

CURRICULUM POLICIES COMMITTEE
MINUTES OF THE MEETING OF SEPTEMBER 4, 2018

Approved: September 18, 2018

CALL TO ORDER:

The Chair called the meeting to order at 3:35.

ROLL CALL:

Roll was taken.

Voting Members: Katherine Kelly, Chloe Burke, Sarah Graham, Eric Lin, Amy Liu, Kelly McDonald (absent), Emily Merrifield, Rachel Miller, Pan Ravin, Harry Theodorides, Farshid Zabihian

Non-Voting/Ex-Officio Members: James German, Chevelle Newsome, Anna Keck

GUESTS:

APPROVAL OF THE AGENDA: Motion to approve Burke and seconded by Sarah Graham - approved

APPROVAL OF THE MINUTES OF MAY 1, 2018: Approved, no changes

Open Forum – no business

Agenda Items:

- a. Vice Chair Election – Motion to name Sarah Graham as vice chair – approved unanimously
- b. Liaison appointments –
 - a. Academic Program Review Oversight Committee – Amy Liu
 - b. Council on Preparation of School Personnel – Chloe Burke
 - c. Curriculum Subcommittee – Harry Theodorides
- c. Information Items-
 - a. End of Year Report for CPC – Reviewed
 - b. Report from Senate Executive Committee Report – Kelly – there will be several referrals coming our way, we will need to prioritize our work and inform Executive Committee of our plan
 - c. Report from Graduate Dean – Chevell Newsome – WASC will be reviewing Graduate Studies in November. Also, everyone on the committee should be trained in the new Workflow process
 - d. Report from Undergraduate Dean – Jim German – GE assessment: initiating a process to assess race/ethnicity. Look for changes from American Institute. Questions regarding how changes will affect the History Department. Dean German will check on updates.
 - e. Report from CPSP (Burke) – no meeting as yet, defer to next meeting
 - f. Report from APROC (Liu): no meeting as yet this semester.
- d. Prioritization for beginning of the semester:
 - a. eLearning Policy – the committee would like to review this policy prior to taking it to Executive. There are specific concerns about who can administer Online courses. Also the committee would like to explore differences that exist with face to face courses. Currently, the policy



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embodies the philosophy that online and face to face courses are equal. There is confusion in departments as to how to designate a course as online.

- b. Honors Policy – this has not passed the Senate as yet. Next step is to consult with the Philosophy department to make sure there is no conflict with the criteria for designating Honors courses/programs. Need to consult with Matt McCormack.
- c. Co-Curricular Policy – Currently allows for 15 units of co curricular units. The old policy needs to be updated to avoid conflict with EO 1071
- d. Supplemental Instruction – This is a referral from Executive Committee. The committee needs to clarify the referral from Executive Committee.

ADJOURNMENT: The meeting was adjourned at: 2:45 pm