

**2016-2017 FACULTY SENATE  
ACADEMIC POLICIES COMMITTEE**

**March 17, 2017**

***Approved: April 3, 2017***

March 24, 2017

Members Present: Escobar, Fox, Geyer, Gonsier-Gerdin, Gonzalez, Heinicke, Hernandez, Schmidtlein, Sharpp, Taylor

Members Absent: Heather, Hunt, Li, Mendoza, Newsome, Watson-Derbigny

Guests Present: Cervantes (for J. Murphy), Trigales

**Call to Order:** Called to order at 2:10 p.m.

**1. Open Forum:**

M. Schmidtlein noted that A. Gonzalez had won an award for ‘Women of Influence.’ (Yay, Amber! ☺)

T. Sharpp sought clarity on a couple of issues for her department chair: (1) Is there a policy that addresses the issue of an instructor having a student in their class to whom the instructor is related? [RESPONSE: M. Schmidtlein found a policy that addresses issues of employment (i.e., nepotism), though the Faculty Rights and Responsibilities to Students in the Classroom may address this indirectly. (2) Is there a policy that maintains that class meetings cannot be held at all during finals week? [RESPONSE/ADDITIONAL INFO: This issue, or question, pertains to the Nursing School’s online degree program offered through CCE. This particular course is 8 weeks in length. D. Geyer asked T. Sharpp, or the Chair of Nursing, to speak with him as well as K. Trigales and Emilina Logan (CCE) about this, but most folks at the meeting did not see this as a problem, in general.]

**2. Approval of the Agenda:** Approved 2:25pm

**3. Approval of the Minutes for March 3, 2017.** Approved 2:25pm

**4. Nominations for APC Chair, 2017-18.** The Committee nominated S. Escobar, current APC Chair, to serve as Chair for 2017-18. S. Escobar accepted the nomination, saying that she can serve one more year before having to step down. Nominations for APC Chair will be taken again on April 8<sup>th</sup>, the next APC meeting.

**5. Discussion Item: CA Promise, SB 412.** The Committee reviewed the revised draft of the amended Priority Registration Policy from 1991/92. The Committee focused on several areas of the amended policy. There was concern with language discussing 4<sup>th</sup> Priority for CA Promise students. Suggestions were made to include language regarding the *initial* granting

of this 4<sup>th</sup> priority and then the conditions under which these students would *continue* to be granted this priority level so long as certain conditions were met.

In terms of those conditions, K. Trigales pointed out that the policy needed to include language pertaining to the requirement that CA Promise students receive academic advising and make progress toward their degree. This comment led to a discussion regarding faculty workload, since the statute mandates advising regardless of what individual departments might require. The Committee determined that it would be prudent and beneficial to have the Faculty Policies Committee (FPC) examine this particular aspect/requirement of the CA Promise statute in terms of faculty workload and to offer language or suggestions back to APC that would adequately address this concern. The Committee discussed what ‘academic advising’ could look like, and concluded that this could range from the students meeting with a faculty advisor in the major department to having the student utilize Smart Planner. K. Trigales pointed out that there is a way to track students when they log in to Smart Planner or any of the tools in the ‘Keys to the Degree’ toolbox.

Additional discussions centered on the eligibility criteria listed under the CA Promise statute. The Committee shared concerns about these criteria, the verification process and what might happen if students wish to commit to the CA Promise and take the pledge but who do not meet those criteria. It was suggested that eligibility criteria center on whether the student has declared a major and is making progress toward that degree. By default, then, this would exclude Expressed Interest (EI), Pre-Major and Undeclared Students. The Finish-in-Four students/program will be subsumed by the CA Promise.; in other words, those students will be grandfathered into the CA Progress Program.

**Discussion Item: Academic Honesty Policy.** Due to limited time remaining in the meeting, the Committee did not have an opportunity to discuss this item. This item will be placed on the April 7, 2017 agenda.

### Meeting Schedule for Spring 2017

~~February 3~~  
~~February 17~~  
~~March 3~~

~~March 17~~  
April 7  
April 21

May 5

**Adjournment:** Meeting adjourned at 3:30pm.

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Sue C. Escobar, Committee Chair