

**2012-13 FACULTY SENATE
CURRICULUM POLICIES COMMITTEE
MINUTES**

Approved: *September 18, 2012*

September 4, 2012

Members Present: B. Amata (Vice Chair), D. Baker, S. Biagetti (Chair), B. Fell, B. Holland, D. Lang, V. Llamas Green, V. Margoniner, D. Melzer, S. Meyer, B. Michael, C. Newsome, B. Russell.

Members Absent:

Called to Order at 1:30 p.m.

I. Information Items:

- a. Chair Biagetti announced that if at all possible, in the future, she would prefer that a brief synopsis of informational items of subcommittee activities be sent to her by liaisons before each meeting.
- b. Chair Biagetti updated CPC on Senate and Exec. Committee discussions and actions. The Executive Committee approved several Program Proposals and a review from the SCIPP (Senate Committee on Instructional Program Priorities) is currently being discussed at Senate. The Program Priorities will continue to be ongoing for this academic year.
- c. Chevelle Newsome, the Graduate Dean, reported that WASC will be coming in October for EDD's five year visit.
- d. Sheree Meyer, the Associate Dean for Undergraduate Studies updated CPC on SP 1440 (the transfer agreements between the community colleges and Sac State).

II. Action Items

- a. The September 4th agenda was approved as written.
- b. The Committee approved minutes from the May 1, 2012 meeting.
- c. Ben Amata was elected as Vice Chair to Chair Biagetti.
- d. Kath Pinch agreed to be the Curriculum Subcommittee liaison this academic year.
- e. Kath Pinch also agreed to collaborate with Chair Biagetti and Assoc. Dean Meyer to update the language to include all courses, not just new courses in the Time Limits for Course Inactivation proposal.

III. Old Business

- a. The definition of a credit hour and next steps were discussed at length. The Purdue document on semester credit hours guidelines was reviewed. CPC's goal was to keep the definition simple, which may not now be possible. The possibility of using a grid was also discussed. Additionally, working with OIR to organize a student and faculty survey, which was discussed last semester, was discussed again. The Committee agreed that this conversation would be discussed again at future meetings.
- b. BA/BS unit requirements and guidelines policy was discussed briefly and will be carried forward to the next meeting.
- c. Chair Biagetti agreed to re-write the policy and include and update language in the Time Limits for Course Inactivation proposal. Chair Biagetti asked for a volunteer to work with Associate Dean Sheree Meyer and herself. Kath Pinch volunteered to review and rewrite the policy with

Chair Biagetti and Associate Dean Sheree Meyer. This policy will be updated and returned to the committee for feedback.

CPC will meet again Tuesday, September 18 at 1:30 p.m. in Sacramento Hall 275.

Meeting adjourned at 2:50 p.m.

Bonnie Smith, Senate Office Staff