April 12, 2016

Members Present: Blumberg, Escobar, Geyer, Gonsier-Gerdin, Gonzalez, Irwin, Li, Migliaccio, Schmidtlein, Hernandez, Cervantes (for Murphy), Trigales, Taylor

Members Absent: Bowie, Bradley, Fields, Van Gaasbeck, Vogt, Watson-Derbigny

Guests Present: Malroutu

Call to Order: Called to order at 2:05 p.m.

1. **Open Forum**: Chair Escobar mentioned that the next APC meeting (3rd Friday) falls on April 15th, which is potentially a day of strike, and if there was a strike, the meeting would be canceled.

2. **Approval of the Agenda**: Approved 2:07pm

3. **Minutes for March 18, 2016 Reviewed.** Minutes approved (unanimous) 2:07pm

4. **Nominations for Chair of APC, 2016-17.** M. Schmidtlein nominated S. Escobar, who accepted the nomination. There was an informal vote taken and the consensus was to forward S. Escobar's name. Nominations will also be taken at the next meeting, April 15th, if the committee meets. Folks were informed that nominations could also be made on the floor of the Senate.

5. **Drop Policy, Amendment of.** Chair Escobar brought back revisions to the policy, which included the language from the last time the policy was approved by the Faculty Senate (May 2010). This policy, W (Withdrawal) and (WU) Unauthorized Withdrawal Policy, contains the language regarding course drops and withdrawals that is used in current practice and can be found on the back of the Add/Drop Form as well as in the University Catalog under Registration. The Committee recommended that Chair Escobar bring the policy to the Executive Committee and request that it be placed on Consent Action, since there are no substantive changes to the policy, just some minor edits to update the Drop Policy (i.e., Casper → CMS/MySacState).

6. **Discussion on Smart Planner (implementation and potential academic policy impact):** T. Migliaccio updated the committee on Smart Planner, which is a program that interacts, or interfaces, with degree auditors and schedulers to assist them with planning roadmaps to students' degrees. T. Migliaccio asked APC folks to think about which policies might be affected by the implementation of Smart Planner. He indicated that he would send a list of policies that the Smart Planner group has already come up with to Chair Escobar who would then email out to the committee. The Advising Policy was one policy that was mentioned as being impacted. With respect to advising, D. Taylor mentioned that, for 1st year freshmen, advising is mandatory. But after that, there are not too many groups of students who have mandatory advising, unless a student is on academic probation, etc. Once implemented, the initial plan (on Smart Planner) generates output for students once, but then the students need to engage with it in the future, and the campus will need to find a way to get them to engage with it after that initial interaction.

7. **Meeting Schedule for Spring 2016**

~~February 5~~	~~March 18~~	May 6
~~February 19~~	~~April 1~~	
~~March 4~~	April 15	

8. **Adjournment**: Meeting adjourned at 3:30pm. _____

Sue C. Escobar, Committee Chair