental Studies); Taylor (Social Work); Wassmer (Public Policy & Administration)

Several changes were made to the agenda, some reordering and the addition of a University Committee appointment.

Carried.

MOMENT OF SILENCE

JUANITA KIRKENDOLL
Student
Department of Social Work

INFORMATION

- **Unit Reductions in Baccalaureate Programs Request** – [EVC Smith letter, February 26, 2013](#)

ACTION ITEMS

FS 12/13-98/APC/EX PRE-MAJOR AND EXPRESSED INTEREST DEFINITION POLICY, ESTABLISHMENT OF

On behalf of the Faculty Senate, The Executive Committee, at its meeting on March 12, 2013, recommends the establishment of the Pre-Major and Expressed Interest Definition Policy.

The Faculty Senate recommends the establishment of a policy for the definition of a Pre-major and Expressed Interest to clearly identify each group of “pre-major” that will occur within three semesters of the passage of this bill.

- A. Pre-Major – A designation for undergraduate students pursuing a non-impacted major. These students may declare or be assigned major status upon admission to the university or by the department/program of their intended major after completing specified pre-requisites as defined by their academic department/program.
- B. Expressed Interest – A designation for undergraduate students interested in pursuing an impacted major but who may not declare or be assigned by the department/program of their intended major upon admission to the university. These students must successfully complete any specified pre-requisites and a supplemental admissions process in order to be formally admitted to the major/program.

Carried.

FS 12/13-102/FL

COMMITTEE APPOINTMENT – UNIVERSITY INSTITUTIONAL SCHOLARSHIP COMMITTEE

The Faculty Senate recommends the following faculty members for appointment to the Institutional Scholarship Committee. Term 2013-2015

Janet Cross, Teacher Education (EDU)
David Mandeville, Kinesiology & Health Science (HHS)

Carried.

FS 12/13-101/FL

[MINUTES – MARCH 7, 2013](#)

The minutes of the meeting of March 7, 2013 were approved.

COMMITTEE ON COMMITTEES NOMINATIONS

The following Senators were nominated to represent the seven Colleges. Nominations will remain open through April 18, at which time elections will be held.

*Christine Miller (Communication Studies, A&L)
Matt Schmidlein (Geography, NSM)
Kace Chalmers (Economics, SSIS)*

Oliver Liu (Business Administration, CBA)
Cid Gunston-Parks (Teacher Education, EDU)
Karen Horobin (Child Development, EDU)
Ben Fell (Civil Engineering, ECS)
Heather Diaz (Kinesiology and Health Science, HHS)

FS 12/13-67/
APC/EX

STUDENT GRADE APPEAL PROCESS - SUMMER GRADE APPEAL,
AMENDMENT OF

The Faculty Senate recommends the following changes to the Grade Appeal Process, Section VII.C.1:

1. by adding the following subsection “a” and re lettering sequentially the other subsections
2. To amend Section VII.C by adding a new subsection “g” as follows:
3. To amend Section VII.C.4 by adding a new subsection “e” as follows:
 - a. Normally, students wishing to initiate a formal grade appeal shall do so during the Fall and Spring semesters in the manner specified elsewhere herein. Students may, however, pursue a grade appeal (of a Spring semester grade) during the Summer recess when they can demonstrate to the satisfaction of the Provost’s designee that significant hardship would result from a delay in this process beyond the Summer recess (i.e., if the grade appeal did not occur until the Fall semester).

The Provost’s designee shall grant the student’s application provided that (1) the application is made within two weeks of the date on which the student knew or could have known of the posted disputed course grade but no later, (2) the student has made a good faith effort to settle the grade dispute informally as provided elsewhere herein, (3) the student has demonstrated to the satisfaction of the Provost’s designee that significant hardship would result from a delay in this process beyond the Summer recess, (4) the instructor is willing and able either in person or by a designated representative to exercise the instructor’s right or to decline to exercise the instructor’s right to defend the disputed grade if called upon to do so by a panel during the summer recess and (5) a panel of qualified members can be assembled from among faculty and students willing to serve voluntarily or for a stipend to be agreed before service begins.

The Provost’s designee shall grant the student’s application provided that (1) the application is made within two weeks of the date on which the student knew or could have known of the posted disputed course grade but no later, (2) the student has made a good faith effort to settle the grade dispute informally as provided elsewhere herein, (3) the student has stated a case for a summer grade appeal as described above in items (1) – (2) of this subsection, (4) the instructor has received notice of the eligible request for a possible summer grade appeal, (5) the instructor, although neither required nor expected to do so, has agreed to participate in the summer appeal or to allow it to proceed without his/her direct participation or by way of a designated representative during the summer recess, and (6) a panel of qualified members can be assembled from among faculty and students willing to serve voluntarily or for a stipend to be agreed before service begins.

~~b. c.~~ . . .
~~e. d.~~ . . .

1. To amend Section VII.C by adding a new subsection “g” as follows:

g. Concerning Summer Grade Appeal Panels

The Provost's designee may convene an existing panel to consider and decide a summer grade appeal or form a panel under this Process from among the faculty members and students who have served on a panel during the previous academic year or who have been recommended previously by the Faculty Senate in case of the faculty members and the A.S.I. in the case of student members. Before rejecting an application for a summer grade appeal and as a last resort, the Provost's designee shall apply to the Executive Committee of the Faculty Senate and the A.S.I. for the names of faculty members and students to recommend to Academic Affairs for appointment to a summer panel.

3. To amend Section VII.C.4 by adding a new subsection "e" as follows:

e

The written decision of the panel shall conform to the requirements set forth in Section VII.C.6.e (1)-(3) of this document.

Procedural appeals against a panel's decision of a summer grade appeal shall be subject to summary review as provided in Section VIII.B.15 of this document.

Carried.

FS 12/13-69/EX

BYLAWS AMENDMENT - EXECUTIVE COMMITTEE ACTION ON BEHALF OF THE FACULTY SENATE

The resolution was referred to the Executive Committee to perfect the language and return to the Faculty Senate at a later date.

Carried.

FS 12/13-99/UARTP/EX

UARTP - SECTION 5.05.E.1.C (1) EXCEPTIONS TO THE RULE REQUIRING ALL CLASSES TAUGHT TO BE EVALUATED OF UNIVERSITY ARTP POLICY, AMENDMENT OF

The time of adjournment having been reached, discussion of a motion to move the item to Second Reading had not been decided.

The following items, not having been addressed prior to adjournment, will be placed on the agenda of a future Regular meeting of the Faculty Senate, at First Reading.

FS 12/13-78/GSPC/EX

COURSE REPEAT POLICY, POST-BACCALAUREATE STUDENTS, ESTABLISHMENT OF

FS 12/13-77/EX

PROGRAM PROPOSAL – COLLEGE OF HEALTH AND HUMAN SERVICES, CRIMINAL JUSTICE MINOR

FS 12/13-86/GSPC/EX

GRADUATE POLICY FOR GRADUATION WITH DISTINCTION, ESTABLISHMENT OF

FS 12/13-88/EX

STANDING RULES: STANDING POLICY COMMITTEES WITH EX-OFFICIO MEMBERSHIP ON THE FACULTY SENATE, EXECUTIVE COMMITTEE AND THE FACULTY SENATE

FS 12/13-87/AITC/EX

**SAFECONNECT IMPLEMENTATION, FACULTY ACCESS TO
THE CAMPUS WIRELESS NETWORK, REQUEST FOR DELAY**

FS 12/13-92/EX

**PROGRAM PROPOSAL –COLLEGE OF BUSINESS
ADMINISTRATION, OPERATIONS MANAGEMENT**

FS 12/13-100/GSPC/EX

**MODIFICATION IN OR DELETION OF EXISTING
PROGRAMS, AMENDMENT OF**

Adjourned at 5:00 pm