

ACADEMIC POLICIES COMMITTEE
MINUTES OF THE MEETING OF OCTOBER 6, 2017

Approved: November 3, 2017

CALL TO ORDER: The Chair called the meeting to order at 2:11pm.

ROLL CALL:

Chair Escobar passed around a roll sheet for folks to indicate their attendance.

Voting Members: Catlin, Datwyler, Escobar, Fox, Gonzalez, Heinicke (absent), Johnston, O'Malley (absent), Sharpp, Van Vo (absent), Yonemura

Non-Voting/Ex-Officio Members: Ambrose, Cortez, Heather (absent), Hernandez (absent), Hunt (absent), Murphy, Taylor (absent), Watson-Derbigny (absent)

APPROVAL OF THE AGENDA: Voting members approved the agenda.

APPROVAL OF THE MINUTES: The minutes of the September 15th meeting were approved.

OPEN FORUM:

STUDENT AFFAIRS UPDATES: The Committee welcomed the new campus Registrar, Danielle Ambrose to APC. Introductions all around ☺

SENATE UPDATES: Chair Escobar provided an update on the Timely Declaration of Major (TDMP) item that will be on the Senate agenda at 2nd reading on October 12th. This opened up a broader discussion of ideas and thoughts on the policy, and its amendments, as a whole. J. Murphy asked a question about the unit limits regarding the changing of majors and wondered if it would be possible to have 1st year students stay “undeclared” for a few semesters so they can engage in “major exploration.” Additionally, the issue about declaring a major at 45 units rather than 60 units was raised. Students may be able to graduate in a shorter time period if they can declare their major at 45 units rather than wait. Lastly, an idea was mentioned that perhaps we should have an intentional policy in place that requires students to meet certain criteria before they can declare a major. The idea is to allow the opportunity for students to explore different majors but not have them wait too long to do so. Perhaps data could be examined (e.g., EAB, etc.). Chair Escobar reminded the Committee that this item would be at 2nd reading on Oct 12th, if anyone wished to come to the Senate meeting.

DISCUSSION ITEM: ADVISING POLICY & TASK FORCE: Chair Escobar began the discussion by stating that one of the main tasks before the Committee was to consult with the stakeholders listed in Appendix B of the Task Force Report. Given that this task is too large for one person to tackle, Chair Escobar decided that APC should take a “divide and conquer” approach, meaning that each member could take on a stakeholder(s) and reach out to them. Chair Escobar directed the Committee to the documents in Appendix B, specifically the item “Discussions & Questions – Advising Stakeholders.” Chair Escobar presented this

to the group for them to use as a starting point, or simply as a guide, if they so choose when meeting with their stakeholder(s). The questions that are listed are not set in stone; Committee members were encouraged to ask their own questions. The primary objective in meeting with these folks is to learn about their advising experiences in terms of integrated advising and/or other approaches/models; advisor training; collaboration with other advising groups and centers on campus; the role of assessment in these advising centers; and whether efforts are being duplicated by two or more centers.

At the very end of the meeting, it was mentioned that the ASI/student perspective would be important to get. The ASI rep on APC, E. Cortez indicated that she would share the Task Force Report with the ASI Board, especially the recommendations, and ask about student needs, their advising experiences, etc.

While a specific deadline for gathering this feedback and reporting back to APC was not established, Chair Escobar indicated that APC could aim for the end of this current semester. At future meetings, the Committee plans to discuss what folks have learned so far, and this information should be able to guide the Committee as it moves forward with respect to revising the Academic Advising Policy.

ADJOURNMENT: The meeting adjourned at 3:30pm.