

**ACADEMIC POLICIES COMMITTEE**  
2015-2016

Friday, September 4, 2015  
2-3:30pm, Sacramento Hall 161

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**MEMBERS**

Stephen Blumberg (Music, A&L)  
Anne Bradley (Library, LIB)  
Sue Escobar, Chair (Criminal Justice, HHS)  
Jean Gonsier-Gerdin (Teaching Credentials, EDU)  
Amber Gonzalez (Undergraduate Studies, EDU)  
Jacqueline Irwin (Communication Studies, A&L)

Yang Li (Marketing & Supply Chain Management, CBA)  
Todd Migliaccio (Sociology, SSIS)  
Matt Schmittlein, (Geography, NSM)  
Kristin Van Gaasbeck (Economics, SSIS)  
Rustin Vogt (Mechanical Engineering, ECS)

**NON-VOTING/EX-OFFICIO MEMBERS**

Sylvester Bowie (Faculty Senate)  
Dave Evans (Academic Advising Center)  
Dennis Geyer (Office of the University Registrar)  
Don Hunt (Division of Student Affairs)  
Don Taylor (Office of Academic Affairs)

Kris Trigales (Office of the University Registrar)  
Marcellene Watson-Derbigny (Student Academic  
Success/Educational Opportunity Program)  
VACANT (Associated Students, Inc.)  
VACANT (University Staff Assembly)

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**AGENDA**

**1. Call to Order**

**2. Open Forum**

Brief period for members to raise issues related to the committee charge that are not on today's agenda.

**3. Approval of the Agenda**

**4. Approval of Minutes from May 15, 2015** (Attachment A)

**\*\* Minutes approved on May 22<sup>nd</sup>; for review only \*\***

**5. Vice Chair election**

**6. Liaisons to Subcommittees.** APC liaisons are selected from the APC membership and serves on a subcommittee as an 'Ex-Officio/Non-Voting' member. Therefore, the individual should not also be a 'Voting' member of the subcommittee.

**7. Information Items:**

**a. Meetings and Policy for Cancellation of Meetings.**

**i. Meeting Dates:** 1<sup>st</sup> and 3<sup>rd</sup> Fridays, from 2:00 to 3:30 pm, 161 Sacramento Hall.

The schedule below will be adjusted as needed.

**ii. Meetings of Faculty Senate, Scheduling of (FS/15/16/EX):** If a meeting needs to be canceled, it will be done 72 hours (3 business days) prior to a meeting. The cancellation notification will be sent out by the Chair, or Vice Chair if the Chair is unavailable.

<http://www.csus.edu/acse/Senate-Info/15-16Agendas-Minutes/082615Agenda-Minutes/15-16FS-22.pdf>

**b. Committee Webpage.** <http://www.csus.edu/acse/standing-committee/APC.html>

## **8. Legislative Actions for 2015/16 So Far... or, in the Pipeline...Somewhere....**

**FS 14/15-51/APC/EX Progress to Degree for High Unit Seniors (Catalog Rights)** Fall 2015 (policy will need to be revised per President Gonzalez's requested changes prior to final approval)

**FS 15/15-130/APC/EX Office Hours Policy, Online office hours addition**

\*\* pulled from Senate and referred to FPC (may come back to us)

**FS 14/15-131/APC/EX Faculty Responsibility Policy Amendment: Align with office hours policy**

\*\* Linked with the Office Hours Policy (see above)

**FS 14/15- /APC/EX Grade Appeals Policy: rewrite and amendment**

\*\* 2014-15 Executive Committee had some questions about the revised policy; forthcoming.

### **Continuing from 2014-15:**

**Change/Add a Major Policy:** Amend to allow chairs, under specific conditions, to refrain from signing add/change of major form.

## **9. Meeting Schedule for Fall 2015**

September 4

October 16

December 4

September 18

November 6

October 2

November 20

## **10. Adjournment**

**2014-15 FACULTY SENATE  
ACADEMIC POLICIES COMMITTEE  
MINUTES May 15, 2015  
Approved: May 22, 2015**

May 15, 2015

**Members Present:** Migliaccio, Bradley, Escobar, Slabinski, Van Gaasbeck, Irwin, Blumberg, Schmidlein, Li, Raskauskas,

**Members Absent:** Vogt, Mills, Peigahi, Murphy, Taylor, Petrini, Gonsier-Gerdin, Geyer,

**Guests Present:** Trigales, Malroutu

**Call to Order:** Called to order at 2:00 p.m.

1. **Open Forum:** • Issues at the senate: many comments were offered

- Office Hours Policy pulled and submitted to FPC.
- Information shared about compression and inversion comments by Provost

2. **Agenda Amended Approved:** Approved 2:30p

3. **Minutes May 1, 2015** Approved: Approved 2:30p

4. **Declaration of Major Policy:** The committee discussed the policy and agreed unanimously to send the policy forward for the senate next year. The committee also developed an alternative amendment if concerns are raised.

5. **Information:** Chair Migliaccio thanked everyone for helping him while he was chair and looks forward to not being chair next year.

**6. Meeting Schedule for Spring 2015**

<del>February 6</del>	<del>March 20</del>	<del>May 4</del>
<del>February 20</del>	<del>April 3</del>	<del>May 15</del>
<del>March 6</del>	<del>April 17</del>	

7. Adjournment: Meeting adjourned at 3:15pm. \_\_\_\_\_

Todd Migliaccio, Committee Chair