

2016-2017 FACULTY SENATE
ACADEMIC POLICIES COMMITTEE
March 3, 2017
Approved: March 17, 2017

March 10, 2017

Members Present: Escobar, Fox, Geyer, Gonzalez, Heinicke, Hernandez, Hunt, Li, Schmidtlein

Members Absent: Gonsier-Gerdin, Heather, Mendoza, Newsome, Sharpp, Taylor, Watson-Derbigny

Guests Present: Anderegg, Lemus (for J. Murphy), Migliaccio, Trigales

Call to Order: Called to order at 2:05 p.m.

1. Time Certain - Updates: T. Migliaccio

General Studies Degree Update: After meeting with folks from different departments involved in this discussion (the SSIS Workgroup), it was decided that the Social Sciences Degree would NOT be pursued. A different approach was offered and T. Migliaccio reported that he would be writing up a report and submitting it to the SSIS Workgroup. Additionally, he said that, according to the Chancellor's Office, new degree programs have to fulfill a career need OR be able to fill a niche in the program that cannot be fulfilled with current program offerings or in the current program structure. He has met with 2 Associate Deans in terms of identifying certificates in certain fields or disciplines that we do not currently offer or have on campus. In sum, the departments were wary of moving forward with the General Studies Degree.

Course Leaf Update: T. Migliaccio reported that Course Leaf is ready to go live. In addition to linking with the university catalog, the curriculum workflow information and management process (Form As and Bs) will be done completely online. With respect to the Form Bs, since everything will be done online, the person who originally submitted the Form B can also log in and check to see where it is in the review process. Someone had asked about **pre-requisite courses that are linked with other courses** and how other departments will be informed if the department with the pre-req makes a change to that course. T. Migliaccio reported that the person who changes something to the pre-req course will be informed that the change impacts other departments. But the system does not notify those other departments. Another question was raised about **catalog rights**. With Course Leaf, everything stays the same, 1 year for the catalog rights; in terms of the search functions, a search done in Course Leaf will only search in Course Leaf (not the entire Sac State website).

2. Open Forum:

A. Gonzalez had a question regarding catalog rights with respect to an error in the catalog, as it pertains to the Child Development Department's curriculum. The recommendation was to have her work with C. Newsome and the Registrar's Office CMS Team to get the error fixed.

3. Approval of the Agenda: Approved 2:45pm

4. Approval of the Minutes for February 17, 2017. Approved 2:45pm

5. Discussion Item: Revised Grade Appeal Process (2017) and accompanying documents.

The Committee reviewed the updated document, which reflected the changes the Committee requested at the February 17th meeting. The Committee was satisfied with the documents and moved item forward to the Executive Committee.

6. Discussion Item: CA Promise, SB 412. The Committee reviewed the revised draft of the amended Priority Registration Policy from 1991/92, which incorporated the Committee's recommendations for priority groups which were made at the February 17th meeting.

K. Trigales had made several edits to the document where there were errors or missing information. She also updated the Committee on the fact that a brand new state law had been passed which states that Homeless Youth now shall have priority registration. However, the information has only been provided to the Financial Aid Office. Once the Registrar's Office receives the information regarding this group of students, then she will update the Committee.

M. Schmidlein suggested that the amended policy language be more general in terms of the priority groups, particularly groups 1 and 2, which include the legislatively mandated groups of students (i.e., veterans, SSWD, Guardian Scholars (foster youth)). Another suggestion made by M. Schmidlein was that the amended policy should state that the total number of students in Priority Group 3 (campus groups) cannot exceed 7% of total enrollment.

D. Geyer recommended that the Registrar's Office would send an annual report on priority registration to APC which then would be forwarded to Exec and then finally to the Faculty Senate.

K. Trigales made several recommendations regarding language in the current policy that should be removed due to the inability to enforce parts of the policy (e.g., lack of resources, burdensome workload, etc.) and that certain parts of the policy were now simply outdated. Lastly, recommendations were made to the priority of remaining groups of students.

Chair Escobar stated that she would make the changes to the document and bring another draft of the amended policy back to the Committee for its review on March 17th.

Meeting Schedule for Spring 2017

~~February 3~~

~~February 17~~

~~March 3~~

March 17

April 7

April 21

May 5

Adjournment: Meeting adjourned at 3:30pm.

Sue C. Escobar, Committee Chair