

**CURRICULUM POLICIES COMMITTEE**  
**MINUTES OF THE MEETING OF SEPTEMBER 18, 2018**

*Approved: October 2, 2018*

**CALL TO ORDER:**

The Chair called the meeting to order at 1:35 pm.

**ROLL CALL:**

Roll was taken.

Voting Members: Rachel Miller, Farshid Zabihian, Emily Merrifield, Kelly McDonald, Ravin Pan, Sarah Graham, Melissa McTernan, Eric Lin, Amy Liu, Harry Theodorides, Chloe Burke

Non-Voting/Ex-Officio Members: Anna Keck, Chevelle Newsome, Jim German, Vivian Llamas-Green (absent) Antonia Peigaha (absent)

**GUESTS:**

**Open Forum:** nothing submitted

**APPROVAL OF THE AGENDA:** motion to approve agenda Liu/Burke –approved unanimously

**APPROVAL OF THE MINUTES OF [SEPTEMBER 4, 2018]:** Change to attendance, Kelly McDonald was absent, Anna Keck was in attendance. Motion to approve with those changes passed unanimously

**Committee Business:**

**Liaison Reports**

**Academic program Review Oversight Committee:** Amy Liu reporting, meeting scheduled for next day, nothing to report at this time.

**Council on Preparation of School personnel:** Chloe Burke reporting, committee met last week, agenda related to planning for accreditation, ongoing work in COE related to that. The COE has an initiative to meet the teacher shortage. This is a University wide program to recruit future teachers from all disciplines. Invitation went out to nominate students who might be interested. An event in which invitees are able to network among faculty and representatives from school districts is planned. Also the credential program will be proposing a Masters of Arts in teaching as an option to students who are going into the credential program. The proposal in in progress.

**Curriculum Subcommittee:** Harry Theodorides reporting, the committee is reviewing many Form As with substantive and non substantive changes to programs.



# SACRAMENTO STATE

Faculty Senate

## Information Items

**Report from Senate Executive Committee:** Kitty Kelly Reporting, there are multiple program proposals coming to Exec. Meeting with Kace Chalmers and Antonia Peigahi to discuss course review process and offer support to Curriculum Sub Committee. Changes in Curricular workflow and checklists that don not match. There are also questions relative to evidence of consultation. Curriculum Policies and Curriculum SubCommittee will work together to address issues. Some guidance to Colleges submitting proposals regarding expectations and requirements.

**Report from Graduate Dean:** Dean Newsome reporting, talking about writing relative the GVAR and advocacy for graduate programs.

**Report from Undergraduate Dean:** Dean German reporting, Moving ahead with writing outcomes and general education assessment.

**Review of eLearning Policy:** Discussion ensued regarding course approval process for online courses and mechanism for evaluating effectiveness of online courses. Consider a formal process for converting a course from face to face to hybrid or online. Balancing academic freedom with assuring quality of course delivery. Discussion regarding focus on course approval process or on a faculty approval process for online course delivery.

Most recent version of eLearning policy to all committee members.

**ADJOURNMENT:** The meeting was adjourned at: 2:45