

READMISSION SUBCOMMITTEE
MINUTES OF THE MEETING OF SEPTEMBER 24TH, 2018
APPROVED: OCTOBER 15, 2018

CALL TO ORDER:

The Chair called the meeting to order at 9:00 am.

ROLL CALL:

Roll was taken.

Voting Members:

Burmeister, Gail (Absent)

Diaz, Heather

Ettinger, Patrick

Liles, Elisabeth

Lyon, Elizabeth

Miranda, James

Penrod, Becky

McCurley, Noelle

Non-Voting/Ex-Officio Members:

Heather, Julian (Absent)

Fox, James (absent)

GUESTS: None

APPROVAL OF THE AGENDA: Approved

APPROVAL OF THE MINUTES: Not applicable

OPEN FORUM: No items

- 1. Discuss the role of the committee** – Heather Diaz former acting chair of the committee explained the role of the committee over the 2018-2019 academic year.
- 2. Discuss Noelle's role** – Noelle McCurley, Reinstatement Coordinator, explained her role to the committee and the approximate number of applications that the committee will consider during the Fall 2018 semester (About 53-56).
- 3. Elect a chair and vice-chair** – the committee elected both a chair and vice-chair for the 18-19 work. Elisabeth Liles self-nominated to serve as chair – James made a motion, seconded by Patrick. Voting of the committee was unanimous in support of Elisabeth serving as chair. Noelle made a motion to recommend



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James Miranda to serve as Vice-Chair. Patrick seconded. Heather made mention that Gail had indicated that she was interested in the position as well. This mention contained no further discussion. Voting on the nomination of James for Vice-Chair occurred and was unanimously in favor.

4. **Establish a timeline for the Fall 2018 to complete work** – Committee discussed with the input of Noelle that all applications must be reviewed and have final decisions made by Late October – Early November 2018.
5. **Determine meetings for the Fall semester.** – Committee sent the next two meetings for the semester to conduct the work to be October 15th and October 29th from 8:30-10:00 am.

ADJOURNMENT: The meeting was adjourned at 9:35 am (motion to adjourn called by Noelle, seconded by James)