

Curriculum Policies Committee 2015-2016
1:30 – 2:50 PM
Sacramento Hall 161

Minutes for Tuesday, October 20, 2015

Approved: November 3, 2015

Present: Ben Amata (Vice Chair) (LIB), Brian Baldus (CBA), Katherine Chalmers (SSIS), Tim Croisdale (HHS), Fell, Benjamin (Chair) (CE), Carolyn Gibbs (A&L), John Ingram (NSM), Liam Murphy (SSIS), Anna Keck (University Staff Assembly), Chris Saenz (ASI) Chevelle Newsome (Dean of Graduate Studies)

Absent: Stephani Biagetti (EDUC), Chloe Burke (A&L), Mia Kagianas (ASI) Vivian Llamas Green (Associate Register); Sheree Meyer (Dean for Undergraduate Studies)

Visitor: none

1. Information Items

a. Faculty Senate and Senate Executive Committee Update

- From the Senate, Fell reviewed an information item presented in the Senate on the Sustainability at Sacramento State. Ryan Todd (sustainability manager) discussed a goal to achieve a high sustainability rating with AASHE - STARS (Association for the Advancement of Sustainability in Higher Education – Sustainability Tracking Assessment & Rating System). Fell also announced the call for the annual Livingston lecture and reviewed a resolution passed by the Senate for open presidential searches in the CSU system.
- From the Executive Committee, Fell discussed revisions to the Faculty Responsibilities policy, Office Hours policy, and Emeritus Faculty policy.

b. Report from Graduate Dean – Chevelle Newsome

- GSPC is working on developing graduate core competencies and graduate writing.

c. Report from Dean for Undergraduate Studies – Sheree Meyer

- none

2. Approval of minutes from September 15 and October 6 – approved

3. Discussion Items

a. Old business

- e-Learning policy revisions
 - Discussed most recent revisions to e-learning endorsement form. In discussing if the form's objective is to approve a faculty member to teach the course or to approve a department to offer an online course, it was brought up that courses belong to a department, not a faculty

member. This would suggest the form should act to approve the course to be offered online.

- Fell asked if the committee believed that the e-learning modality was different enough to require additional approval. The committee agreed that the modality is different; Gibbs stated that in the current higher education environment, the general agreement is that online learning is a very different mode. She also recalled a study at the community college level regarding e-learning, mentioning one of the conclusions of the study was that underserved population of students have difficulty with online learning, and Sacramento State has many students like that.
- Change “department” to “academic unit”
- Supplemental Instruction Policy
 - The committee asked Fell to contact OIR to find the frequency of students who take one, two or three supplemental courses.

b. New business

- Review list of working items from 9/15/15 meeting; form ad-hoc working groups
 - Not discussed

4. 2015-2016 meeting dates

Sept 15; Oct 6, 20; Nov 3, 17; Dec 1
Feb 2, 16; Mar 1, 15; Apr 5, 19; May 3