

**2012-13 FACULTY SENATE  
CURRICULUM POLICIES COMMITTEE  
MINUTES**

Approved: *October 16, 2012*

October 2, 2012

Members Present: B. Amata (Vice Chair), S. Biagetti (Chair), B. Fell, B. Holland, J. Judge, D. Lang, V. Llamas Green, D. Melzer, S. Meyer, B. Michael, C. Newsome, K. Pinch, B. Russell.

Members Absent: D. Baker, V. Margoniner (excused).

Guest: Todd Migliaccio (Chair of Academic Policies Committee).

Called to Order at 1:32 p.m.

I. Information Items:

- a. Chair Biagetti discussed briefly the pre-written liaison reports on specific subcommittees that report to CPC.
- b. Chair Biagetti updated CPC members on Senate and Exec. Committee discussions and actions.
  - Chair Biagetti reported that CPC's two proposals went forward to the Executive Committee and will be on the Faculty Senate's agenda this Thursday, Oct. 4<sup>th</sup>. The two proposals are 1) Amendment to the Degree Program to change the minimum number of upper division units and 2) Course Inactivation, Guiding Principles, Amendment of FSC00060.5 of the Guiding Principles Revising Academic Programs and Curricular Offerings. Chair Biagetti informed members that the Executive Committee had minimal changes to the proposals.
  - Chair Biagetti also reported on a GE/GRPC proposal for a new GE graduation pattern/structure which is also going forward to the Senate.
  - Chair Biagetti informed members that CPC might be asked to investigate specific reasons why students go over the necessary 120 units.
- c. Dean Chevelle Newsome reported that:
  - GSPC met this morning and discussed the Credit Hour Proposal, which will be coming back to CPC.
  - Dean Newsome also discussed the Repeat Policy and the fact that when E.O. 1037 was updated, graduate students were left out of the proposal. Consequently, many questions will need to be clarified.
  - The Academic Renewal Policy with the new GE pattern is now being moved forward.
- d. Associate Dean Sheree Meyer updated CPC members on:
  - Associate Dean Meyer clarified and updated members regarding the issue with majors that are higher than 120 units.
  - Associate Dean Meyer updated members on SB 1440.

II. Action Items

- a. The October 2<sup>nd</sup> agenda was approved as written. MSC
- b. The Committee approved minutes from the September 18, 2012 meeting. MSC

c. Motions:

CPC moves to approve the creation of a policy which clearly defines and develops criteria for Service Learning courses and then deals with the problems that are created by creating this definition. CPC recommends that an ad hoc committee be created to develop the policy. MSC.

III. Discussion Items:

a. New Business:

Todd Migliaccio attended CPC to discuss definitions of the Course Designation Types as unit limits have been established. A discussion about adjunct classes also took place. As unit limits are established, concerns were raised about the different types of adjunct courses and the extra time involved with such things as tutoring etc. As unit limits are being established, this further complicates the issues. Concerns with classifications, supplemental instruction, Service Learning course definitions, and adjunct courses were discussed. Also, it was noted that some adjunct courses are tutorials, making them difficult to determine the type, number of actual hours spent, and outcomes. It was suggested that perhaps defining the course as a Service Learning course could be clarified with an "S" on the end of the course number. When a newly established course, or an already existing course becomes a Service Learning course, the necessity of it going through the new course proposal process and be approved as if as a new course was discussed. Although, some members disagreed with the necessity of existing courses, which only add the Service Learning component, going through the new course proposal process. Many felt that by clearly defining Service Learning courses as Service Learning courses, it will help student determine before they register, if they are interested in taking such courses. It was recommended that a policy be developed that clearly defines the specific issues involved, including Service Learning.

IV. Old Business: Credit hour definition Update:

- a. Chair Biagetti discussed the meeting that Vivian and Chair Biagetti had with Dennis Geyer.
- b. Chair Biagetti discussed the table that she created.
- a. The draft list of ideas and survey questions that David Lang created for possible inclusion in faculty evaluations for student's input to monitor implementation of credit unit definition was discussed. Members made minor suggestions and it was decided that the "draft" would be updated and returned to the committee for review.

CPC will meet again Tuesday, October 16 at 1:30 p.m. in Sacramento Hall 275.

Meeting adjourned at 2:53 p.m.

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Bonnie Smith, Senate Office Staff