Curriculum Policies Committee 2016-2017
1:30 – 2:50 PM
Sacramento Hall 161

Minutes for Tuesday, October 4, 2016

Approved: October 18, 2016

Attending: Amata, Biagetti, Croisdale, Fell, Ingram, Keck, Mort, Murphy (Chair), Newsome, San Felipe.
Absent: Baldus, Burke, Chalmers, Lin, Liu, Julian, Llamas Green.
Guests: None.

1. Approval of minutes from Sept 20, 2016. Murphy recommended amendment as information given was incorrect. The eLearning policy and Supplemental course policy are not submitted to Executive Committee yet as that committee has not yet finalized the transmittal form. Motion to approve as amended by Amata, 2nd by Ingram; vote to approve.

2. Information Items
   a. No new members needed for Curriculum Subcommittee. That committee's Vice-Chair is Dr. Nassrine Noureddine from Nursing.
   b. Chair Murphy will be attending a WASC workshop in Pomona.
   c. The CourseLeaf planning group continues to work. The new system will be smartphone friendly. Dean Newsome reported that catalog and curriculum workflow are proceeding hand-in-hand as there is a "catwalk" for teams working on each. Recently faculty group were given a preview to solicit feedback.
   d. Chair Escobar of the Academic Policy Committee reported to Executive Committee that the timely declaration of major policy now has 'expressed interest' concerns imbedded in that policy. Chair Murphy reported that this policy is back at Executive Committee and there is nothing further to report.
   e. Assessment Working Group: nothing new to report.
   f. Dean Newsome report: Smart Planner will be released to departments in the first wave on October 17. The university is moving forward with resources to aid the Finish in 4 policy. Amata questioned whether research had been done on reasons students don't finish in 4 years. Newsome stated that all evidence was anecdotal and the fixes to the anecdotal reasons were built in to the new system. Due to the switch in systems, there will be no admissions after May 2017. Only 100 students approximately will be affected therefore, it is not a priority to build a workaround.
   g. Curriculum Sub-committee: working well and getting through this year's submissions.
   h. CPSP: main concern at his point is that departments may not be consulting other departments when they are proposing changes to courses that do in fact have an effect on another department.
   i. APROC: discussions continue concerning the 'professionalization' of teams that will conduct program and university review. To conduct the reviews, APROC would

need approximately 20 new reviewers and 4-5 new program review Chairs. Other models in the CSU and elsewhere are being examined for best practices. There are discussions on new program reviews for departments/programs without completed prior reviews. CPC may need to develop a new policy if there is a new program review process. Amata suggested perhaps only one section would need to be added to include a process manual.

3. Discussion Items

   a. Old business:
   i. Regarding CPC input on CourseLeaf, Smart Planner and new catalogue: Dean Newsome suggested that CPC direct consultation is not necessary as she has included liaisons from CPC sub-committees who can always bring concerns back to the full CPC. Newsome also shared that prior catalogs are preserved/archived in the new system.

   b. New business:
   i. Impaction, Diversity, and Quantitative Reasoning Task Force Report: CPC has been asked for feedback. Small groups are as follows:
   Quantitative Reasoning: Biagetti & Ingram
   Diversity: Murhpy & Keck
   Impaction: Fell & Croisdale
   ii. Co-requisite & prerequisite policy: CPC may review current policy and draft policy as the current policy is from mid-1980s. Question raised whether CMS checks for unsuccessful prerequisite completion after a student enrolls in the subsequent course (and then drops the student for being unsuccessful in the prerequisite); Murphy to email Newsome who will forward the question.

4. Adjourned at 2:50 p.m.

Remaining 2016-2017 meeting dates:
Oct 18, Nov 1, Nov 15, Dec 6
Feb 7, Feb 21, Mar 7, Apr 4, Apr 18, May 2