

**CURRICULUM POLICIES COMMITTEE**  
**MINUTES OF THE MEETING OF APRIL 2, 2019**  
*Approved: April 16<sup>th</sup>, 2019*

**CALL TO ORDER:**

The Chair called the meeting to order at 1:37 pm

**ROLL CALL:**

Roll was taken.

Voting Members: Kelly, Katherine, Chair (Nursing, HHS); Burke, Chloe (History, A&L); Graham, Sarah (Graduate & Professional Studies in Education, Edu) absent; Lin, Eric (Finance, Entrepreneurship & Strategy, CBA) Absent; Liu, Amy (Sociology, SSIS); McDonald, Kelly (Biological Sciences, NSM) absent; Melissa McTernan (Psychology, SSIS); Merrifield, Emily (Library, LIB); Miller, Rachel (Art, A&L); Pan, Ravin (Undergraduate Studies in Education, Edu); Theodorides, Harry (Kinesiology & Health Science, HHS); Zabihian, Farshid (Mechanical Engineering, ECS)

Non-Voting/Ex-Officio Members: Peigahi, Antonia (absent) (Faculty Senate Chair); Keck, Anna (University Staff Assembly) absent; German, James (Office of Academic Affairs); Llamas-Green, Vivian (Office of the University Registrar) absent; Newsome, Chevelle (Office Academic Affairs, Dean of Graduate Studies)

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**GUESTS:** none

**APPROVAL OF THE AGENDA:** Approved

- 1. APPROVAL OF THE MINUTES OF FEBRUARY 19, WITH TWO CHANGES: change to Service Learning: Motion to amend the section addressing the CEC consultation prior to course proposal going to Curriculum Sub Committee. Motion by Theodorides/ Liu Motion carried unanimously. Add David Gibbs to attendance.**

**Agenda Items:**

**a. Liaison Reports**

- i. Academic Program Review Oversight Committee:** Amy Liu - Revisions are being made to the APROC Policy based on discussions from the March 5 meeting – . CPC discussed whether the committee should be made up of 1) 8 voting members plus a liaison from CPC who will serve as a non voting member of the committee, or 2) 9 voting members with one being from CPC. Discussion ensued regarding the merits of each configuration. A Motion



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was made to recommend that the APROC be made up of 9 voting members with 1 full member from CPC – The motion passed with 7 yes, 0 no and 1 abstention

- i) **Council on Preparation of School Personnel** – liaison position currently vacant
- ii) **Curriculum Subcommittee** – Theodorides – the committee is caught up on program proposals. They are continuing their work on Form A and Form B submissions.

## b) **Informational Items**

### i) **Report from Senate Executive Committee** –

- (1) Approximately 400 students were designated for waiting list, then accidentally invited to new student orientation. The administration decided we could not then disinvite these students to the university, so they were admitted. We will add sections as needed.
- (2) Suggested interpretations of the Procedure for Administrative Appointments for CCE. Faculty Exec approved on behalf of the faculty senate. Will be on consent calendar for the Faculty Senate meeting.
- (3) Service Learning Policy: Discussion regarding the different sections of a course would be implemented. First reading at Faculty Senate on Thursday 3/28. Dana Kivel and Kitty Kelly will present. In Faculty Senate on 3/28, the Policy was advanced to second reading and then approved unanimously.
- (4) The Policy on Policies is submitted to CPC for review and feedback

### ii) **Report from Graduate Dean** –

- (1) Graduate student appreciation week – April 2-5, activities are noted on the OGS website.
- (2) Working on GSLOs and matching with PLOs establishing a calendar for collecting data on achievement of goals for disciplines

### iii) **Report from Undergraduate Dean** – continuing projects, nothing new

### iv) **FPC/CPC Workgroup (Kelly)** has not met yet

- c) **eLearning Policy update** – report by Amy Liu from CTL regarding the eLearning Policy. There is a list of items and suggestions from CTL that the committee will need to review and determine the appropriate disposition. Will review and continue discussion at the 4/23 meeting

- d) **Policy on Policies (attachment)** an extensive discussion of the document ensued. The committee examined the FlowChart relative to the Policy on Policies with numerous questions regarding how the process changed. A discussion of risks and benefits related to the structure added to the process. Also discussion regarding the implementation of a University Policy Coordinator (UPC) and the Policy Facilitation Team (PFT). Concerns were expressed regarding the possibility of reduced Faculty Senate feedback and input regarding policies. Concerns were expressed regarding the potential for arbitrary decisions that are in opposition to priorities set by faculty. CPC chair will forward comments to Senate Executive Committee.

- 2) **Adjournment 2:30 ( adjourned early so that CPC chair could attend the previously set up Executive Session)**



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