

**CURRICULUM POLICIES COMMITTEE**  
**MINUTES OF THE MEETING OF FEBRUARY 6, 2018**

*Approved: February 20, 2018*

**CALL TO ORDER:** The Chair called the meeting to order at 1:30.

**ROLL CALL:**

Voting Members: Liam Murphy, Chair (Anthropology, SSIS); Tim Croisdale (Criminal Justice, HHS); Sarah Graham (Grad & Prof Studies); Katherine Kelly (Nursing, HHS); Eric Lin (Business); Kelly McDonald (Biological Sciences, NSM); Melissa McTernan (Psychology, SSIS); Emily Merrifield (Library); Farshid Zabihian (Mechanical Engineering, ECS).

Non-Voting/Ex-Officio Members: Anna Keck (CCE); Chevelle Newsome (Undergraduate & Graduate Studies).

**GUESTS:** None

**APPROVAL OF THE AGENDA:** Approved; motion by Kelly, 2<sup>nd</sup> by Croisdale no changes.

**APPROVAL OF THE MINUTES OF DECEMBER 5, 2017:** Approved by vote on motion by Merrifield, 2<sup>nd</sup> by Kelly.

**Agenda Items**

**Open Forum:** No items

**Information Items:**

- Report from Senate Executive Committee Report (Murphy):
- Report from Graduate/Undergraduate Dean (Newsome): finalizing with vendor for curriculum review process in CourseLeaf. Update to Colleges in April. Soft launch in late Spring (May) and faculty can view in summer. Graduate taskforce report: Senate Exec referred to policy committees and CPC is welcome to comment.
- Report from Curriculum Subcommittee (Burke):
- Report from CPSP (Biagetti): no report
- Report from APROC (Biagetti): no report

**New Business:**

- Melissa McTernan will be CPC representative on workgroup for course definitions.
- Supplemental Instruction workgroup conclusions and referral to CPC (update by Murphy): will share template from provisional university workgroup and three recommendations: 1) Award winning SI



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program and SI not receive academic credit; Members from Grad Studies Dean, Senate FPC & CPC, Academic Advising and student success; 3) SI activities should coordinate across campus units. Additionally, provisional committee suggests three options for moving forward: 1) develop interim policy for Fall 2018; 2) develop regular policy effective Fall 2019; 3) implementation by administration with policy to follow.

- CPC reps on SI workgroup are Kelly McTernan, Emelie Merrifield, and Anna Keck.

## **Old Business:**

- Honors Curriculum policy update (Murphy): approved by Executive Committee on January 23, 2018 for First Reading in the Senate; date TBD.
- ELearning policy update (Murphy): draft being developed. Workgroup will meet soon.

**ADJOURNMENT:** The meeting was adjourned at: 2:00 pm.

## **Remaining 2017-2018 meeting dates:**

February 20

March 6

April 3 & 17

May 1.