

**2012-13 FACULTY SENATE
ACADEMIC POLICIES COMMITTEE**

MINUTES

Approved: February 01, 2013

December 7, 2012

Members Present: Bradley, Downey, Escobar, Gonsier-Gerdin, Irwin, Judge, Migliaccio
(Chair), Raskauskas, Taylor, Van Gaasbeck

Members Absent: Buckley, Schmidlein

Guests: Viridiana Diaz, Scott Farrand, Lakshmi Malroutu, Beth Merritt-Miller, Ed
Mills

1. **Call to Order:** Called to order at 2:00 p.m.
2. **Open Forum:** Taylor informed the committee that some of her students are concerned because of the new final exam schedule; they have three finals in one day. Lakshmi said that Academic Affairs will look into it.
3. **Agenda for December 7, 2012** – Agenda was approved as distributed. MSC
4. **Minutes November 16, 2012** – Minutes were approved as distributed. MSC
5. **Unit Load Exemption:**
 - The committee noted that data does provide the answers to the committee's questions about unit load. Discussion followed on how to obtain the needed data.
 - After discussion of the unit load exemption, the committee unanimously voted to recommend a pilot exemption for Math 30L and Math 31L for spring 2013. The item will be forwarded to the Executive committee and then to Senate.
6. **Pre-Majors:**
 - The committee reviewed the proposed Pre-Major Terminology and Policy Proposal.
 - After discussion and some language amendments, the proposed pre-major terminology was carried. MSC (1 abstention)
 - Chair Migliaccio will email the final version of the definitions to the committee.
 - Discussion of the proposed policy will continue at the next meeting.
7. **Information Items:**
 - **CMS Questions** – Chair Migliaccio asked the committee members to send him an email with any questions, concerns, and/or issues that they or their departments have with CMS. He will make a list of CMS questions that needs to be addressed.

- Irwin stated that there are few issues with the online graduation application, specifically with the degree planning section.

8. Meeting Schedule for Fall 2012

September 7	October 5	November 2	December 7
September 21	October 19	November 16	

- 9. Adjournment:** Meeting adjourned at 3:35 p.m.

Lana Sysa, Faculty Senate Staff