2013-14 Faculty Senate
Curriculum Policies Committee
Minutes
Approved: February 4, 2014

Tuesday, November 5, 2013
1:30 p.m.-2:50 p.m.
SAC Hall 275
Present: Amata (vice chair), Ahmed, Baker, Currington, Ingram, Margoniner, Melzer, Meyer, Murphy, Pinch.

<u>AGENDA</u>

I.   Information Items:

   a.   Liaison reports
        • Program Review Oversight Committee (PROC) – Ben A.
          Committee met to discuss status of ongoing program reviews.
        • Writing and Reading Subcommittee – Dan
          The Reading and Writing Subcommittee has revised the Comprehensive Writing
          Program proposal based on feedback from the Grad Council and GSPC and is scheduled
          to discuss the proposal with GE/GRPC on 11/18. The Subcommittee is also drafting a
          memo requesting that the university hire a GWAR Coordinator to replace the departed
          Fiona Glade.
        • Curriculum Subcommittee – Kath P.
          Committee is caught up on its work.
        • Provost's Advisory Committee on Assessment (PACA) – Ben A.
          Committee is actively preparing for the next WASC visit. It is proposing committees and
          potential members and proposing essay content and evidence to be gathered.

Meeting on Nov 4. Will report out at meeting in person.

        • Council for the Preparation of School Personnel (CPSP) – Stephanie
          No report.
        • Diversity Awards Committee –
          Sent by Ben Fell via email

The only grant that is reviewed this semester is the PFDG, with the other three reviewed in Spring. The
committee is currently evaluating the PFDG applications, and will continue to do so until 11/11, with a
meeting on 11/12 or 11/15 to discuss the applications as a group.

PFDG   Probationary Faculty Development Grant
CDIP   Chancellor's Doctoral Incentive / Forgivable Loan Program
CPDP   California Pre-Doctoral Program
GEFA   Graduate Equity Fellowship Award

   b.   Faculty Senate and Senate Executive Update:

CPC items
1. Program review – second reading 10/31

   Amendment made to the program review policy
   - Faculty Senate will provide a pool of names (gathered from the preference poll data) to Don Taylor to select program review members
   - Faculty Senate will provide a smaller pool of names to Don Taylor to select program review chairs – smaller pool will be constituted from larger pool mentioned previously and will include those who have had experience with program review

   Academic Program Review policy passed as amended
   Program Review Handbook referred back to PROC for updates to reflect amended policy
   - changes will be made and posted by next Faculty Senate meeting which is 11/21

   When Program Review Handbook comes back to Senate floor
   - Anticipated amendment by Senator Sessoms to enable current handbook to be used through 2014-2015. In the meantime, PROC will accept suggested changes to the handbook and report back to Faculty Senate by March 1, 2015
   - Anticipated amendment by Senator Buchanan to make IPP data part of Self-Study information gathered

2. Special Majors – first reading on agenda for 11/21; Did not get to it 10/31

c. Report from Graduate Dean (Chevelle Newsome)
   No report.

d. Report from Associate Dean for Undergraduate Studies (Sheree Meyer)
   No report.

II. Action Items

a. Approval of minutes from October 1, 2013 and October 15, 2013 (attached to previous email)
   Minutes approved.

III. Discussion Items

Old Business: Response to interim policy "Sacramento State Policy and Procedure on Conferring Degrees on Students Not Applying for Graduation Who have completed Degree Requirements"

The committee agreed to add the following language at line 26:

Deans and chairs in the colleges and departments will identify who appear eligible to graduate based on academic program requirements. Chairs or their designated student advisors will require each student to meet with them to discuss reasons why the student has not applied to graduate. The chair will make a recommendation to the College Dean about whether or not to proceed with the degree conferred process described here. Failure of a student to attend a meeting with the chair (or designated student advisor), given an appropriate time to do so, will

result in the Dean's recommendation being forwarded without student output.