

**Curriculum Policies Committee 2014-2015**  
**1:30 – 2:50 PM**  
**Sacramento Hall 275**

**Minutes for Tuesday, October 21, 2014**

*Approved: 11/04/14*

*Present:* Ben Amata (LIB), Stephanie Biagetti (EDUC), Ben Fell (ECS), Brett Holland (NSM), John Ingram (NSM), Dan Melzer (A&L), Liam Murphy (SSIS), Kath Pinch (HHS), Tucker Caruso (ASI), Sheree Meyer (Dean of Undergraduate Studies)

*Absent:* Chloe Burke (A&L), Miguel Caio (SSIS), Adrienne Currington (University Staff Assembly), Vivian Llamas Green (Associate Registrar), Chevelle Newsome (Dean of Graduate Studies)

*Visitors:* Kathy Garcia (Senate Analyst)

1. Review committee charge
  - Approved changes to CPC charge and membership with a few revisions to part B under the Vice Chair
2. Minutes approved
3. Information Items
  - a. Faculty Senate and Senate Executive Committee Update
    - Short meeting
    - Passed a policy related to forced advising for students with over 150 units accumulated
  - b. Report from Graduate Dean – Chevelle Newsome
    - Not present
  - c. Report from Associate Dean of Undergraduate Studies – Sheree Meyer
    - Discussed the 2025 Graduate Initiative
    - Discussed selectivity of student admissions related to graduation rates
    - Selectivity can be increased through impaction
    - Discussed the work that has been done in the region to reduce the need for remediation when entering Sacramento State
  - d. Subcommittee liaison reports:
    - Curriculum Subcommittee – Pinch
      1. Met last week
      2. Sent course back to the kines and health sciences department to ensure that the course had gone through the correct procedural process
    - Program Review Oversight Committee (PROC) – Amata
      1. Jeffrey Brodd may step down as chair due to a possible leave of absence
      2. Committee may be looking for a new chair from within

- Council for the Preparation of School Personnel (CPSP) – Biagetti
  1. No report
- PACA – not an official CPC subcommittee
  1. Provost’s Advisory Committee on Assessment: report (Amata) – complaints about survey distributed by OAPA (office of academic program assessment)
  2. Will plan for campus discussion about institutional assessment hosted by Michael Wright
  3. No current policy on institutional assessment
- Writing and Reading Subcommittee – Melzer
  1. Will look at current LEAP written communication rubric
  2. When Sacramento State written communication rubric is created, can the Reading and Writing Subcommittee supply it to the university officially or in an advisory role much like the current Sacramento State University Writing rubric

#### 4. Discussion Items

##### a. Old business

- Supplemental Instruction – response to APC
  1. Reviewed the draft memo and discussed commonalities among supplemental instruction courses
  2. Discussed workload credit, baccalaureate course credit, and enrollment cap
  3. Many arguments on both sides of the enrollment cap issue
  4. Settled on recommending a limited number of SI courses that would not count for the enrollment cap