

**RESEARCH AND CREATIVE ACTIVITY AWARDS SUBCOMMITTEE
MINUTES OF THE MEETING OF NOVEMBER 8, 2017**

Approved: November 29, 2017

CALL TO ORDER:

The Chair called the meeting to order at 11:05 a.m.

ROLL CALL:

Roll was taken.

Voting Members: James Fox, Katherine McReynolds, Joyce Mikal-Flynn, Patricia Morris, Carlos Nevarez (absent), Susan Perez, Nancy Sweet, Mahyar Zarghami

Non-Voting/Ex-Officio Members: Julian Heather (absent)

GUESTS: Julie McGinty, Office of Research Affairs, Shannon Rexin, Office of Research Affairs

OPEN FORUM & ANNOUNCEMENTS:

- Introduction of new member, Susan Perez of the Kinesiology and Health Science Department. Committee introductions to Susan.
- Notification to committee that David Earwicker is no longer employed at Sacramento State.

APPROVAL OF THE AGENDA: Approved

APPROVAL OF THE MINUTES OF OCTOBER 11, 2017: Approved

DISCUSS AND APPROVE RCA POST-GRANT REVIEWS

Of the 42 awardees of the 16/17 RCA award cycle, 38 have submitted reports. The 4 awardees who did not submit reports will have until 5pm on Friday, 12/1 to submit their report or they will be ineligible for future RCA funding.

Some of the 38 reports are questionable if they should be approved. Committee will re-review all reports and send a list to the Chair of reports that should be voted on by the committee for approval and a list of reports that the Office of Research Affairs will send requests for report progress updates due by mid-February.

REVIEW RCA SCHEDULE FOR END OF SEMESTER

11/29 Meeting- Committee will discuss potential changes to the 18/19 RCA Faculty Awards review process

12/1 (no meeting)- University Award applications will be electronically distributed to committee members for review to decide finalists to be invited for an interview.

12/13 Meeting- Committee will vote on University Award finalists to be invited for interview

NEXT MEETING: November 29, 2017

ADJOURNMENT: The meeting was adjourned at: 11:49 a.m.