

2012-2013 FACULTY SENATE
California State University, Sacramento

Thursday, November 1, 2012
3:00 – 5:00 pm, Foothill Suite, Union

MOMENT OF SILENCE

JOHN BLOOMFIELD

Student
Department of Ethnic Studies

ALINA BUKHANTSOV

Alumni
Department of Child Development

OPEN FORUM

Consistent with FS 08-43/EX (October 2008) the open forum is a time when any member of the campus community can address the Senate on any issue not included in the Senate agenda for that meeting. Persons wishing to utilize the open forum are encouraged to notify the senate chair of such intent at least 24 hours prior to the senate meeting, indicating the topic to be addressed. Presentations at the open forum shall be limited to no more than 3 minutes. Issues raised during the open forum may be placed on the agenda as first reading items at the time the agenda is approved.

APPROVAL OF THE AGENDA

CONSENT ACTION

The items below are actions recommended for approval by the Faculty Senate Executive Committee. A Representative may request the removal of any item and automatic placement on the regular agenda.

FS 12/13-47/EX PROGRAM PROPOSAL – PHYSICAL SCIENCE

The Faculty Senate recommends approval of the following program proposal:

Natural Sciences and Mathematics: Physics and Astronomy
BA Physical Science

Program Proposal: [FS 12/13-47](#)

FS 12/13-48/EX COMMITTEE APPOINTMENT – UNIVERSITY
STRATEGIC PLANNING COUNCIL

The Faculty Senate recommends Lisa Hammersley (Geology) for appointment to the Strategic Planning Council. Term: 2012-2014

FS 12/13-49/EX COMMITTEE APPOINTMENT – UNIVERSITY
UNIVERSITY COMMITTEE FOR PERSONS WITH DISABILITIES

The Faculty Senate recommends Frank Lilly (Teacher Education) for appointment to the University Committee for Persons with Disabilities. Term: 2012-2013 AY

REGULAR AGENDA

FS 12/13-50/EX

MINUTES – OCTOBER 18, 2012

[FS 12/13-50a](#)

INFORMATION

- Committee for Administrative Review: Faculty representative vacancy
- 3:15 pm Endowment Update: Kevin Gonzalez, Advancement
- 3:30 pm The Transitioning to SacCT 9.1: JP Bayard and Raymond Pina, Academic Technology & Creative Services (ATCS)
- Electronic Voting: Vice Chair Marbach [Electronic Voting FAQs](#)

FIRST READING

FS 12/13-37

/EX

PROGRAM PROPOSAL – EXERCISE SCIENCE (*Postponed from 10/18 meeting.*)

The Faculty Senate recommends approval of the following program proposal:

Health and Human Services: Kinesiology and Health Sciences
Exercise Science Concentration

Program Proposal: [FS 12/13-37a](#)

SECOND READING (OLD BUSINESS)

FS 12/13-21/EX

BYLAWS – PROPOSED AMENDMENT OF ARTICLE I, B.4 REGARDING REPRESENTATIVE ELIGIBILITY FOR RE-ELECTION

The Faculty Senate approves the amendment of the Bylaws Article 1, B.4 by **inserting B** below in the space immediately following the quotation of Article I, Section 6 of the Faculty Constitution.

- B. A representative shall remain eligible to be re-elected to the office of representative and to serve in that office until he or she has served continuously for as many as but no more than six consecutive years.

Bylaws, Article I., B.4: “Each electing unit shall invite nominations to the office of representative from its own members. Each member of an electing unit who is qualified to vote for representatives as defined in Article I, Section 6, of the Constitution shall be eligible to nominate and to be nominated to the office of representative (or alternate) from his/her electing unit except as provided in the Constitution. [*Article II, Section 6.B: Representatives who have served for six (6) consecutive years shall not be eligible for re-election until at least one (1) academic year has elapsed between the conclusion of the sixth consecutive year of service and the beginning of a new term.*] **INSERT B ABOVE** Service as an alternate, regardless of the number of years served as such, shall not preclude an individual from being elected as unit representative immediately following the end of his/her service as an alternate.”

FIRST READING

(This placement carries forward from the October 18 Senate meeting, where the agenda was reordered, to hear this policy prior to the Program Impaction Moratorium)

FS 12/13-27/EX

PROGRAM IMPACTION POLICY, REVISION OF FS 11/12-03/EX,
(March 23, 2012) GENERAL POLICIES FOR:

General Policies for Impaction

1. Request for impaction will be treated for review purposes as a substantive program change.
2. Impaction requests are normally initiated at the department level.
3. The programmatic and resource review should address the effect of impaction as it relates to demand on the program, resource capacity, effects on other programs, additional admission criteria and maintaining diversity.
4. Impaction requests and yearly reviews follow the established campus approval process, which includes faculty review at the department and college levels, ~~academic~~ **Faculty Senate** review, as well as administrative review and approval.
- 5. Subsequent to campus approval, the** CSU system approval is also required.
56. At the campus level, each request for program impaction shall be accompanied by a completed Program Impaction Request Form, approved by the Dean of the College.
67. Program impaction designation is granted for one year. Continuing program impaction status requires yearly campus review and approval, and CSU system approval.
78. Full reapplication for program impaction status, at the campus level, is required after any 4 year impaction period. Such applications must be submitted according to campus deadlines for status to be awarded into the fifth year for another four year cycle.

Background Information:

- Policy on Program Impaction (*FS 11/12-93/EX, approved March 23, 2012*) [FS 12/13-27a](#)
- CSU Coded Memorandum: AA-2011-23: Impacted Campus/Programs, 2013-2014
<http://www.calstate.edu/AcadAff/codedmemos/AA-2011-23.pdf>

SECOND READING

FS 12/13-22/FL

PROGRAM IMPACTION – MORATORIUM

The Faculty Senate recommends that a moratorium of at least one year be placed on submission to the Chancellor's Office of any new proposals for program impaction, including preliminary proposal submitted to the Chancellor's Office for tentative approval; and

The Faculty Senate further recommends that this moratorium remain in effect until such time as:

1. A schedule has been developed, which allows for:
 - a. Timely and careful review by the Faculty Senate of requests for program impaction in accordance with the campus's Program Impaction Policy before the campus submits such requests to the Chancellor's Office for preliminary approval.
 - b. Notice to the campus community about the schedule of public hearings required under AB 2402.
 - c. Opportunity for the Senate to review comments from public hearings and to make a recommendation on the final proposal prior to the campus's submission of its final request the Chancellor's Office for approval.

2. The Faculty Senate has had the opportunity to examine the use of “pre-majors” for both non-impacted and impacted programs in relation to their impact on advising, timely declaration of major, retention and graduation rates and time to degree. (Note: this study may be assigned to the Senate’s new Student Retention and Graduation Subcommittee).
3. The Faculty Senate has had the opportunity to study the impact of the programs that have been declared impacted over the past two years, particularly in terms of their impact on other degree programs (i.e., the impact on flow of majors), on pre-requisite courses offered by departments other than the impacted program, and on enrollment demographics in the impacted major. (Again, this study may be assigned to the Senate’s new Student Retention and Graduation Committee).

FIRST READING (NEW BUSINESS)

FS 12/13-34/
CPC/EX

COURSE INACTIVATION AND SUSPENSION, AMENDMENT OF THE COURSE
PROPOSAL POLICY (FSC00060, SECTION A. 7)

The Faculty Senate recommends amending the Course Proposal policy as indicated below:

7. New course proposals must include a statement which affirms either: (a) that the department currently (without any additional funding or resources) has the necessary faculty, facilities, support materials and support staff to offer this course on a regular and continuing basis. **A minimum offering of once every three academic years constitutes “regular and continuing basis.”** or (b) from where the additional funding, facilities, support materials and staffing expenditures required to provide the new course are expected to come and a breakdown of these additional costs.

Background Information: [FS 12/13-34a](#)

FS 12/13-35/
CPC/EX

COURSE INACTIVATION, GUIDING PRINCIPLES, AMENDMENT OF
(FSC00060.5) OF THE GUIDING PRINCIPLES REVISING ACADEMIC
PROGRAMS AND CURRICULAR OFFERINGS

The Faculty Senate recommends amending the Guiding Principles Policy (FSC00060.5) as follows:

5. If the offering of courses and programs regularly is not possible within existing resources, departments are to modify offerings or resources.
 - 5a. Academic units should review their course offerings periodically and formally request course deletion when it is no longer possible or pedagogically desirable to offer a course.
 - 5b. Courses that are not offered for three academic years will be subject to course inactivation by Academic Affairs during periodic catalog review. Reactivation of a course will require a new course proposal.
 - 5c. In situations in which the department is temporarily unable to offer a course regularly, i.e. at least once every three academic years, the department may request from the Curriculum Subcommittee and Academic Affairs a “suspension” of the course for a period of time not to exceed 2 years from the time it would have otherwise been made

inactive. A suspended course could be made active through a formal request to the Curriculum Subcommittee and Academic Affairs. Courses that exceed their period of suspension will be subject to course inactivation by Academic Affairs during periodic catalog review. Reactivation of a course will require a new course proposal.

Background Information: [FS 12/13-35a](#)

FS 12/13-36/

CPC/EX: DEGREE PROGRAM MINIMUM UNIT REQUIREMENT, AMENDMENT OF AS 84-85 (UMD03050.)

Bachelor of Arts Degree majors require a minimum of 24 upper-division semester units in the major with at least 12 units at upper division and are limited to 48 units in the major field, including lower division prerequisites. The comprehensive liberal studies degree program which includes both major and general education requirements is currently exempt from the 48 unit limitation. Exemptions to the unit limitation are granted only upon the recommendation of the ~~Academic~~ Faculty Senate's Curriculum Committee and approval of the ~~school~~ college dean and the Vice President, Academic Affairs.

The Bachelor of Science Degree has the same primary objectives as the Bachelor of Arts Degree but is grounded in scientific methodology and emphasizes applications in a wide range of technical and professional fields. **Bachelor of Science majors require a minimum of 36 semester upper-division units in the major with at least 18 semester units at upper division,** and are limited to no more than one half the total degree unit requirements in the major field, inclusive of both lower and upper division units, but exclusive of co-requisite requirements. Exemptions to the unit limitation of Bachelor of Science programs are made in the same fashion indicated for Bachelor of Arts programs.

Bachelor's degrees in designated disciplines such as Bachelor of Music ~~or Bachelor of Vocational Education~~ carry the same primary objectives as the other baccalaureate degrees, but are more structured and prescribed in major content in order to meet specific professional goals. **Bachelor of Music majors require a minimum of 36 semester units in the major with at least 18 semester units at upper division.** Major requirements including all prerequisites and co-requisites may not exceed the difference between the units specified in the general education program, other all-university requirements, and the total number of units required for the Bachelor's degree.

Background Information: [FS 12/13-36a](#)

NOVEMBER AND DECEMBER SENATE MEETINGS

- November 8: Special Senate meeting – General Education/Graduation Requirements
- November 15: Regular Senate meeting
- November 29: Special Senate meeting – General Education/Graduation Requirements
- December 6: Regular Senate meeting
- December 13: Regular Senate meeting - TBA