

Curriculum Policies Committee 2016-2017
1:30 – 2:50 PM
Sacramento Hall 161

Minutes for Tuesday, November 15, 2016

Approved: December 6, 2016

Attending: Amata, Baldus, Chalmers, Croisdale, Fell, Ingram, Keck, Mort, Murphy (Chair).

Absent: Biagetti, Burke, Lin, Liu, Heather, Llamas Green, Newsome, San Felipe.

Guests: Cervantes-Del Toro, J. Murphy (Academic Advising Center).

1. Approval of minutes from Oct 18, 2016. Motion to approve by Amata, 2nd by Murphy; voted and approved.
2. Information Items
 - a. Faculty Senate & Senate Executive Committee (EC) update (Murphy):
No substantive update to report.
 - b. Assessment policy working group update (Amata): no wording changes to policy yet; there will be an update to the language coming. Fell suggested if new language changes policy, it may require review of by-laws in Senate.
 - c. Graduate/Undergraduate Dean: no report.
 - d. Curriculum Sub-committee update (Fell): finished submitted program changes and related Forms A. Approximately 50-60 courses to review.
 - e. APROC (Amata): recent meeting on status of on-going reviews.
 - f. CPSP: no report.
3. Discussion Items
 - a. Old business:
 - i. Murphy waiting for reply from Office of Diversity to invite Dr. Robin Carter to CPC meeting
 - ii. Supplemental instruction policy: Murphy reported waiting for feedback from concerned committees and programs. Questions have come up related to oversight of policy, and whether it will apply to existing courses. Murphy will continue to consult with Julian Heather and Helen.
 - iii. eLearning policy: Murphy reported that Ron Coleman may have concerns with the language of the policy relating to time required in face-to-face settings compared to online settings. Fell reported that the AITC committee objected to the form approving/reviewing hybrid and online courses as those courses are simply an alternative mode of instruction and should not be held to different standards than ground-based courses.
 - iv. Prerequisite/co-requisite issue: Murphy was informed by OIR that they cannot provide data for all departments for successful completion of pre- or co-requisite courses. OIR suggested contacting Jing Wang (office) or each department Chair to

understand availability and/or obtain.

4. New business:

i. Guests Del Toro and J. Murphy outlined effects of impaction, students who were undecided majors, and declared interest on the academic advising office.

- Issues:
1. 8 impacted programs; only 4 have program level advising.
 2. Problem with bottle-neck courses preventing students from getting into a major.
 3. Most students require a one-on-one advising which is labor intensive and increases workload of advising center staff.

Suggestions offered by Del Toro & J. Murphy of issues for CPC to consider:

1. Revisit the repeat policy for courses.
2. Consider number of times a student can apply to a single program.
3. Declare expressed interest only one time.
4. Limit number of times a student can switch majors.

4. Adjourned at 2:50 p.m.

Remaining 2016-2017 meeting dates:

2016: Dec 6

2017: Feb 7, Feb 21, Mar 7, Apr 4, Apr 18, May 2