

# **CURRICULUM POLICIES COMMITTEE**

## **MINUTES OF THE MEETING OF APRIL 17, 2018**

*Approved: May 1, 2018*

**CALL TO ORDER:** The Chair called the meeting to order at 1:30 p.m.

### **ROLL CALL:**

Voting Members: Liam Murphy, Chair (Anthropology, SSIS); Stephanie Biagetti (Educ); Chloe Burke (A&L); Tim Croisdale (Criminal Justice, HHS); Sarah Graham (G&PS); Katherine Kelly (Nursing, HHS); Eric Lin (Finance, CBA); Kelly McDonald (Biological Sciences, NSM); Melissa McTernan (Psychology, SSIS); Emily Merrifield (Library).

Non-Voting/Ex-Officio Members: Anna Keck (CCE); Chevelle Newsome (Undergraduate/Graduate Studies).

**GUESTS:** Ben Amata (APROC); Chris Castaneda (History); Kace Chalmers (CPC Curriculum Sub-committee); Kaitlyn Ehrmantrout (University Catalog); Katerina Lagos (CPC Curriculum Sub-committee); Todd Migliaccio (Workflow/A); Marc Ocegueda (LAS Minor Advisory Committee)

**Open Forum:** No announcements.

**APPROVAL OF THE AGENDA:** Approved.

**APPROVAL OF THE MINUTES OF FEBRUARY 6, 2017:** Approved.

### **Agenda Items**

#### **Information Items:**

- Report from Senate Executive Committee Report (Murphy): No significant announcements.
- Report from Graduate/Undergraduate Dean (Newsome): None
- Report from Curriculum Subcommittee (Burke): None
- Report from CPSP (Biagetti): None
- Report from APROC (Biagetti): None

#### **Old Business:**

- Honors Curriculum policy update (Kelly): email from Tony Sheppard; questioned whether honors policy matched events in Philosophy as it may not meet criteria in A or B of honors policy. Murphy will consult with concerned parties and report back to CPC. Economics Dept asked how honors distinction would appear on diploma. Murphy will follow-up with Dean Newsome.
- e-Learning Policy update (Murphy): final draft completed; will come to CPC in Fall for new AY.

#### **New Business:**

- Clarification of issues regarding Senate Task Force on Institutional Effectiveness (time certain discussion: 1:40pm); Ben Amata presented info on task force and recommendations: 1) changes on assessment to professionalize program review; 2) training in departments to improve program review/self-study process; 3) institutional assessment: create on-going infrastructure for this purpose. To do institutional assessment, need new policy as current policy is limited to program review.

- Status of Latin American Studies interdisciplinary minor (time certain: 2:00-2:30). Issues to review were whether the Form B was completed correctly and whether courses could be counted for both majors and minors. Motion by Murphy 2<sup>nd</sup> Biagetti: CPC agrees LAS minor is a modification and therefore the Form B was completed correctly; Approved on vote by committee. Motion by Murphy, 2<sup>nd</sup> by Biagetti: CPC agrees courses used for minors may overlap with major requirements. Approved on vote by committee.
- Curriculum Workflow presentation by Stephanie Biagetti and Todd Migliaccio.

**ADJOURNMENT:** The meeting was adjourned at: 2:50 pm.

**Remaining 2017-2018 meeting dates:**

May 1