

STUDENT GRADUATION & RETENTION SUBCOMMITTEE
MINUTES OF THE MEETING OF 2/8/2019

Approved: 3/8/2019

CALL TO ORDER:

The Chair Dr. Jing Pang called the meeting to order at 2:00 p.m.

ROLL CALL:

Roll was taken.

Voting Members:

De-Laine Cyrenne, Mark Ludwig (absent), Hebe Mares, Noelle Mccurley(absent), Sally Monical, Nasserine Noureddine, Jing Pang, Linda Robert, Kyle Sasai, Nick Shepard, Mary Shepherd (absent), Seunghee Wie (absent)

Non-Voting/Ex-Officio Members:

Peigahi Antonia (absent), Francis James Dragna (absent), Bill Garcia, James German (absent), Tony Humphreys, Don Hunt (absent), Marcellene Watson-Derbigny (absent),

GUESTS: Abraham Madrigal

APPROVAL OF THE AGENDA: Agenda of 2/8/2019 was approved.

APPROVAL OF THE MINUTES: Minutes of the meeting of 12/14/2018 was approved.

INFORMATION ON COMMITTEE BUSINESS

“Finish in four” positively impacts graduation rates. The following items are important to assist students with “Finish in four”.

1. The integrated advising strategy is popular on campus now. It will be great to further improve communication among different ongoing student advising groups.
2. It will be very useful to not only provide students with the smart planner tool during the new student orientation, but also offer them tutorials or workshops during the academic year.
3. Taking classes towards degree is important for students to “Finish in four”.
4. We need to make sure the curriculum roadmap inside the smart planner is accurate.
5. We need to have enough class sections to allow students to enroll in the classes they need.
6. Early intervention is important for retaining students on campus and also reducing the changing major rate.



7. It will be very useful to provide advisors with proper training of the EAB platform,
8. It will be very useful for the Office of the University Registrar to send each department chair the at-risk student name list.
9. Although our goal is to increase the graduation rate by “Finish in four”, we should also pay attention to student GPA.

ADJOURNMENT: The meeting was adjourned at: 3:30 p.m.