



## **RESEARCH AND CREATIVE ACTIVITY (RCA) SUBCOMMITTEE**

Wednesday, Sept. 13, 2017, 11:00 am  
Conference Room, Suite 3400, Hornet Bookstore

---

### **MEMBERS**

James Fox (Library), Katherine McReynolds (Chemistry), Joyce Mikal-Flynn (Nursing), Patricia Morris (Sociology), Carlos Nevarez (Graduate and Professional Studies), Nancy Sweet (English)

### **NON-VOTING/EX-OFFICIO MEMBERS**

Julian Heather (Faculty Senate), David Earwicker (Office of Research Affairs)

---

## **AGENDA**

**1. Call to Order**

**2. Open Forum**

*(Brief period for members to raise issues related to the committee charge that are not on the meeting's agenda.)*

**3. Approval of the Agenda**

**4. Approval of Minutes from Sept. 6, 2017**

**5. Discuss and finalize procedures and timeline for RSCA Award for Senior Faculty and RSCA Award for Early-Career Faculty**

- Nomination procedure
- Procedure for obtaining letters of reference
- Interview procedure, including contingency plans should a greater number of applications be received than in prior years
- Finalization of deadlines

**6. Next meeting:** Sept. 20 to discuss parameters for the 2017-18 RCA Awards program

**7. Adjourn**