

**CURRICULUM POLICIES COMMITTEE**  
**MINUTES OF THE MEETING OF NOVEMBER 6, 2018**  
*Approved: February 5, 2019*

**CALL TO ORDER:**

The Chair called the meeting to order at 1:36 pm.

**ROLL CALL:**

Roll was taken. Kelly, Katherine, Chair (Nursing, HHS); Burke, Chloe (History, A&L); Graham, Sarah (Graduate & Professional Studies in Education, Edu); Liu, Amy (Sociology, SSIS); McDonald, Kelly (Biological Sciences, NSM); Melissa McTernan, (Psychology, SSIS); Merrifield, Emily (Library, LIB); Miller, Rachel (Art, A&L); Pan, Ravin (Undergraduate Studies in Education, Edu); Theodorides, Harry (Kinesiology & Health Science, HHS); Zabihian, Farshid (Mechanical Engineering, ECS)

Non-Voting/Ex-Officio Members: Keck, Anna (University Staff Assembly); German, James (Office of Academic Affairs); Llamas-Green, Vivian (Office of the University Registrar); Newsome, Chevelle (Office Academic Affairs, Dean of Graduate Studies)

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**GUESTS:** none

**APPROVAL OF THE AGENDA:** Approved unanimously (Theodorides/Liu)

**APPROVAL OF THE MINUTES OF OCTOBER 16TH:** Approved

**Agenda Items:**

**a. Liaison Reports**

- i) **Academic Program Review Oversight Committee** – Committee continues to review revisions to the processes. This will be ongoing. Currently under review is Criminal Justice and COE. Looking at issues of efficiencies and issues relative to accreditation for specific disciplines. The goal is to increase clarity and usefulness of program review without unnecessarily burdening chairs and faculty. Looking at programs that are still striving for compliance with E.O. 1071. Must be in compliance by AY 19/20. Looking for some assistance with technology and Office of Program Assessment and OIR.
- ii) **Council on Preparation of School Personnel** – nothing to report, meeting next week.
- iii) **Curriculum Subcommittee** – reviewing course proposals. There is over 100 courses and nearly 20 course proposals that have to go to the Faculty Senate for AY 19/20.

**b) Informational Items**

- i) **Report from Senate Executive Committee** – BS in Kinesiology – program deletion. Will not meet accreditation. Placed on consent calendar for 11/1. Minor in LGBTQ – place on consent calendar for 11/1. Communication studies (A&L) Program assessment – placed on consent 11/21.
- ii) **Report from Graduate Dean** - Graduate and student appreciation April 5 - , 2019. Encourage departments and students to attend. Workshops to help students understand curriculum and transition to work and career.



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Faculty Senate

- iii) **Report from Undergraduate Dean** – Information regarding onboarding students early start programs. Looking for clarity from Chancellor’s office. With Associate Deans to efficiently onboard freshmen and encourage the 15 units/ semester. Struggling with program review and assessment. Convened a task force to look at race and ethnicity outcomes. Agreement that outcomes need to be revised going forward.
- c) **E-Learning Policy - Kelly** - CPC referred back to committee due to new EO put out by Chancellor’s office. Check labelling for courses and movement of traditional face to face course to hybrid to online and the approval processes for WASC accreditation
- d) **Supplemental Instruction** – Clarification of referral to CPC Service learning – motion to return to Exec by Feb 15<sup>th</sup>
- e) **Service learning** – referral to CPC, return to Executive by February 15<sup>th</sup>

**ADJOURNMENT:** The meeting was adjourned at: 2:50