

**2012-13 FACULTY SENATE
ACADEMIC POLICIES COMMITTEE**

MINUTES

Approved: *October 05, 2012*

September 21, 2012

Members Present: Bradley, Buckley, Gonsier-Gerdin, Irwin, Judge, Migliaccio (Chair), Raskauskas, Schmidlein, Taylor

Members Absent: Downey, Escobar, Van Gaasbeck

Guests: Viridiana Diaz (Dir. of CAMP and also attending for Marcellene Watson-Derbigny), Dennis Geyer, Lakshmi Malrouu, Ed Mills, Sheree Meyer

1. **Call to Order:** Called to order at 2:00 p.m.

2. **Open Forum:**

- Chair Migliaccio asked everyone if it is alright to share taking minutes with all committee members, since we are without administrative assistance until Lana Sysa returns.
- Voting Rights issue was discussed by Chair Migliaccio and B. Buckley. Votes do not count for policy issues, but not an issue when material is submitted forward. Chair Migliaccio and B. Buckley will work on an amendment and bring it back to the committee.
- Prop 30 Information was given by B. Buckley.
- Also reported was the action taken by the CSU Board of Trustees at its meeting earlier in the week. The plan to deal with the \$250 million cuts that will be needed if Proposition 60 fails in November were discussed. In addition, the plan to impose modifications to the schedule of fees for students that 1) have already earned in excess of 150 units, 2) are repeating a course, and 3) are enrolling in more than 16 units. The trustees deferred action on these proposals.
- A. Bradley identified that a first semester student signed up for upper division courses using CMS after her schedule had been set at orientation. She was concerned that limitations to upper division courses were not working. It was suggested that CMS limitations may be involved, ~~but also there.~~ E. Mills and D. Geyer identified that one of the main issues is department identified course access limits, which needs to be “cleaned up” - to fit better with department expectations of requirements throughout university curriculum in terms of limitations.
- Concerns about the large numbers of students in one of the freshmen seminar sections that had already declared a major. The ability of most first time freshmen to make such a commitment prior to the start of their first semester seemed inappropriate. Whether the subject of choosing a major was discussed during orientation was unclear. In addition, the recruitment of majors by various

programs during orientation may be ill-advised. There are a large number of students who declare majors in their application to college. The downside of such early decisions may result in a large number of "change of major" applications as well as "wasted" units. This may also be an appropriate agenda topic to be discussed at a future meeting.

3. **Agenda for September 21, 2012** – Agenda was approved as distributed. MSC

4. **Minutes September 7, 2012** – Minutes were approved as distributed. MSC

5. Action Items:

- **Subcommittees**

- Academic Standards Subcommittee: J. Irwin agreed to be APC Liaison
- Readmissions Subcommittee: A. Bradley agreed to continue as APC Liaison

- **Student retention graduation subcommittee**

Issue was introduced to the committee whether we feel it is better to start committee now and then address concerns or address concerns now and then start committee. Committee agreed there is uncertainty in the charge, establishing redundancy with APC committee. Difficult to determine what the committee should even start with when not sure how to facilitate it. Chair Todd, along with Lisa Taylor will revisit charge to make suggestions for the next meeting.

Moved to recommend putting off subcommittee until preference poll.

- **Pre-major/Expressed Interest**

Pre-major/expressed interest was introduced by Ed Mills. Suggestions for changes on the proposed policy were discussed. Ed Mills identified he will consider related issues and bring it back to the committee, including identifying a breakdown of what pre-majors exist, which are in impacted majors and how closely they are affiliated with the major.

6. Information Items:

- FTES by college from Thursday September 19th, 12 as requested by Bob at the last meeting supplied by Lakshmi.
- Ed – FTES at about 5% of target as of today (census is Monday). Not worried about Fall, but concerned for Spring and enough sections for students (similar as last spring due to the larger and increasing number seniors)
- Stimulus dollars are gone thus that helped us generate about 10,000 seats for students. (about \$3 million dollars).
- Could utilization of space be better used? Data from both facilities and OAR should be brought together to understand if we could address the problem on a scheduling basis (TR via MW schedule).
- Candice Gregory stepped down APC. Need replacement from A&L.

7. Meeting Schedule for Fall 2012

September 7	October 5	November 2	December 7
September 21	October 19	November 16	

8. Meeting adjourned at 3:30 p.m.

APC Committee