

2012-2013 FACULTY SENATE

California State University, Sacramento

Thursday, December 13, 2012
3:00 – 5:00 pm, Foothill Suite, Union

OPEN FORUM

Consistent with FS 08-43/EX (October 2008) the open forum is a time when any member of the campus community can address the Senate on any issue not included in the Senate agenda for that meeting. Persons wishing to utilize the open forum are encouraged to notify the senate chair of such intent at least 24 hours prior to the senate meeting, indicating the topic to be addressed. Presentations at the open forum shall be limited to no more than 3 minutes. Issues raised during the open forum may be placed on the agenda as first reading items at the time the agenda is approved.

APPROVAL OF THE AGENDA

REGULAR AGENDA

[MINUTES – NOVEMBER 29, 2012](#)

[MINUTES – DECEMBER 6, 2012](#)

SECOND READING

(OLD BUSINESS FROM THE NOVEMBER 29 SENATE MEETING)

SPECIAL RULES OF ORDER (FS 12/13-54/FL adopted November 8, 2012)

The Faculty Senate agrees to adopt the following rules to govern deliberations during special meetings on proposed GE/GR revisions in the 2012-2013 academic year.

- 1. Any motion to suspend a First Reading of any item shall not be in order.*
- 2. Agenda items will be discussed in the order specified in the Agenda published for each special meeting, unless a motion to reorder the Agenda is approved by a 2/3 vote.*
- 3. Time devoted to First Reading agenda items shall be proportionally allocated in order to hear all First Reading items on the published agenda. Extension of the allocated time shall require approval by a 2/3 vote. If less time is needed on early items, remaining time shall be reallocated to remaining items.*
- 4. Speaker's turns will be limited to no more than 4 minutes.*
- 5. The Chair may, due to time constraints, depart from the order of the speaker's list to provide preference to those who have not yet spoken.*
- 6. The Chair may depart from the order of the speaker's list to provide for alternating pro and con arguments and responses to questions posed by a speaker.*

FS 12/13-53/GE/GRPC/EX

GE/GRPC/EX GE PROGRAM REGULATIONS, AMENDMENT OF AREA D: THE INDIVIDUAL AND SOCIETY, TITLE CHANGE, STRUCTURAL REVISION AND REDUCTION OF MINIMUM UNIT REQUIREMENT

The Faculty Senate recommends revising the General Education Program Section I. C. General Education Program Structure: 1992-93 and Subsequent G.E. Pattern; 1. Standard Program, Area D and Section I.D.2. Area D as follows to take effect beginning in Fall 2013:

1. Change the title of Area D to read: **Behavioral and Social Sciences**: The Individual and Society
2. Reduce Area D total unit requirement from 15 to 12 units.
3. Combine the Area D sub-areas into a single Area D and require coursework in a minimum of 3 disciplines (e.g. Anthropology, Economics, Ethnic Studies, Family and Consumer Sciences, Government, History, RPTA, Women's Studies, etc.).
4. Suspend the criteria descriptions in Section I. D.2., Area D. pending development of new criteria for Area D.
5. Maintain courses currently in Area D in the new structure pending the development of new Area D Learning Outcomes.
6. Amend language on challenge examinations in U.S. Constitution, California State and Local Government and U. S. History to reflect Area D restructuring and unit reduction.

The amendments are shown below and the relevant portion of the GE Program policy and background information is available at:

- GE Program Policy: <http://www.csus.edu/umannual/acad/FSG00020.htm#C. GENERAL EDUCATION PROGRAM ST>
- Area D Background Information: [FS 12/13-53a](#)
- EO 1066 – General Education Breadth Requirements- Executive Order No. 1065 (*September 16, 2011*) <http://www.calstate.edu/eo/eo-1065.html>
See Article 4, Subject Area Designation

A. AMENDMENTS TO SECTION 1.C., AREA D

Area D: <u>Behavioral and Social Sciences-The Individual and Society</u>	(15 <u>12</u> units) Minimum of 3 disciplines (e.g. Anthropology, Economics, Ethnic Studies, Family and Consumer Sciences, Government, History, RPTA, Women’s Studies, etc.)
D-1 Foundations in Social and Behavioral Sciences/ World Cultures	(6 units minimum)
D-1a Foundations in Social and Behavioral Science	(3-6 units)
D-1b World Cultures	(0-3 units)
D-2 Major Social Issues of the Contemporary Era	(3 units minimum)
D-3 American Institutions	(6 units)*
<p>*If a student passes a challenge examination in U.S. History or challenge examinations in U.S. Constitution and California State and Local Government the student need not take a course in the area of the examination or an additional course in another part of Area D. However, since all students must have a minimum of twelve units in Area D (and 51 units total in General Education), any student who passes both challenge examinations must complete an additional course in category D-1 or D-2 for a minimum of 12 units in Area D (and 51 units total in General Education).</p> <p>* Students may complete the American Institutions Graduation Requirement within the 12 units of Area D through currently approved courses or other approved options.</p> <p><u>If a student passes a challenge examination in U.S. History or challenge examinations in U.S. Constitution and/or California State and Local Government, the student need not take a course in the area of the examination. However, all students must have a minimum of twelve units in Area D from at least three different disciplines.</u></p>	

B. AMENDMENTS TO SECTION 1.D, 2., AREA D (criteria statements)

AREA D. BEHAVIORAL AND SOCIAL SCIENCES- THE INDIVIDUAL AND SOCIETY (~~15~~ 12 units)

1. Area D Changes Effective Fall 2013

Effective Fall 2013, Area D subareas are discontinued and students shall be required to complete a total of 12 units of coursework in Area D, as a single category. However, coursework must be selected from a minimum of 3 disciplines (e.g. Anthropology, Economics, Ethnic Studies, Family and Consumer Sciences, Government, History, RPTA, Women’s Studies, etc.

Although there is no separate subarea titled “American Institutions,” students may complete the American Institutions Graduation Requirement (Title 5, Section 40404) within the 12 units of Area D through currently approved courses. If a student passes a challenge examination in U.S. History or challenge examinations in U.S. Constitution and/or California State and Local Government, the student need not take a course in the area of the examination. However, as noted above, all students must have a minimum of twelve units in Area D from at least three different disciplines.

Area D criteria from the 1992-1993 Standard Pattern are suspended, pending development of new Area D criteria. In the interim, all courses included in any subarea of Area D in 2012-2013 shall remain in Area D. Criteria for courses or other options used to satisfy the American Institutions (Title 5, Section 40404) requirements in U.S. History, U.S. Constitution, and California State and Local Government remain unchanged, and are provided below.

All courses in Area D, unless granted an exception as provided in paragraph three below, shall be infused with content, materials, readings, examples or assignments intended to develop an understanding and appreciation of the diversity of the human community and of the contributions and perspectives of women and of ethnic, religious, and other minorities.

The course syllabus and/or justification submitted to the G.E. Course Review Committee for initial G.E. listing of the course, or, in the case of periodic review, continued G.E. listing, shall indicate how this requirement is met. Specifically, the course syllabus/justification shall identify how the diversity of the human community and the perspectives of women and of ethnic, religious or other minorities are included in the course, provide a rationale for the appropriateness of the methods/means of inclusion and specify the methods/means for evaluating the achievement of the objective of developing an understanding and appreciation for the contributions and perspectives of diverse human groups and of women, ethnic and religious or other minorities.

Requests for exception to the requirement specified in paragraph one above shall be submitted to the G.E. Course Review Committee which shall determine whether the justification provided warrants an exception.

D-1. Foundations in Social and Behavioral Sciences/World Cultures (6 units minimum)

D-1a Foundations in Social and Behavioral Sciences (3-6 units)

Courses in this subcategory shall:

- constitute an introduction to a social or behavioral science. The term "introduction" does not categorically exclude upper division courses; however, if upper division courses are accepted in this category, they may not require prerequisites nor consent of the instructor for enrollment, and shall be explicitly introductory in their course and catalog description;
- communicate the unique perspective of one or more social or behavioral science disciplines in furthering our understanding of a broad range of human behavior;
- develop an understanding of at least one of the methodologies of the social or behavioral sciences. Students should become aware of the ways in which source materials are used in the behavioral or social sciences and the sense in which objective knowledge may or may not be attained in these disciplines; and
- be broad in that they focus on the larger context of society and/or human behavior rather than on an individual institution, social process, or segment of the population.

D-1b. World Cultures (0-3 units)

Courses in this subcategory should:

- expose students to an analysis of political, social, and economic institutions of societies other than the United States. In the case of western or central Europe, a course should not be limited to a single country;
- emphasize the "contemporary" nature of this category with significant attention to the post-1945 period;
- be broad in scope and not limited to one institution or social process.

D-2. Major Social Issues of the Contemporary Era (3 units minimum)

Courses in this category are designed to transmit knowledge and understanding of one or two selected major issues confronting and dividing Americans today. Topics of world-wide concern may be included if their impact on domestic affairs is significant and extensive.

Courses in this category should:

- impart knowledge of current information and materials as well as research methodology and techniques appropriate for the study of the issue in question;
- examine various sides of the issue, critically study the strengths and weaknesses of supporting and refuting arguments, and present scholarly analyses of possible alternative solutions. A basic distinction is drawn between those courses which focus upon "issues" (and therefore may be appropriate for this category) and courses which focus upon the "individual" (and therefore may be considered more appropriate for the "Understanding Personal Development" category); and
- address issues in the context of appropriate social science theories, methods, and concepts;
- specifically identify topics within no more than two of the topic areas listed which will be considered in the course.

The selected topics will be reviewed every two years by the General Education Policies/Graduation Requirements Committee to determine their continued relevance to national concerns and priorities. Topics will be added or deleted (as appropriate) to maintain a list that reflects the major issues being debated in American society.

APPROVED TOPICS FOR CATEGORY D-2

Biomedical and health issues

Class

Crime

Discrimination

Education

Energy

Environment

Gender

Global Economy

Immigration

Military intervention abroad

Poverty

Race

Technology

D-3. 2. American Institutions Criteria (Title 5, Section 40404 requirements) (6 units)*

Any course or examination which addresses the historical development of American institutions and ideals must include all of the subject matter elements identified in the following subparagraphs. Nothing contained herein is intended to prescribe the total content or structure of any course.

- Significant events covering a minimum time span of approximately one hundred years occurring in the entire area now included in the United States of America, including the relationships of regions within that area and with external regions and powers as appropriate to the understanding of those events within the United States during the period under study.
- The role of major ethnic and social groups in such events and the contexts in which the events have occurred.
- The events presented within a framework which illustrates the continuity of the American experience and its derivation from other cultures including consideration of three or more of the following: politics, economics, social movements, and geography.

Any course or examination which addresses the Constitution of the United States, the operation of representative democratic government under that Constitution, and the process of California state and local government must address all of the subject matter elements identified in the following subparagraphs.

Nothing contained herein is intended to prescribe the total content or structure of any course.

- The political philosophies of the framers of the Constitution and the nature and operation of United States political institutions and processes under that Constitution as amended and interpreted.
- The rights and obligations of citizens in the political system established under the Constitution.
- The Constitution of the State of California within the framework of the evolution of Federal-State relations and the nature and processes of State and local government under that Constitution.
- Contemporary relationships of State and local government with the Federal government, the resolution of conflicts and the establishment of cooperative processes under the constitutions of both the State and nation, and the political processes involved.

~~*If a student passes a challenge examination in U.S. History or challenge examinations in U.S. Constitution and California State and Local Government, the student need not take a course in the area of the examination or an additional course in another part of Area D. However, since all students must have a minimum of 12 units in Area D (and 51 units total in General Education), any student who passes both challenge examinations must complete additional courses in Area D.~~

- GE Program Policy:
<http://www.csus.edu/umannual/acad/FSG00020.htm#C. GENERAL EDUCATION PROGRAM ST>
- Area D Background Information: [FS 12/13-53a](#)
- EO 1066 – General Education Breadth Requirements- Executive Order No. 1065 (September 16, 2011) <http://www.calstate.edu/eo/eo-1065.html>
See Article 4, Subject Area Designation

SECOND READING (OLD BUSINESS FROM THE DECEMBER 6 SENATE MEETING)

FS 12/13-36/
CPC/EX

DEGREE PROGRAM MINIMUM UNIT REQUIREMENT, AMENDMENT
OF AS 84-85 (UMD03050.)

The Faculty Senate recommends amending the Degree Program Minimum Unit Requirement, Amendment of AS 84-85 (UMD03050.) as indicated below:

Bachelor of Arts Degree majors require a minimum of 24 ~~upper division~~ semester units in the major with at least 12 units at upper division and are limited to 48 units in the major field, including lower division prerequisites. The comprehensive liberal studies degree program which includes both major and general education requirements is currently exempt from the 48 unit limitation. Exemptions to the unit limitation are granted only upon the recommendation of the ~~Academic Faculty~~ **Academic Faculty** Senate's Curriculum Committee and approval of the ~~school~~ **college** dean and the Vice President, Academic Affairs.

The Bachelor of Science Degree has the same primary objectives as the Bachelor of Arts Degree but is grounded in scientific methodology and emphasizes applications in a wide range of technical and professional fields. **Bachelor of Science majors require a minimum of 36 semester ~~upper division~~ units in the major with at least 18 semester units at upper division**, and are limited to no more than one half the total degree unit requirements in the major field,

inclusive of both lower and upper division units, but exclusive of co-requisite requirements. Exemptions to the unit limitation of Bachelor of Science programs are made in the same fashion indicated for Bachelor of Arts programs.

Bachelor's degrees in designated disciplines such as Bachelor of Music or ~~Bachelor of Vocational Education~~ carry the same primary objectives as the other baccalaureate degrees, but are more structured and prescribed in major content in order to meet specific professional goals. **Bachelor of Music majors require a minimum of 36 semester units in the major with at least 18 semester units at upper division.** Major requirements including all prerequisites and co-requisites may not exceed the difference between the units specified in the general education program, other all-university requirements, and the total number of units required for the Bachelor's degree. **Exemptions to the unit limitation of Bachelor of Music programs are made in the same fashion indicated for Bachelor of Arts programs.**

Background Information: [FS 12/13-36a](#)

Proposed Policy	Current policy
	<p>Degree Programs</p> <p>Policy Administrator: Vice President for Academic Affairs Authority: Effective Date: July 1, 1987 Updated: Index Cross-References: Policy File Number: UMD03050.htm</p> <p>In the Bachelor of Arts programs, primary degree objectives are:</p> <ol style="list-style-type: none"> 1. to provide the student with a balanced and coherent liberal arts education that expands one's knowledge and appreciation of the world and enhances his or her ability to deal constructively with life's experiences; and 2. to provide the student with appropriate content, methodology and applications in a recognized discipline sufficient to support entry into related vocations or advanced study, or to enhance one's own personal knowledge or skill. <p>The liberal arts function is provided through the university's general education program and related liberal arts electives. The second function is provided by academic major and minor requirements.</p>

Bachelor of Arts Degree majors require a minimum of 24 upper division semester units in the major with at least 12 units at upper division and are limited to 48 units in the major field, including lower division prerequisites. The comprehensive liberal studies degree program which includes both major and general education requirements is currently exempt from the 48 unit limitation. Exemptions to the unit limitation are granted only upon the recommendation of the ~~Academic~~ **Faculty** Senate's Curriculum Committee and approval of the ~~school~~ **college** dean and the Vice President, Academic Affairs.

The Bachelor of Science Degree has the same primary objectives as the Bachelor of Arts Degree but is grounded in scientific methodology and emphasizes applications in a wide range of technical and professional fields. **Bachelor of Science majors require a minimum of 36 semester upper division units in the major with at least 18 semester units at upper division**, and are limited to no more than one half the total degree unit requirements in the major field, inclusive of both lower and upper division units, but exclusive of co-requisite requirements. Exemptions to the unit limitation of Bachelor of Science programs are made in the same fashion indicated for Bachelor of Arts programs.

Bachelor's degrees in designated disciplines such as Bachelor of Music or ~~Bachelor of Vocational Education~~ carry the same primary objectives as the other baccalaureate degrees, but are more structured and prescribed in major content in order to meet specific professional goals. **Bachelor of Music majors require a minimum of 36 semester units in the major with at least 18 semester units at upper division.** Major requirements including all prerequisites and co-requisites may not exceed the difference between the units specified in the general education program, other all-university requirements, and the total number of units required for the Bachelor's degree. **Exemptions to the unit limitation of Bachelor of Music programs are made in the same fashion indicated for Bachelor of Arts programs.**

Bachelor of Arts Degree majors require a minimum of 24 upper division units and are limited to 48 units in the major field, including lower division prerequisites. The comprehensive liberal studies degree program which includes both major and general education requirements is currently exempt from the 48 unit limitation. Exemptions to the unit limitation are granted only upon the recommendation of the Academic Senate's Curriculum Committee and approval of the school dean and the Vice President, Academic Affairs.

The Bachelor of Science Degree has the same primary objectives as the Bachelor of Arts Degree but is grounded in scientific methodology and emphasizes applications in a wide range of technical and professional fields. Bachelor of Science majors require a minimum of 36 upper division units, and are limited to no more than one half the total degree unit requirements in the major field, inclusive of both lower and upper division units, but exclusive of co-requisite requirements. Exemptions to the unit limitation of Bachelor of Science programs are made in the same fashion indicated for Bachelor of Arts programs.

Bachelor's degrees in designated disciplines such as Bachelor of Music or Bachelor of Vocational Education carry the same primary objectives as the other baccalaureate degrees, but are more structured and prescribed in major content in order to meet specific vocational or professional goals. Major requirements including all prerequisites and co-requisites may not exceed the difference between the units specified in the general education program, other all-university requirements, and the total number of units required for the Bachelor's degree.

The Faculty Senate establishes the following procedures to be adhered to for identification of required instructional materials needed for accessibility and affordability and procedures for changing and/or converting required instructional materials needed for accessibility:

I. Course material identification:

- A. **Faculty** identify required and recommended textbooks and supplemental materials by the first day of student registration for the upcoming semester (“Textbook Identification Deadline.”) In accordance with the Textbook Transparency Act and Accessible Technology Policy, faculty are encouraged to consider price and accessibility in the selection of materials.
- B. **Academic Department Chairs** or appropriate administrators in consultation with faculty specify default textbook information and instructional materials that will be used in the event that other materials have not been specified prior to the Textbook Identification Deadline.
- C. **Deans** or their designee are responsible for insuring that faculty identify appropriate course materials prior to the Textbook Identification Deadline and insuring that course materials are identified and communicated to the campus Bookstore no later than the first day of student registration for the upcoming semester (“Textbook Identification Deadline.”). Default options shall be on file for every section of every course in the appropriate Dean’s office.
- D. **The Bookstore** shall notify Department Chairs and College Deans of those courses for which the Bookstore has not received the course material selections. The Bookstore shall send this list at least two weeks before the Textbook Identification Deadline, one week prior to the deadline, and one week after the deadline. The Bookstore also makes available the textbook list for the Internet class schedule used for preregistration and registration purposes.
- E. **Library Reserves** needs at least 2 weeks advance notice from the date course materials will be used in class. Faculty members need to follow copyright guidelines prior to placing materials on electronic reserves.

II. Course material change:

- A. **Faculty** who wish to change or add course materials after the Textbook Identification Deadline must consult with the Department Chair or appropriate administrator. Because federal legislation requires course materials to be available to all students at the same time, changes or additional materials will only be approved if course materials are available simultaneously to all students enrolled in the course.
- B. **Department Chairs** or appropriate administrators who approve an exemption to change course materials shall inform the Bookstore of the new order and contact SSWD.
- C. **The Bookstore** will notify Department Chairs and appropriate administrators should a faculty member request a change after the Textbook Identification Deadline.

III. Course material conversion:

- A. **Services to Students with Disabilities** (SSWD) uses procedures for obtaining, producing, and delivering alternative media requests or files in accessible formats for students with disabilities, advocates for adequate staffing and resources for conversions and consults with Department Chairs or appropriate administrators in the event of a change.
- B. **Academic Technology and Creative Services** will provide access to staff of Services to Students with Disabilities (SSWD) to SacCT courses when students with disabilities are enrolled, for the purpose of converting instructional materials.

Background Information: [FS 12/13-56a](#)

FS 12/13-61/
CODE/EX

ASSOCIATED STUDENT, INC. RESOLUTION ON GRADUATION
INCENTIVE FEES, ENDORSEMENT OF

The Faculty Senate endorses the principles of Sacramento State Associated Student, Inc. (ASI)
Legislation ID: 2012/2013-10-31.

ASI Resolution: [FS 12/13-61a-r](#)

Committee on Diversity and Equity (CODE) Endorsement Correspondence: [FS 12/13-61b](#)

JANUARY SENATE MEETING

- January 31: Senate Meeting