



**WRITING AND READING SUB-COMMITTEE  
MINUTES OF THE MEETING OF 11/8/2017**

**CALL TO ORDER:**

The Chair called the meeting to order at [10:30].

**ROLL CALL:**

Roll was taken.

Voting Members: Kelly, Katherine, Merrill, Marcy, Morse – Fitch, Christine,.

Non-Voting/Ex-Officio Members: Hogan Hayes, Ti, Macklin, Angela Clarke – Oates

**OPEN Forum:**

Christine Morse-Fitch

**GUESTS:** none

**APPROVAL OF THE AGENDA:** We did not have a quorum, so we will vote at next meeting

**APPROVAL OF THE MINUTES: NEXT MEETING, AS WE DID NOT HAVE A QUORUM**

**AGENDA**

**1. Open Forum**

Criminal Justice is interested in the Rubrics (Hogan resend for committee use & distribution)

Writing Journals are in!!!!Christine had them printed and they are in boxes in Marcy's office!! We will divvy them out strategically. This is very exciting.

•Distribute to:

- Authors and advising faculty
- PARC
- Reading and Writing Center
- FYE

•Release party tentative date 12/8 from 10-12

**2. Approval of the Agenda for today, November 8, 2017**

Deferred to next meeting November 29, 2017.

**3. Approval of Minutes from October 25, 2017**

Deferred to next meeting November 29, 2017.



# SACRAMENTO STATE

Faculty Senate

## Agenda:

### 4. Outcomes from Angela and Ti:

Comp 2 specifications came from working group of Area A2, based on precedent of other campuses. The first line under specifications also was a GE committee recommendation. Explicitly, these must be stated. Specifications reflect assessment, which is best practice as reflected in current evidence. Those present recommend that the entire committee review the COMP II Learning Outcomes and we will vote on them at our next meeting, November 29, 2017. Committee thanks Ti and Angela for this good work.

### 5. Hogan will lead this discussion regarding the review of the referral from the Executive Committee regarding the English/Writing Requirement. Committee recommendations are due by **March 1, 2018** to the Faculty Senate Chair at [senate-chair@csus.edu](mailto:senate-chair@csus.edu), with a copy to the Senate Analyst at [kathy.garcia@csus.edu](mailto:kathy.garcia@csus.edu). Please ensure that your parent committee, the General Education/Graduation Requirements Policy Committee, has reviewed and approved your recommendations before forwarding them to the Senate Chair.(see attached memo)

We understand that the GVAR policy needs to be updated. During our review of the written policy we noted several other out of date and erroneous policy language and information. As a group we aim to craft a recommendation for addressing the out of date language and information, as requested.

### 6. Discussion of next steps with our pilot study group. Will we have further gatherings? There was interest. Would they be likely members for professional learning? (see Chantal's submission). How shall we craft the next phase of professional learning?

Can we get a grant for the CTL to help pay for a matching grant for professional learning. Kitty will begin to craft language to apply for this grant on behalf of the group. Kitty will send version ahead for additions. Grant guidelines will be sent with the rough draft.

### 7. I would like to see that the university courses that are writing intensive are functioning as such. We need a process by which to learn more about this. We did not have time to discuss this item in depth.

### 8. Angela Ti, and Hogan will draft a proposal for submission to the July26-29 CWPA conference in Sacramento. We will address innovations for systemic writing.

### 9. Moving through channels for rubric recommendations: Kitty—next meeting are we on the agenda?

### 10. Reminder for our next meeting: November 29, 2017 due to Thanksgiving.

## Adjournment (11:35)