

**RESEARCH AND CREATIVE ACTIVITY AWARDS SUBCOMMITTEE  
MINUTES OF THE MEETING OF DECEMBER 13, 2017**

*Approved: January 31, 2018*

**CALL TO ORDER:**

The Chair called the meeting to order at 11:02 a.m.

**ROLL CALL:**

Roll was taken.

Voting Members: James Fox, Katherine McReynolds, Joyce Mikal-Flynn, Patricia Morris, Carlos Nevarez, Susan Perez (absent), Nancy Sweet, Mahyar Zarghami

Non-Voting/Ex-Officio Members: William DeGraffenreid, Julian Heather (absent)

**GUESTS:** Julie McGinty, Office of Research, Innovation, and Economic Development; Shannon Rixin, Office of Research, Innovation, and Economic Development

**OPEN FORUM & ANNOUNCEMENTS:**

None

**APPROVAL OF THE AGENDA:** Approved

**APPROVAL OF THE MINUTES OF NOVEMBER 29, 2017:** Approved

**UPDATE ON RCA APPLICATIONS AND REVIEW DAY**

105 proposals were submitted to the 2018-19 RCA Faculty Awards Program. There are 83 reviewers registered. Reminder to the committee to attend Review Day on Wednesday, January 17 from 9-12.

**DETERMINE FINALISTS FOR UNIVERSITY SENIOR RSCA AWARD**

Committee discussed strengths and weaknesses of all applications and selected three finalists to be interviewed by the committee on 2/7/18: Robert Ortbal of the Department of Art, Barbara Carle of the Department of World Languages and Literatures, and Maureen Smith of the Department of Kinesiology and Health Science.

**NEXT MEETING:** January 31, 2018

**ADJOURNMENT:** The meeting was adjourned at: 11:42 a.m.