



**RESEARCH AND CREATIVE ACTIVITY AWARDS SUBCOMMITTEE
MINUTES OF THE MEETING OF OCTOBER 3, 2018**

Approved: October 10, 2018

CALL TO ORDER:

The Chair called the meeting to order at 11:09 a.m.

ROLL CALL:

Roll was taken.

Voting Members: Evren Eryilmaz, James Fox, Katherine McReynolds, Joyce Mikal-Flynn (absent), Patricia Morris, Susan Perez, Nancy Sweet, Mahyar Zarghami

Non-Voting/Ex-Officio Members: Yvonne Harris (absent), Antonia Peigahi (absent)

GUESTS: Rebecca Greene, Julie McGinty, and Jill Shannon from the Office of Research, Innovation, and Economic Development

OPEN FORUM & ANNOUNCEMENTS: None

APPROVAL OF THE AGENDA: Approved

APPROVAL OF THE MINUTES OF SEPTEMBER 26, 2018: Approved

REVIEW AND APPROVE THE CALL FOR PROPOSALS FOR THE 2019-2020 RCA PROGRAM

Staff from the Office of Research, Innovation, and Economic Development were invited to share ideas for revision on the Call for Proposals. Committee discussed and finalized the Call for Proposals.

REVIEW AND APPROVE ANCILLARY DOCUMENTS (BUDGET REQUEST FORM, FAQ)

Committee approved budget request form and discussed items on the FAQs.

NEXT MEETING: October 10, 2018; Hornet Bookstore Suite 3400

ADJOURNMENT: The meeting was adjourned at 12:00pm.