

**Curriculum Policies Committee 2014-2015**  
**1:30 – 2:50 PM**  
**Sacramento Hall 275**

**Minutes for Tuesday, February 3, 2015**

*Approved: February 17, 2015*

*Present:* Ben Amata (LIB), Brian Baldus (CBA), Stephanie Biagetti (EDUC), Adrienne Currington (University Staff Assembly), **Ben Fell (ECS) Chair**, Brett Holland (NSM), John Ingram (NSM), Dan Melzer (A&L), Sheree Meyer (Dean of Undergraduate Studies), Caio Miguel (SSIS), Kath Pinch (HHS)

*Absent:* Chloe Burke (A&L), Vivian Llamas Green (Associate Registrar), Tucker Caruso (ASI), Liam Murphy (SSIS), Chevelle Newsome (Dean of Graduate Studies)

*Visitors:* none

1. December 2, 2014 minutes approved.
2. Meyer updated the committee on the status of SB1440 approvals. There were several follow-up questions from committee members and a general discussion took place. Meyer also reminded the committee of the recent switch to a 1-year catalog; there are no program changes implemented mid-year.
3. Melzer reviewed the planned work for the Writing and Reading subcommittee, including developing a university writing rubric, and working more on last semester's discussion of the writing report.
4. Amata reviewed the planned work in PACA, including a forum this semester to discuss WASC assessment. Amata also reviewed PROC work – business as usual, but mentioned civil engineering did not submit 3-year assessment report for MS program.
5. The committee finished editing two policies (“Modification in, Suspension of, and Deletion of Existing Programs” and “Undergraduate and Graduate Degree Programs”) to include definitions of a minor, concentration, track, option and special emphasis. The committee voted unanimously to send the policy revisions to the Faculty Senate Executive Committee.

Minutes recorded by Ben Fell 02/03/15